

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

February 28, 2011

The Northeastern York County Sewer Authority met on Monday, February 28, beginning at 7:00 PM in the Authority meeting room at 175 Chestnut Street.

Authority members in attendance were:

**Mt. Wolf Borough**

George Miller

**Manchester Borough**

Clair Good  
Gene Snell, Jr.

**East Manchester Township**

Jim Coble  
John Nace

**Engineer**

John Leen

**Solicitor**

Stacey MacNeal

**Plant Superintendent**

Tom Beakler

**Recording Secretary**

Pat Poet

Visitors in attendance: Tom Prowell and Peter Nestlerode

**Minutes**

The minutes from the January 24, 2011, meeting were approved as mailed.

**Visitors/Correspondence**

Thank you letters were received from both John Leen and Attorney Stacey MacNeal for appointing them to represent the Authority for 2011.

### **Operations Report**

Pick Up Truck – Tom reported the new F-350 truck was picked up and was very useful during the past snow storms.

Mixer Repair – On February 15<sup>th</sup>, the refurbished mixer was placed back into service.

Collection System Maintenance – Tom and John Leen met to discuss the effluent line, which is approximately fifty one years old. Options are being reviewed and estimates are being obtained for work on this line. They will report on this proposed project during future Authority meetings.

Annual Reports – DEP and EPA annual reports have been completed and submitted.

Utility Vehicle – Tom presented prices for a new 2010 utility vehicle. Three prices were obtained, with the lowest being \$7,175.00 from Golf Cart Services Inc. After discussion, a Good/Miller motion was made to purchase a utility vehicle at a price of \$7,175.00 from Golf Cart Services, Inc. Motion passed unanimously.

Proposed Building/Garages – A Snell/Good motion was made to approve the footprint of the proposed building and garages as presented. Motion passed unanimously. John Leen will begin creating a land development plan for this project.

Concrete Problem – Tom met with Byron Trout from Gordon Brown Associates to look at a few issues with the new concrete along Chestnut Street. There is a crack in the sidewalk and a chip in the corner of a slab. A portion of the curbing is pulling away from the sidewalk. These issues will be forwarded to Kinsley Construction.

Nutrient Trading – Tom has begun preliminary investigation into nutrient trading. He will be meeting with DEP to discuss this further.

### **Authority Administration**

Computers – Pat had discussions with Gordon McKeever, the person John Leen recommended to the Authority at the last meeting, regarding prices and suggestions he had for a new computer system. After discussion, a Nace/Snell motion was made to authorize the purchase of three new computers, one with a monitor and keyboard, two without, to be purchased from Dell, along with new Microsoft Office software. Motion passed unanimously. Mr. McKeever will be setting up a server as well when the computers are received.

Roof Replacement – Estimates have been received for the two roof replacements. Pat continues to work with Selective Insurance to obtain information on what insurance will cover with this damage claim.

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Arbitrage Calculations – Jim reported that PFM has completed the Arbitrage calculations and the Authority does not owe any payment to the IRS. Attorney MacNeal suggested Pat contact Gordon Walker to be certain the necessary reports were submitted to the IRS.

### **Solicitor's Report**

Intermunicipal Agreement – Attorney MacNeal is waiting for information from Manchester Borough's solicitor regarding this agreement.

### **Engineer's Report**

Kurnik's Fence – John obtained a \$3,900.00 estimate from Security Fence to install a 320' fence for the Kurnik's. Attorney MacNeal recommends this estimate be approved and the work completed. A Good/Miller motion was made to accept the estimate from Security Fence of \$3,900.00 and authorize John Leen to move ahead with the installation.

Plant Upgrade – John informed the Authority there is a two year warranty on the plant.

As-Builts – East Manchester Village Center needs to correct their as-builts prior to acceptance. John Leen is working with them on this.

Manor Village – CSD received revised plans on February 4, 2011, for review. John will be sending out comments to the developer's engineer this week.

Wellspan Health – Wheatlyn Facility – A Snell/Nace motion was made to give conditional approval of the Wellspan Health plan pending submission of public improvement security and the addition of one detail to the plan. Motion passed unanimously.

Osinski Sketch Plan – CSD has submitted the required pump station specifications for this proposed project located at Canal Road and Rt. 83.

Chapter 94 Reports – John reported that Karen Wilson from CSD is working on the Authority's Chapter 94 reports.

### **Treasurer's Report**

Invoices – A Miller/Nace motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisition – A Snell/Nace motion was made to approve payment of requisition **2011-7 – Public Financial Management** in the amount of \$5,500.00 for completion of the arbitrage calculations. Motion passed unanimously

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**Executive Session** – Jim Coble called an Executive Session at 8:12 PM to discuss personnel items.

**Reconvene Regular Meeting** – Jim Coble called the regular meeting back in session at 8:20 PM.

**Personnel**

**Plant Superintendent** – A Nace/Miller motion was made to appoint Tom Prowell as plant superintendent effective July 1, 2011. Motion passed unanimously.

**Adjourn**

At 8:24 PM, a Nace/Good motion was made to adjourn. Motion passed unanimously.

**NEXT MEETING: Monday, March 28, 2011 - 7:00 PM – Chestnut Street Meeting Room**