

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

AUGUST 22, 2022

The Northeastern York County Sewer Authority met on Monday, August 22, 2022, beginning at 7:00 PM at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

**Mt. Wolf Borough**

Patti Fisher - Absent  
Anya Barlett

**Manchester Borough**

Dale Benedick  
Judy Hilliard

**East Manchester Township**

John Nace  
Tyler Kramlick

**Engineers**

Chris Toms  
Colin Cash

**Solicitor**

Attorney Jayne Katherman

**Operations Manager/Recording Secretary**

Pat Poet

**Visitors/Employees**

Employees Desiree Boorujy and Peter Nestlerode, residents Dean Kohr and Steve Gross.

**Chairperson John Nace announced that an Executive Session will be held at the end of this meeting to discuss legal items and personnel matters.**

**Agenda**

A Fisher/Barlett motion was made to approve the agenda with two changes. Motion passed unanimously.

**Minutes**

A Kramlick/Benedick motion was made to approve the minutes from July 25, 2022. Motion passed unanimously.

**Correspondence/Visitors**

Dean Kohr – Mr. Kohr is in attendance to find out if there are any updates on the Area 2 project.

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Steve Gross – Mr. Gross said “no comment”.

### **Operations Report**

The Operations Report was reviewed.

New Website – The new website is up and running. Pat suggested Board members take a look at it.

Duct Cleaning – Pat reported duct cleaning was done in the administration building approximately four years ago. She recommends that cleaning be done again since the building is now ten years old. The Board would like Pat to obtain quotes to do this work and present them at the September meeting.

Emerson Flats EDU's – As of today, Inch&Co has still not paid their tapping fees. Pat spoke with Kevin Inch last week and he assured her that they have not forgotten about the payment they owe. After discussion, the Board requested Attorney Katherman to send a letter to Inch&Co regarding the non-payment of the fees.

Hurricane Ida Grant – Pat has been in touch with PEMA to question approximately when the payment of this grant will be received. They responded by saying they cannot provide an answer to that question but all of the paperwork needed has been received. PEMA is waiting for FEMA to close out the grant.

Plant Employees' Uniforms – Employees have been complaining that their “clean” yellow t-shirts are returned from Paris Uniforms looking worse than when they are picked up dirty. Pat provided a sample of what the “clean” shirts look like when they are dropped off for employees. Employees have now been taking these shirts home to wash themselves. The Board suggested not to pay for this cleaning until the matter is resolved. She and Peter are having a meeting with Paris next week to discuss this problem. If it cannot be resolved, Pat suggested that the Authority could purchase t-shirts for each employee and the employees would be responsible for washing them each week.

Peter's Report – Peter reported on the various repair and maintenance problems he has had to deal with at both the Mt. Wolf plant and various pump stations. The North George Street station is constantly clogged up with rags. Peter purchased a screening device to place in industrial customers' sampling manholes to determine where the rags are originating from. The device was received today and will be placed in the sampling manholes as soon as possible.

Desiree's Report – Desiree provided the number of inspections completed to date. The inspector is now able to perform inspections again after a brief time off. She reported illegal inspection letters were sent on August 11th to 83 residents on North Sherman Street, Catalina Drive, Saginaw Road, Codorus Furnace Road, Blossom Drive and Jerusalem School Road. Two homes were found with illegal connections in July. They have since been disconnected and reinspected.

### **Solicitor's Report**

Possible Adoption of Lines in Dauberton Mobile Home Park – Because of the recent manhole issue in Dauberton Park, the subject of the Authority adopting the lines within the park was discussed. Chris Toms recommends adoption of these lines. Attorney Katherman noted two previous letters were sent to Dauberton in 2010 and 2017 asking if they were interested in having the Authority adopt their lines. No responses were received. The property management company has changed since those letters were sent. Attorney Katherman will send a letter to the current property management company asking if they would be interested in having the

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lines adopted. It was noted that the lines would need to be televised at the Park's expense for any line defects or repairs that would need to be done prior to adoption.

Frisbee Disc Course Agreement – Attorney Katherman provided Board members with a draft agreement between the Township and the Authority for this course planned behind Dauberton. She requested a drawing of the sewer lines located in the area of the course and asked that Board members who have suggestions or questions regarding the agreement to contact her. The final agreement should be ready for review at the September Board meeting.

Rules and Regulations – The Board will hold off with changes to the Rules and Regulations regarding mobile home parks until additional information is received.

Starview Mobile Home Park – Chris will review the flow numbers from the Mission Dialer to determine if the high flows in the park correlates with heavy rains. A meeting should be scheduled with Starview representatives.

Employee Handbook – The Personnel Committee along with Attorney Katherman will meet next week to review the handbook. She will provide the Committee the handbook including the most recent changes made to it.

### **Engineer's Report**

#### **2022 Sewer Maintenance Projects**

Engineer Colin Cash reported on projects #1 through #4 which have been completed with the exception of final paving.

Change Order #4 – Colin presented Rogele Inc.'s change order #4 for additional work on Manhaven Drive to replace clay pipe with PVC pipe along with installing the self-leveling manhole frame on Main Street in Manchester Borough, extending the contract time to September 25, 2022, Poplar Lane piping and Riverview Drive temporary paving. A Benedick/Barlett motion was made to approve the Rogele, Inc. Change Order #4 totaling \$110,654.30. Motion passed unanimously.

Application For Payment #1 – Colin provided copies of the Application for Payment totaling \$157,194.92 for work completed. A Kramlick/Hilliard motion was made to approve Application for Payment #1 to Rogelle, Inc. Motion passed unanimously. This will be paid through a requisition.

2<sup>nd</sup> Street Generator – The approximate delivery date for the generator is now mid-February. A notice to proceed will be issued next month to coincide with the delivery of the transfer switch.

2<sup>nd</sup> Street Station – Electrical work should begin next month.

### **General Operations**

Televising – Colin reported there has been no update from USG on their schedule to televise lines.

Effluent Line Abandonment – No contact from Talen.

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### **Capital Improvements Plan – Pump Stations**

Sherman Street Station – The easements for this station will need to be worked out with Mt. Wolf Fish & Game.

N. George Street Station - Moving into final design along with preparation of bidding and specs. The WQM permit has been received. Anticipating Spring of 2023 construction.

### **Area 2**

The WQM permit application was submitted to DEP on August 5<sup>th</sup>. An HOP from PennDOT will be the next permit to apply for. The general permit for stream crossings has been issued by DEP. When all of the necessary permits are issued, CSD will be able to provide an estimated time frame when the project can go out for bids.

Easements – Chris will prepare easements to discuss during an Executive Session at the regular Board meeting in September.

### **Treasurer's Report**

Payment of Invoices – A Kramlick/Nace motion was made to approve payment of invoices as presented. Motion passed unanimously.

Requisitions – A Kramlick/Hilliard motion was made to approve requisition 2022-15 to CS Davidson totaling \$24,392.35 for engineering fees for the Area 2 design. Motion passed unanimously.

A Kramlick/Benedick motion was made to approve requisition #2022-16 to Rogele, Inc. for their Application for Payment #1 for work completed on the 2022 Sewer Maintenance projects totaling \$157,194.92. Motion passed unanimously.

Executive Session – At 8:16 PM John Nace called an Executive Session.

End of Executive Session – At 9:00 PM the meeting was called back to order.

### **Adjourn**

At 9:05 PM a Kramlick/Barlett motion was made to adjourn. Motion passed unanimously.

**NEXT REGULAR MEETING** – September 26, 2022

