

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

August 22, 2011

The Northeastern York County Sewer Authority met on Monday, August 22, beginning at 7:00 PM in the Authority meeting room at 175 Chestnut Street.

Authority members in attendance were:

Mt. Wolf Borough

George Miller

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

John Nace

Engineer

John Leen

Solicitor

Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Special Projects Coordinator

Tom Beakler

Visitors in attendance were Jason Wert, Peter Nestlerode, Barry Beakler, Christian Jordan and Lenny Seitz.

Minutes

The minutes from the July 25, 2011, meeting were approved as mailed.

Visitors/Correspondence

Jason Wert – Tom Beakler introduced Jason Wert, director of engineering at Mercuria. Credit trading was explained and discussed. Mr. Wert noted the current market for credits is \$3.00 per lb. of nutrients. Mercuria markets nutrient credits and when sold, splits the value with the provider 50/50. A contract would be for twenty years, during which time the Authority could only sell their credits through Mercuria. There is no cost to the Authority for this service other than splitting the sale of the credits. There are no consequences if at any time during the contract the Authority would not have credits available for sale. The nutrient trading year runs from October 1 through September 30. Additional discussion of this contract will be under the Solicitor's Report.

Operations Report

Hauling – Hauling is being done occasionally when the weather cooperates.

Harding Street Problem – Tom Prowell visited a property on Harding Street that was having sewer backups. Upon investigation, it was discovered the neighbor's children were apparently stuffing toys, etc, into their cleanout. The homeowner was made aware of the cause of the backups. While televising this line, it was discovered there is a belly in the main line. The York Water Company is replacing a main directly next to this sewer line, and John Leen is in contact with the Water Company to find out if the sewer line can be repaired at the same time the work is being done to the water line.

Rules and Regulations - Attorney MacNeal and John Leen met with Tom Prowell to review the Authority's rules and regulations, which are in need of some updating. One particular issue is the inspection policy. Currently, when an inspection is done for the installation of a lateral, the inspector normally makes one visit to the site to inspect the connections, but then does not return after the ditch is covered. There have been several problems with clean outs that are left too high and/or the correct caps are not put on the vents and cleanouts. A second inspection would eliminate those problems.

Newsletter/Website – Discussion was held regarding the possibility of creating a newsletter to be mailed out to all customers and starting up a website, with the possibility of bills being able to be paid on line. Additional research in this area will be done.

Education – Tom Prowell reported Pete Nestlerode and Christian Jordan attended classes every day last week at Penn State Harrisburg on wastewater treatment. Tom is investigating when they will be able to take their operator's license tests. It appears all the test sites for the remainder of this year are full.

Authority Administration

Resignation – Ross Raffensperger submitted his resignation on Friday, August 19th, to be effective immediately. A thank you letter will be sent to Ross. Mt. Wolf Borough will appoint a new representative as soon as they find a suitable replacement. The earliest a replacement could be appointed would be September 13th.

Collections – Pat reported \$1,200 was collected last month by the collection agency, Central Credit Audit.

New Building – Pat wanted the Authority to be aware that if the proposed building is built, the need will arise for a new computer, copier and fax machine because those items in the current building will need to stay for Tom Prowell's use.

Solicitor's Report

Mercuria Contract – Attorney MacNeal saw no problems with the contract, as long as a few items can be worked out to her satisfaction. A Good/Miller motion was made to approve the twenty year contract with Mercuria contingent upon certain items being worked out with Attorney MacNeal. Motion passed unanimously.

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Farm Sublease Bid – A Nace/Miller motion was made to authorize Attorney MacNeal to advertise for bids for the Sinking Springs farm three year sublease, which will begin in January. Motion passed unanimously. The bids will probably be awarded in October.

Engineer's Report

Final Plant Upgrade – John Leen reported Kinsley has completed all items on the punch list, and he recommends final payment be made of \$20,000.00.

East Manchester Township Village Centre – As-Built drawings were received last week. CSD will review the drawings and make recommendations for final approval at the Authority's September meeting.

Northern Heights – Tom Prowell and John Leen inspected clean-outs and vent piping throughout this development. Many do not meet standards. CSD is reviewing options the Authority could take to bring them up to acceptable standards.

New Administration/Maintenance Building – After review of the final plans for the new building, a Good/Nace motion was made to submit plans for a building permit and to advertise for bids. Motion passed unanimously.

Roof Replacement – Two bids were received for the two roof replacements at the plant. The low bid was from Amric Construction at \$16,300. The second bid was from Myford Construction at \$21,000. A Nace/Good motion was made to accept the low bid of \$16,300 from Amric Construction for the roof replacements. Motion passed unanimously. The Authority has received \$13,038.02 from Selective Insurance Co. for the roofs. When the project is completed, the invoice will be submitted to Selective and depreciation should then be received which should cover the majority of the balance.

Possible New Facility – DCED contacted the Authority regarding a possible dairy processing facility to be located at one of two locations, Zions View Road or Orchard Business Park Phase II. John Leen provided information to them regarding location, size of lines and plant capacity. The projected flow from this facility would be 500,000 GPD.

Treasurer's Report

Invoices – A Miller/Nace motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions – A Good/Miller motion was made to approve payment of requisition **2011-19** to **CS Davidson, Inc.** in the amount of \$27,514.58 for engineering services and **2011-20** to **Kinsley Construction** for \$20,000.00 as final payment for the plant upgrade project. Motion passed unanimously.

Adjourn

At 8:25 PM, a Good/Nace motion was made to adjourn. Motion passed unanimously.

NEXT MEETING: Monday, September 26, 2011 - 7:00 PM – Chestnut Street Meeting Room

