

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

SEPTEMBER 26, 2022

The Northeastern York County Sewer Authority met on Monday, September 26, 2022, beginning at 7:00 PM in the administration building at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher
Anya Barlett

Manchester Borough

Dale Benedick
Judy Hilliard

East Manchester Township

John Nace
Tyler Kramlick

Engineers

Chris Toms
Colin Cash

Solicitor

Attorney Jayne Katherman

Operations Manager/Recording Secretary

Pat Poet

Visitors/Employees

Employees Desiree Boorujy and Peter Nestlerode along with John Affriol from CS Davidson and resident Steve Gross.

An Executive Session was held at the end of this meeting to discuss legal items.

Agenda

A Fisher/Barlett motion was made to approve the agenda with changes. Motion passed unanimously.

Minutes

A Kramlick/Hilliard motion was made to approve the minutes from August 22, 2022. Motion passed unanimously.

Correspondence/Visitors

None.

Operations Report

The Operations Report was reviewed.

New Hires – Two new employees were hired. Eric Spangler’s first day was September 12th and Rob Hewitt started on September 19th. Peter said they are working out well.

Emerson Flats Tapping Fees – The money from the tapping fees received is sitting in the checking account. After discussion, a Tyler/Fisher motion was made to deposit \$500,000 into PLGIT for one year and designate \$80,000 of the leftover balance for a new vehicle. Motion passed unanimously.

Industrial Permits & Letters – After review of the permit application and letter, the Board agreed they should be mailed out after fixing a typo in the letter. The due date of the application and the \$250.00 permit fee will be January 1, 2023. The permit will need to be renewed every three years.

Peter’s Report – Peter reviewed the items on his report with the Board. After inserting a basket in Salon Centric’s lines, it became apparent that the towels clogging up the North George Street pump station are coming from their facility. He met with the Maintenance Manager of Salon Centric and the manager is going to attempt to rectify the situation. Peter was satisfied with the outcome of the meeting and noted it appears there are less towels coming into the station than in the past.

Desiree’s Report – Desiree reported the property at 5230 North George Street which had the highest past due balance of any customer, has been sold. A check was received for the entire balance due of \$10,249.22 along with payment of the lien fee costs.

Desiree presented a report on the current status of the illegal connection inspections Bob Kling is performing. He has located 14 illegal connections. All but three have been corrected. She has sent out letters to the Village of Saginaw asking them to contact our office to set up appointments for their inspections.

Solicitor’s Report

Adoption of Lines in Dauberton Park – Attorney Katherman has sent out several letters to the Property Management Company asking if they are interested in having the Authority adopt the sewer lines within the Park. She has not received a reply from them. Chris Toms pointed out that some of their lines are directly connected to Authority’s lines that serve other customers and would like to at least have those lines adopted by the Authority.

Disc Golf Course Agreement – This agreement was presented for approval. Attorney Katherman noted this is a standard agreement with East Manchester Township that if work would need to be done to sewer lines in the Authority’s right-of-way on the course, the Authority will not be responsible for any costs associated with either removal of the concrete pads or baskets or restoration of the area after the work is completed. A Kramlick/Fisher motion was made to approve the Disc Golf Course Agreement with East Manchester Township. Motion passed unanimously.

Starview Mobile Home Park Flows – Colin Cash presented a graph of the flows for 2022 which showed a correlation between high rainfall and high flows received from the park. Attorney Katherman will set up a meeting with Carl Dallmeyer and a representative from CSD to review this information and discuss the possibility of investigating the condition of the lines within the park.

Employee Handbook – Attorney Katherman has completed the red line copy of the employee handbook for the Board to review. She asked if anyone has questions regarding the handbook to contact her. She will provide copies of the final handbook prior to the October meeting.

Engineer's Report

Contracted Projects

Manhaven Project – Chris Toms reported the work has been stopped on Manhaven Drive because the water samples were found to be potable water, not wastewater. The York Water Company has been contacted and will be visiting the site to make a determination if it is their lines that are leaking.

Engineer Colin Cash reported on the following contracted projects:

2023 Sewer Maintenance Project – This project's priority remains downgraded.

2nd Street Generator – The estimated ship date is 2/9/23. The automatic transfer switch is expected to ship on September 30th. The building permit application was submitted to the Township on August 23rd.

General Operations

Televising – When the footage is received for Manchester Street from USG, it will be reviewed. Findings will be provided to both Manchester Borough and Shane at the Township.

Capital Improvements Plan – Pump Stations

Sherman Street Station – A contact name has been found for the Fish & Game.

The Sherman Street/Sherman Oaks and Poplar Lane pump stations will be designed and permitted at the same time because they all affect one another.

N. George Street Station – Attorney Katherman continues to attempt to speak with someone from Penn Waste to discuss an easement agreement. She has had no luck in doing so. CSD is moving into final design and preparation of bidding plans and specs. They are anticipating construction in Spring 2023.

Digesters – Chris said a digester report will be presented at the October meeting. It is estimated that a 64% reduction of in sludge production could be reached with a new process. This may be a potential grant project.

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Area 2

WQM Permit – DEP had no comments on the permit application which means it should be received soon. Additional permits are being initiated; the HOP for PennDOT, SESC for YCCD and the LDP for East Manchester Township.

Geotechnical Borings – These borings will be made every 1,000 feet, most of them being along the sides of roads.

Met-Ed – Prices have been received to extend 3-phase power to the site of the Park Street pump station. The quote of \$311,000 is good until December 1, 2022.

Easements – Chris reported there are twenty-seven easements needed. Six of them are laterals only. A letter was sent to the remaining property owners to schedule site meetings. Eight have not responded. Meetings have occurred with the remaining.

Fill Site – Steve Gross has offered land to use as a fill site for the Area 2 project at no cost to the Authority. The acreage will be more than enough to accept all the project's fill. An agreement will be drawn up in Mr. Gross' name stating he will accept fill for Area 2 expansion at no cost to the Authority. The Board agreed to move ahead with this agreement.

Any staging of that land for the contractors would be negotiated between the contractor and Mr. Gross.

Active Development Plans

Garrod Property Security Release – Garrod has requested a security reduction. Chris noted there are concerns with the paving that need to be resolved before the security reduction can be approved. A meeting will be held with Garrod to address these concerns. The Authority has 45 days to reply.

Emerson Flats – CSD inspected the sewer line work that Inch&Co. has completed thus far. They made the contractor aware of mandatory remedial action: a new connection to the existing manhole, televising of the sewer main that was installed and random excavation to show appropriate stone bedding was used. The contractor is aware that an inspector must be on site whenever sewer work occurs. Chris added that he was told there will not be any work done to the sewer lines at this time because they want to concentrate on excavation.

Americold– No sewer improvements will be needed from the expansion of their building.

Township Building – The Township building plans are going to the Planning Commission. There are no sewer concerns with this plan.

Treasurer's Report

Payment of Invoices – A Hilliard/Kramlick motion was made to approve payment of invoices as presented. Motion passed unanimously.

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Requisitions –A Kramlick/Hilliard motion was made to approve requisition 2022-17 to CS Davidson totaling \$21,766.56 for engineering fees for the Area 2 design, pump stations and generator. Motion passed unanimously.

A Fisher/Benedick motion was made to approve requisition #2022-18 to PSI for repair work and temporary line installation on one of the digesters totaling \$9,713.00. Motion passed unanimously.

Executive Session – At 8:10 PM an Executive Session was held.

Returned to Regular Meeting – at 9:24 PM.

Adjourn

At 9:25 PM a Barlett/Kramlick motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING – October 24th, 2022