

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

June 27, 2011

The Northeastern York County Sewer Authority met on Monday, June 27, beginning at 7:00 PM in the Authority meeting room at 175 Chestnut Street.

Authority members in attendance were:

Mt. Wolf Borough

George Miller
Ross Raffensperger

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

Jim Coble
John Nace

Engineer

Karen Wilson

Solicitor

Stacey MacNeal

Plant Superintendent

Tom Beakler

Recording Secretary

Pat Poet

Visitors in attendance: Joel Snyder–RGS Associates, Hugh Simpson–rep of Manor Village Developer, Tom Prowell & Peter Nestlerode

Minutes

The minutes from the May 23, 2011, meeting were approved as mailed.

Visitors/Correspondence

Joel Snyder – Mr. Snyder from RGS Associates, presented the preliminary plan for Manor Village, a proposed seventy seven lot residential subdivision located near Manchester Street and Canal Road. Mr. Snyder noted it could be a year or two before construction would begin on this project. The sewer line for this development will run through the Gross property, and will include a pump station. Outstanding items pointed out by John Leen included the slope of the force main and a conflict between the water and sewer lines on one of the proposed lots. A reservation agreement will need to be drawn up for sewer capacity as well as approval of the design of

the proposed pumping station prior to final plan approval. Mr. Snyder asked that the Authority conditionally approve the preliminary plan. Attorney MacNeal suggested the notes include that a sewer reservation agreement and the pump station design would need to be approved prior to final plan acceptance. A Miller/Nace motion was made to conditionally approve the preliminary plan for Manor Village subdivision, with the conditions that the force main slope and the conflict on the one lot be corrected to John Leen's satisfaction and that a note be added regarding the reservation of sewer capacity agreement and pump station design prior to final plan approval and to note there is no guarantee at this time for capacity in the sewer system. Motion passed unanimously.

Operations Report

Sludge Storage – Tom reported there is now additional time to store sludge because the sludge is now thickened because of removing more water, which takes up less space in the digester. Along with that, there is now an additional “backup” digester that can be used, when necessary.

Orchard Park Road Repairs – Tom obtained cost estimates to repair Bartlett Drive as reported during the May Authority meeting. Prices ranged from \$17,000 to \$24,000. These prices are for labor only, no materials. Emory Peters' price of approximately \$17,000 was one of the low prices, and because they have a construction and materials contract with East Manchester Township, they were recommended to do the project. The Authority would not have to bid the project because of Peter's contract with the Township. The Township supervisors determined this project should be entirely paid for by the Sewer Authority. When the digging begins, the origination of the water can be determined. The total cost of the project will be between \$25,000 and \$30,000. A Good/Nace motion was made to approve Emory Peters to make the repairs to Bartlett Drive. Motion passed unanimously. Attorney MacNeal noted the Authority will have to pay the Township directly for this repair work.

Saginaw Plant Limits – Tom informed the Authority he received a letter from Mr. Mazera of DEP regarding Saginaw's permit. This permit is now over one year late because DEP has failed to issue a new permit. The good news is there will be no cap loads on the Saginaw plant. This is a complete turnaround from what has been discussed over the past several years regarding Phase IV treatment plants, of which Saginaw is one. DEP also is aware the Saginaw permit has run out, but the permit has been Administratively Extended. Tom thought it may be up to another year before a new permit will be issued.

CDL License – Peter Nestlerode has successfully passed his CDL test this week and obtained his CDL license.

Authority Administration

Metro Bank Accounts – Pat reported these accounts are now closed.

Collection Update – Pat shared collection data on past due accounts. Over \$3,200 was paid to the Authority during May by Central Credit Audit, the collection agency now being used.

Payment Methods – During the month of May, over \$13,600 was paid by customers at Susquehanna Bank and \$6,800 was paid using credit/debit cards. Approximately 135 customers pay by direct debit.

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Electric Bills – The Authority’s new electric rate will not go into effect until the first meter reading after July 19th. If the new rate were in effect this month, the Authority would have saved close to \$2,000, with \$1,130 of that at the main plant.

Solicitor’s Report

Intermunicipal Agreement – Everyone was provided a signed copy of the new Intermunicipal Agreement. Attorney MacNeal suggested the Authority update their tapping fees. One option would be to have two different tapping fees, determined by which plant treats the customers’ flows.

Resolution 2011-4 – Resolution of Respect to Honor Tom Beakler. Jim Coble read Resolution 2011-4. A Good/Snell motion was made to adopt Resolution 2011-4, honoring Tom Beakler and his 38 year service to the community. Motion passed unanimously.

Engineer’s Report

Karen Wilson from CS Davidson reported for John Leen, who is on vacation this week.

Plant Upgrade – Kinsley has been working on the punch list. The final application for payment will be presented for approval at the July meeting.

Garage/Office Building – The new building drawings were reviewed. There seems to be a few changes in the drawings that were not discussed at the Building Committee meeting. Tom will contact Davidson’s office tomorrow morning and send a memo out to committee members informing them what he has found out regarding those changes. Authority members have received a construction schedule, which they hope to adhere to.

Building Committee - After discussion, a Snell/Miller motion was made to authorize the three member Building Committee to make decisions on the building plans to keep the project on schedule. Motion passed unanimously.

Credit Trading – Tom and John Leen had a meeting with Jason Wert from Mercuria Energy of America regarding credit trading. Mr. Wert would be willing to attend an Authority meeting to explain his services.

PPL – Tom reported on a meeting held with PPL regarding options to provide services to them. John Leen was also in attendance. Talks will continue with PPL.

Treasurer’s Report

Invoices – A Miller/Nace motion was made to approve the invoices as submitted. Motion passed unanimously.

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Requisitions – A Nace/Good motion was made to approve payment of requisition 2011-15 to **CS Davidson, Inc.** in the amount of \$6,748.94 for engineering services; 2011-16 in the amount \$498.00 to **Kinsley Construction** for repairing storm damage on Wago Road and **2011-17** to **Codorus Stone & Supply** for stone used on the Wago Road storm damage repair totaling \$1,020.93. Motion passed unanimously.

Adjourn

At 8:37 PM, a Nace/Good motion was made to adjourn. Motion passed unanimously.

NEXT MEETING: Monday, July 25, 2011 - 7:00 PM – Chestnut Street Meeting Room