

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

November 28, 2011

The Northeastern York County Sewer Authority met on Monday, November 28, beginning at 7:00 PM in the Authority meeting room at 175 Chestnut Street.

Authority members in attendance were:

Mt. Wolf Borough

George Miller
Patti Fisher

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

John Nace

Engineer

John Rea

Solicitor

Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Special Projects Coordinator

No visitors in attendance.

Minutes

The minutes from the October 24, 2011, meeting were approved as mailed.

Visitors/Correspondence

None.

Operations Report

Insurance Inspection – Tom Prowell reported an insurance inspection was taken at both plants earlier in the month. The inspection went well.

Snow Storm Damage – There were several trees downed by the snow storm in October at the farm that personnel had to clear out. No damage occurred at the Mt. Wolf or Saginaw plant from the storm.

Winter – Tom noted the employees are getting equipment ready for the winter season.

Cell Phone Service – The Authority has had Sprint/Nextel as their cell phone carriers for approximately ten years. During that time, service has been sporadic, especially in the Saginaw area. Tom Prowell researched different carriers and switched to Verizon. The monthly cost to the Authority may even be less than with Sprint/Nextel. Verizon, so far, has been working well with excellent coverage, including Saginaw.

New Building – Fitz & Smith worked at the site the Friday after Thanksgiving, however, they were not working today. Discussion was held regarding the lost time and good weather that has been missed because of the delay by Fitz & Smith. CS Davidson has been in contact with Fitz & Smith and is attempting to get them to the site.

Special Projects Report

In Tom Beakler's absence, Tom Prowell reviewed the report.

Flood Damage – Four projects were reviewed that will be sent into FEMA for reimbursement as a result of Tropical Storm Lee. The slip lining of the effluent line between the two missing manholes may not be covered fully by FEMA, but Tom Beakler recommended that work be included with the projects because of the cost efficiency of getting the work done while contractors are there already working on replacing the manholes, as well as the bank restoration. After discussion, a Miller/Nace motion was made to proceed with the four projects outlined in Tom Beakler's report; stream bank restoration; outfall manhole repairs; outfall repair along Wago Road, including lining the existing pipe and the sanitary sewer repair in Saginaw. Motion passed unanimously.

Authority Administration

Delinquent Accounts – Authority members were updated on the results of letters sent out to delinquent customers, as well as the number of customers who are paying by credit/debit cards and at Susquehanna Bank.

Roof Repairs – The Authority has received the final payment for the roof repairs as a result of hail damage from Selective Insurance. All costs were covered by insurance, with the exception of engineering fees.

Website – The Frequently Asked Questions and History will be submitted to the webmaster to include on the Authority's new website. One change to the FAQ was made per Attorney MacNeal's request.

Solicitor's Report

Farm Sublease – Attorney MacNeal presented three original copies of the sublease with Star Rock Farms for signatures. Tom Beakler will obtain signatures from Star Rock Farms.

Engineer's Report

New Building – John Rea noted CS Davidson is in frequent contact with Fitz & Smith to try to move them along with the project.

Treasurer's Report

Invoices – A Miller/Nace motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions – A Good/Miller motion was made to approve the following requisitions: **2011-25 – CS Davidson, Inc.** totaling \$19,087.35, representing engineering fees for the new building and the outfall line; **2011-26 to Americ Construction** in the amount of \$16,353.00 for expenses for the new building and **2011-27** in the amount of \$1,350.00 to **MidState Mechanical** for new building expenses, noting the last two requests will be researched in the contract prior to payment being made. Motion passed unanimously.

December Authority Meeting – Patti Fisher informed the Authority she will not be in attendance at the December meeting.

Adjourn

At 7:26 PM a Good/Nace motion was made to adjourn. Motion passed unanimously.

NEXT MEETING: Monday, December 19, 2011 - 7:00 PM – Chestnut Street Meeting Room

NOTE: 3rd Monday