

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

JULY 25, 2022

The Northeastern York County Sewer Authority met on Monday, July 25, 2022, beginning at 7:00 PM at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher
Anya Barlett – By Zoom

Manchester Borough

Dale Benedick
Judy Hilliard

East Manchester Township

John Nace - Absent
Tyler Kramlick – By Zoom

Engineer

Colin Cash
Substituting for Chris Toms

Solicitor

Attorney Jayne Katherman

Operations Manager/Recording Secretary

Pat Poet

Visitors/Employees

Employees Desiree Boorujy, residents Dean Kohr and Steve Gross, and Chris Beauregard from NuTech Design.

Vice-Chairperson Patti Fisher announced that an Executive Session was held on Tuesday, July 19th at 2:00 PM to discuss legal matters.

Agenda

A Fisher/Barlett motion was made to approve the agenda with two items added under the Operations Report. Motion passed unanimously.

Minutes

A Benedick/Kramlick motion was made to approve the minutes from June 27, 2022. Motion passed unanimously.

July 25, 2022

Page 2

Correspondence/Visitors

Chris Beauregard – Mr. Beauregard, the engineer representing Ollie's, presented Land Development Plans for their expansion to be re-signed. The plan was approved at a previous Board meeting. Mr. Beauregard also discussed the additional three EDU's Ollie's must purchase because their water usage has increased. He explained Ollie's acknowledges there is a problem somewhere in their system causing the increase; however, at this time they choose to purchase three EDU's. Ollie's currently has twelve EDU's and will purchase the additional three before September.

Steve Gross – Mr. Gross said he has personal concerns with selling the farm. He noted he is not representing the Township making that statement.

Operations Report

The Operations Report was reviewed.

Leg Up Market – There was an issue with the farmer from Star Rock farms spraying fungicide near the market. The spraying is done annually; however, this year the helicopter pilot may have flown too close to the market. Peter diffused the situation and Mr. Castriota was appreciative of the Authority's response.

Agator Part – Peter was told that the steering part for the agator is actually available to order at the current price of \$4,581.00. If that particular part currently on the agator would fail, the agator could no longer be used until the part was replaced. Pat requested the Board pre-approve the purchase of the steering part to allow it to be ordered if/when the failure would occur to avoid additional down time of the agator should the failure occur between Board meetings. A Kramlick/Barlett motion was made to approve the purchase of the steering part at a maximum cost of \$5,000.00 for the agator at such time the part would fail. Motion passed four to one. Tyler Kramlick opposed.

Frisbee Disc Course – A Frisbee Club, in cooperation with East Manchester Township, would like to install a frisbee disc course behind the Dauberton Development near the walking path to the schools. Shane from the Township stopped by the office to provide details of the course. It would be nine holes, which would consist of nine pads and nine baskets. Initially the pads would be stone, with the intention of changing them to concrete. Each basket would be held by a pole in the ground approximately three feet deep. Because the course is within the Authority's right-of-way, an agreement would need to be prepared between the Authority and the Township agreeing that if access to the sewer lines becomes necessary, any obstacles on the course that would need to be removed and reinstalled would be done at the Township's expense. Attorney Katherman will prepare the agreement to present at the August meeting for discussion and perhaps approval. Steve Gross noted the location of this disc course will be where the golf course was located when Dauberton was initially built.

PLGIT – The new PLGIT account has been set up in the Authority's name. After discussion, a Kramlick/Barlett motion was made to transfer \$300,000 from Truist Bank to PLGIT in a 365-day term account. Motion passed unanimously. This transfer was initiated because of higher interest rates offered at PLGIT.

Garage – The office received a call regarding a garage located at 154 South 3rd Street. The garage is the only structure on the parcel. The new owner wanted to know if sewer was available to the garage. Additional information needs to be gathered before providing an answer to the property owner.

July 25, 2022

Page 3

Emerson Flats EDU's – As of today, Inch&Co has not paid for their tapping fees. Pat has been in touch with their office and they are to get back to her with the total number of EDU's needed.

NPDES Permit – DEP has issued the new NPDES permit for the Mt. Wolf plant that goes into effect August 1st. Additional tests are now required which will increase costs for lab testing.

Illegal Connection Inspections – Desiree reported that the inspector had been ill and was not able to perform inspections for two weeks. He is hoping to begin inspecting this week. So far there were 487 letters sent out to home owners requesting inspections and 418 of those have been inspected. As of today, five illegal connections have been located.

