

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

NOVEMBER 28, 2022

The Northeastern York County Sewer Authority met on Monday, November 28, 2022, beginning at 7:00 PM in the administration building at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher
Anya Barlett

Manchester Borough

Dale Benedick
Judy Hilliard

East Manchester Township

John Nace
Tyler Kramlick - Absent

Engineers

Chris Toms
Colin Cash

Solicitor

Attorney Jayne Katherman

Operations Manager/Recording Secretary

Pat Poet

Visitors/Employees

Employee Desiree Boorujy.

An Executive Session was held at the end of this meeting to discuss legal items.

Agenda

A Benedick/Fisher motion was made to approve the agenda. Motion passed unanimously.

Minutes

A Fisher/Benedick motion was made to approve the minutes from October 24, 2022. Motion passed unanimously.

Correspondence/Visitors

None.

Operations Report

The Operations Report was reviewed.

Industrial Permits & Letters – Seven industrial permit applications were received. Pat will send reminder letters out to those who have not responded.

New Vehicle – A Dodge service truck was ordered from Apple Auto in Hanover. The truck is estimated to be received sometime in the Spring.

Peter's Report – Peter's report was reviewed.

IDA Grant – Still no response for the status of the Authority's grant money.

Duct Cleaning – After discussion, a Nace/Fisher motion was made to approve the duct cleaning proposal from Strine's Heating & A/C for \$1,185.00. Motion passed unanimously.

2023 Budget – The 2023 budget meeting will be held tomorrow evening at 6 PM. This meeting was advertised.

Illegal Connection Inspections – Desiree reported that letters were sent out to the remaining customers on North Sherman Street to be inspected. Two customers still refuse to disconnect their sump pumps. Bob Kling discovered Leg-Up Farm has a large pump connected to the sewer system. Mr. O'Connor from Leg-Up said he was told that connection could be made when the facility was built. A visit to Leg Up Farm will be scheduled with Mr. O'Connor, Peter and CSD to view the connection.

In the Spring illegal connection inspections will begin in Mount Wolf Borough.

A line will be added to the inspection form used by inspectors for new homes and any other type of inspections they may perform that will show if a sump pump has been installed.

Long Road Connection – The home at 385 Long Road has still not been connected. Attorney Katherman suggested Desiree send out a certified letter to the home owner.

USG Televising – USG has televised the line that was hit on the property when the proposed Sheetz is going to be built. The results show that the line was broken.

Solicitor's Report

North George Street Station Easements – Attorney Katherman reported said Penn Waste approved the easements and she will get Penn Waste to sign them.

Indemnity Agreements – Attorney Katherman reported on these agreements for an HOP for Canal Road West LLC and Garrod Properties.

Engineer's Report

Contracted Projects - Colin Cash

2022 Sewer Maintenance

Colin reported all work has been substantially complete for the maintenance projects with the exception of paving, which cannot be completed until mid-May.

Second Street Pump Station – Work began on November 14th, which was earlier than expected. An Application for Payment #1 from WYE Electric will be paid with a requisition.

General Operations

Mt. Wolf Borough Televising – Chris Toms reported that some of the Borough's line were televised in the past. An intern from CSD will review those videos and Chris will then make a recommendation on what lines need to be televised. This work can be completed by USG as the budget permits.

Capital Improvements Plan – Pump Stations

Colin Reported that Preliminary Designs were reviewed with staff. CSD held a pre-application meeting with DEP on November 10th. DEP requested a flow model of the entire Saginaw system. CSD recommends at this time only the Sherman Oaks station be replaced. Flow data will continue to be reviewed as the Corrective Action Plan measures are completed. The reduced flows from I&I as a result of the inspections will improve the results of the system wide modeling. Chris will go back to DEP to request only doing the Sherman Oaks station. **He suggests the work on the Poplar Street and N. Sherman Street stations be shelved at this time.**

CSD is working on pursuing a PA Small Water & Sewer Grant for the North George Street Station.

Digesters – Chris received a draft report on the digesters today. He is going to email out a copy to the Board.

Corrective Action Plans – Chris reported there has been only one incident that both pumps at the 2nd Street station were running simultaneously. It was during a high rain event on May 7th & 8th. The Starview Mobile Home Park exceeded their flow allotment on those two days.

2023 Sewer Maintenance – These projects are on hold for now.

Area 2 Extension

Permits – Initiating procedures for permits to obtain an HOP for PennDOT as well as SESC for YCCD and the Land Development Plan for East Manchester Township have begun. Chris contacted Kristie from the Township to discuss that an LDP is not required for pump stations. She will review and get back to him.

Geotechnical Borings – The permit applications are pending with the Township and PennDOT.

Musser Run Line – The line was located. There are currently easement issues at this location.

Engineering Fees – Chris provided a pie chart showing the amount of money that was spent on the Area 2 project thus far along with a spreadsheet showing the breakdown of requisitions.

Active Development Plan

South Third Street Apartments – The plan has been recorded. DEP planning has approved this plan for 18 EDU's. Owner has requested that both buildings be tied into a single 6" line.

Newberry Township Calculations

The calculation for the new per gallon rate for Newberry has been completed.

Treasurer's Report

Payment of Invoices – A Fisher/Barlett motion was made to approve payment of invoices as presented by Judy. Motion passed unanimously.

Requisitions – A Fisher/Nace motion was made to approve the following requisitions: 2022-21 to Met-Ed totaling \$310,742.79 to extend 3 Phase Primary Spans (23) for new pump station; 2022-22 to NEYCSA to reimburse the cost of permits for York County Conservation and the Commonwealth of PA Clean Water Fund for the Area 2 project totaling \$10,150.00; 2022-23 to WYElectric LLC totaling \$1,350.00 for Application #1 for the 2nd Street Generator Project; 2022-24 to CS Davidson Inc. for Preliminary Design of Area 2 Sewer for September, October and November totaling \$44,135.75; and 2022-25 totaling \$12,849.97 to CS Davidson Inc. for engineering fees on four pump stations and 2022/2023 maintenance. Motion passed unanimously.

Executive Session – At 8:47 PM an Executive Session was held to discuss legal matters.

Returned to Regular Meeting – 9:30 PM.

Adjourn

At 9:31 PM a Nace/Kramlick motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING – December 19th, 2022

