

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

December 19, 2011

The Northeastern York County Sewer Authority met on Monday, December 19, beginning at 7:05 PM in the Authority meeting room at 175 Chestnut Street.

Authority members in attendance were:

Mt. Wolf Borough

George Miller
Patti Fisher

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

James Coble
John Nace

Engineer

John Leen

Solicitor

Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Special Projects Coordinator

Tom Beakler

No visitors in attendance.

Minutes

The minutes from the November 28, 2011, meeting were approved as mailed.

Visitors/Correspondence

None.

Operations Report

Sludge Hauling – Tom reported hauling is continuing to attempt to create storage space for sludge during the winter months.

CDL License – Christian Jordan passed his CDL test. There are now four full time employees that have obtained their CDL licenses.

Flow Meter – Tom Prowell reminded the Authority of DEP's request, as a result of an inspection, to install a more accurate influent flow meter. The current one is not reading accurately during high flows. The quote for a new meter is somewhere between \$6,000 and \$10,000. Tom is waiting for Control Systems 21 to get back to him with a price. The Sewer Authority did receive a refund on the flow meter that was installed when the plant upgrade was completed because of continued problems with it.

Insurance Inspection Recommendations – A report was received from Selective Insurance with three recommendations to the Authority after their inspection. The first one is already being done, which is including a hold harmless clause in contracts. The second is requiring backflow devices on all new construction. The third is a suggestion to create a cellphone use policy while driving. A response letter has been sent to Selective Insurance, telling them the Authority already is complying with the first item, noting the backflow device requirement will be looked into and a cellphone use policy will be created and implemented.

Sink Hole in Mt. Wolf Borough – Tom Prowell informed the Authority that a sink hole appeared on South 4th Street and personnel televised this area's lines and other lines within Mt. Wolf Borough. It appears that work will need to be done to collection lines in that area. Jim Coble noted he agrees that next year the Authority will need to complete more work on the collection system.

Annual Pumper & Cleaner Expo – Tom Prowell requested to attend this annual Expo, which will be held in Indianapolis in February. This is the same Expo that Tom Beakler attended several times. Tom Prowell hopes to obtain information on various types of collection line rehabs. The Authority was in agreement for Tom Prowell to attend the Expo.

Special Projects Report

FEMA – Tom Beakler estimates the flood damage that will be submitted for reimbursement to FEMA will be \$300,000. It appears that the process of obtaining reimbursement will take longer than originally believed.

Nutrient Credit Trading – Newberry Township is in need of purchasing nutrient credits. Tomorrow, Tom Beakler will meet with the person running the WWTP in Newberry and discuss nutrient credit needs.

New Building – This project is one month behind due to Fitz & Smith not beginning the project when expected. The footers were poured and Amric Construction hopes to complete the block and pour the garage floor by the end of this week. Amric Construction feels they will be able to get the project back on schedule.

PPL – PPL has informed Tom Beakler that they wish to connect to the Mt. Wolf plant sometime in 2012 or 2013.

Authority Administration

Website – Authority members had opportunity to view the website prior to the meeting, and they agreed to go “live” with it. Pat will contact Rick Naylor to do so. More pictures and information will be added as time goes on.

Health Insurance – Pat reported the monthly premium for the employee’s health insurance will decrease a small amount next year.

Solicitor’s Report

Rate Changes – Attorney MacNeal will have two Resolutions to adopt in January in regard to the quarterly rates beginning with the March 1st billing. The net effect will be District 1 & 2 will increase \$4.00 per quarter; District 3 will decrease \$4.00 per quarter and District 4 will increase \$1.00 per quarter.

2012 Audit – The four accountants that worked on the Authority’s audit have left ParenteBeard and gone to another local auditing firm. The new group has given the Authority a quote for the audit and ParenteBeard will do the same. Jim Coble is going to send a letter to several auditing firms for quotes and has asked Attorney MacNeal to assist him with the letter. He hopes to have the quotes back by mid January so a decision can be made at the Authority’s January meeting.

Engineer’s Report

New Building – The time has come to decide if the Authority wants to include solar panels on the roof of the new garages. After discussion, a Good/Snell motion was made to include the solar panels with the construction of the new garages. Motion passed unanimously. The cost for the panels is approximately \$71,000.

Treasurer’s Report

Invoices – A Miller/Nace motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions – A Nace/Snell motion was made to approve the following requisitions: **2011-28** for a payment to **Fitz & Smith, Inc.** totaling \$41,818.50 and **2001-29** to **Amric Construction, Inc.** for \$30,197.52. Both requisitions represent work completed at the new building site. Motion passed unanimously.

2012 Budget – A Snell/Nace motion was made to adopt the 2012 budget as presented. Motion passed unanimously.

Adjourn

At 8:05 PM a Good/Nace motion was made to adjourn. Motion passed unanimously.

NEXT MEETING: Monday, January 23, 2012 - 7:00 PM – Chestnut Street Meeting Room