Two Homes on Long Road – Desiree reported that two homes on Long Road were never connected to the sewer when the lines were extended in 2006-2007 - 375 and 385. This was discovered by the inspector. The two homes recently received mandatory connection letters. A Hilliard/Benedick motion was made to set the tapping fee for the one home that was missed at \$2,500.00 because it was an Authority oversight. Motion passed unanimously. The second home's tapping fee was already paid when the property was sold.

Peter's Maintenance Report – Peter is on vacation this week. He printed a listing of the repairs and maintenance that were completed on pump stations and vehicles. The quote for the repair of damage to the entrance gate of the Mt. Wolf plant was received from Security Fence Company. The estimate was \$5,475.00. This estimate was submitted to Selective Insurance and they agreed to cover \$5,135.70, which included \$160.70 to clean up the tree less a \$500.00 deductible. We should be receiving that payment in the near future.

Solicitor's Report

Starview Mobile Home Park – For the month of May, Starview Mobile Home Park exceeded their allowable flow per their agreement with the Authority. In the future, any overage will be reported to Carl Dallmeyer ahead of time. Attorney Katherman will be adding a statement in the Rules & Regulations regarding overages and what surcharges will be applied to mobile home parks quarterly billings.

Americold Escrow Agreement – Attorney Katherman has not received any comments from Americold. She is waiting for comments from them before presenting the final document for approval. Americold currently has 46 EDU's and will be increasing to 52 EDU's.

Employee's Handbook – Attorney Katherman presented a draft of changes to section C of the Employee's Handbook regarding reimbursement for cost of tests to obtain CDL license and/or wastewater operator's license. After discussions, she will make an additional change and present it during the next meeting for approval.

Engineer's Report

2022 Sewer Maintenance Projects

Fenwick/Malvern Drive – Project #1 – New pipe and manhole is in. Temporary paving complete.

Poplar Lane – Project #2 – The pipe has been replaced to fix the sag and temporary paving has been completed.

July 25, 2022

Page 4

Riverview Drive – Project #3 & 4 – Work is to begin this week to replace pipe to repair a sag along with the installation of a buried backflow preventer for house #1060.

2023 Sewer Maintenance Projects

North Sherman Street @ Poplar Lane – Project #3 – Waiting for a response from Verizon regarding replacing their pole at that intersection. Colin Cash said the pole relocation will be very expensive. There may be an alternate option at that location. CSD is recommending that this project be removed from the PennDOT permitting to be pursued for the other fixes along Rt 24 (N Sherman Street) and Codorus Furnace Road. It may be more cost-effective for the Authority to relocate the sewer entirely around this pole than work with Verizon on relocation.

Project #4 (fixing noise MH on Main Street SR 181 at Cooper Street) is expected to be accomplished by Rogele within the next week or two.

Capital Improvements Plan – Pump Stations

Bids for Installation of the 2nd Street Pump Station Generator – Colin Cash presented the bid tabulation sheet from the five bids received for this work. The low bid received was from WYElectric LLC at \$60,100.00. Colin recommended the Authority accept their bid. A Benedick/Hilliard motion was made to accept WYElectric LLC's bid of \$60,100.00 for the installation of the 2nd Street Generator. Motion passed unanimously. The generator is expected to be delivered by mid-December.

North George Street Station – Easements are being prepared for this station's improvements. The proposed easement exhibits were shared with Attorney Katherman.

Area 2

The WQM permit has been prepared and will be signed and notarized next week. It will then be ready for submission to DEP.

Digesters

Mr. Benedick had questions regarding the schedule and progress of the Mt. Wolf digester improvements. Colin said he had no update from Entech, and that he and Chris would have to follow up by email after the meeting. Colin and Pat were able to give an update on the temporary digester work to be done by PSI. PSI has indicated that this work is in their queue, but it will be several weeks before they can get to it. Parts/materials availability are causing construction projects to "stack", and PSI says they have 60 jobs to do before the digester work.

Active Development Plans

Garrod Property – The pump station wet well has been set along with the installation of 2,000 feet of force main.

July 25, 2022

Page 5

Treasurer's Report

Payment of Invoices – A Fisher/Barlett motion was made to approve payment of invoices as presented. Motion passed unanimously.

Requisitions – A Kramlick/Benedick motion was made to approve the following requisitions: Requisition 2022-13 totaling \$336.41 to EJ USA, Inc. for manufacturing a manhole riser for the Manchester Borough project and Requisition 2022-14 to CS Davidson, Inc. totaling \$33,303.57 for engineering fees for pump station projects, digester designs and Area 2 Sewers. Motion passed unanimously.

Adjourn

At 8:35 PM a Benedick/Barlett motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING – August 22, 2022