

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

October 24 & 25, 2011

The Northeastern York County Sewer Authority met on Monday, October 24, beginning at 7:00 PM in the Authority meeting room at 175 Chestnut Street.

Authority members in attendance were:

Mt. Wolf Borough

George Miller
Patti Fisher

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

James Coble
John Nace

Engineer

John Leen

Solicitor

Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Special Projects Coordinator

Tom Beakler

Visitors in attendance were RJ Fisher from Katherman, Heim & Perry and Steve Gross.

Minutes

The minutes from the September 26, 2011, meeting were approved as mailed.

Visitors/Correspondence

RJ Fisher – Attorney MacNeal introduced Attorney Fisher, who works in the offices of Katherman Heim & Perry. Attorney MacNeal noted that Attorney Fisher may be substituting for her at a future Authority meeting.

Operations Report

DEP Inspection – Tom Prowell reported DEP made a plant inspection at Northeastern on September 28th. The one problem they want corrected was the flow meter, which was not working properly during high flows. Tom and John Leen are working on a solution. The remainder of the inspection went well.

Hauling – A break in the weather allowed hauling to take place for a few days. The corn is now cut down and more hauling will occur as the weather allows.

Roof Replacement – The roofs have been completed by Amric Construction.

Orchard Park Road Problems – The problem with sink holes Tom reported on previously near Starbucks is now resolved. Emery Peters completed the work.

Sludge Thickener Hopper – Tom reported the redesigned hopper will be remanufactured by Heisey.

Authority Administration

Website – Pat obtained the name of the web master who set up East Manchester's website. The company name is Rick's Web Solutions run by Rick Naylor. He gave the Authority the following prices: domain name would be \$8 - \$12 per year; host service will be \$60 per year; his maintenance fee will be \$90 per year and the setup fee for the website would be approximately \$200. After discussion, a Good/Nace motion was made to use Rick's Web Solutions to set up a website for the Authority. Motion passed unanimously. Pat will contact Mr. Naylor and set up a meeting to review what is needed to get started.

FEMA – Jim and Tom Beakler reported on a meeting they attended regarding obtaining reimbursement for flood damage that occurred from Tropical Storm Lee.

Resolution 2011-6 – A Snell/Nace motion was made to adopt Resolution 2001-6, appointing Tom Beakler as agent for the Northeastern Sewer Authority for FEMA/PEMA flood damage reimbursements. Motion passed unanimously.

Solicitor's Report

Farm Sublease Bid – A Good/Miller motion was made to enter into a sublease agreement with Star Rock Farms beginning November 1, 2011, for a three year period. Motion passed unanimously. Star Rock Farms' bid was the highest of the three received at \$321/acre first year, \$327/acre second year and \$334/acre third year.

Engineer's Report

Solar Panels – John Leen felt the Authority could hold off their decision on whether or not to include the solar panels for the new building until additional information becomes available.

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East Manchester Village Center – John Leen has sent the approval letter for acceptance of the sewer lines to the developer. The security release can be approved at the next Authority meeting.

Osinski Sketch Plan – John reported the owners are working on a planning module.

New Building – A pre-con meeting is scheduled for Friday at 8AM in the Authority meeting room.

Roof Replacement – A deduction from the original \$16,300 invoice has been made in the amount of \$78.00, which was B & R's cost to make a trip to the plant to check for water damage to control panels where the roof leaked after Amric Construction left the plant. A Snell/Good motion was made to approve the application for payment from Amric Construction for the roof replacements in the amount of \$16,222. Motion passed unanimously. It was noted the Authority has received \$13,038.02 from the insurance company toward this project. The final invoice will be forwarded to Selective Insurance and the Authority should receive the remainder of the costs as depreciation.

Flood Damage – John is working with Tom Prowell on estimates for the repairs needed from damages received from Tropical Storm Lee.

Treasurer's Report

Invoices – A Miller/Nace motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions – A Good/Nace motion was made to approve the following two requisitions: **2011-22** – **Commonwealth Code Inspection Service** totaling \$9,494.00, for cost of the permit for the new building. It was noted some of this cost will be reimbursed by the contractors; and **2011-24 to CS Davidson, Inc.** in the amount of \$42,698.00 for engineering fees for the new building and effluent line repairs. Motion passed unanimously.

A Miller/Nace motion was made to approve requisition **2011-23 to Met-Ed** for an amount not to exceed \$6,407.29 for the electric service to the new building. Motion passed unanimously. John Leen would like to discuss this service with Met-Ed prior to the Authority sending out payment. He feels the cost is excessive and it is not necessary to install a new pole for the site.

November Authority Meeting – Jim Coble informed the Authority he will not be in attendance at the November meeting.

Recess

At 7:55 PM, Chairman Jim Coble recessed the regular meeting until tomorrow evening at 7:00 PM when the budget work session will begin.

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Reconvened Meeting

At 7:00 PM on Tuesday, October 25, the Northeastern Sewer Authority meeting reconvened to begin the budget work session.

Adjourn

At 9:40 PM the meeting was adjourned.

NEXT MEETING: Monday, November 28, 2011 - 7:00 PM – Chestnut Street Meeting Room