

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

December 3, 2012

The Northeastern York County Sewer Authority met on Monday, December 3, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

George Miller
Patti Fisher

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

James Coble
John Nace

Engineer

John Leen

Solicitor

Attorney Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Special Projects Coordinator

Tom Beakler

There were no visitors in attendance.

Minutes

The minutes from the October 22, and November 5, 2012, meetings were approved as mailed.

Visitors/Correspondence

None

Operations Report

Hurricane Sandy – Tom Prowell reported no major problems occurred because of the hurricane. The plant had seven inches of rain. One manhole overflowed in a Manchester Borough alley. The problem was resolved within thirty minutes of receiving a call – roots in the line caused the overflow. The overflow influent channel

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also overflowed, however that water was diverted into the primary tanks and was treated. DEP visited the plant during and after the hurricane. Tom wrote a letter to DEP outlining the steps that were taken during the hurricane to resolve those issues.

Crane – The crane approved at the last meeting has been receiving and installed on a truck. It has already been put to use to pull a pump and reinstall it, which saved the Authority at least \$400.

PLS Problem – The PLS is the computer that runs the plant. It stopped working and had to be shipped to Aeromod. The problem ended up being the battery. The PLS was returned within three days and reinstalled. Everything has been working fine since then.

Heating System – The regulators on the heating system in the new building and the garages were replaced today. The regulators initially installed were incorrect and during very cold weather, the heating system would not have been able to keep the building warm.

Special Projects Report

Nutrient Credits – The final accounting for the credits sold was 17,870 pounds of nitrogen and 1,194 pounds of phosphorous. The price ranged from \$6.50 to \$1.22 per pound. Payment for those sales should be received in the near future.

FEMA/PEMA Projects – The Notice to Proceed for these projects was signed October 28th. Fitz & Smith said they would start the projects then, however, to date nothing has begun. The completion date is December 28. The fine is \$100 per day for each day not completed after December 28. An inspector from CSD showed up at the site today, which is when Fitz & Smith said they would begin the project; however Fitz and Smith was a no show. Tim Smith informed Tom B. that he would be putting two crews on this job to complete the projects on time. Because of that, Tom suggested a full time inspector be used from CS Davidson instead of a part time inspector. The Authority agreed.

Authority Administration

Water Terminations – The Authority has received over \$13,000 in past due payments from eight property owners who were threatened with water terminations. Two properties have had their water turned off. One was going to pay at the office today, but he never showed up. Of the original twelve property owners originally notified, one filed bankruptcy and one is vacant and had their water shut off already. The next group of notices will be mailed in January.

2013 Meeting Dates – A list of the 2013 meeting dates was presented. The May and December meetings will be held on the 3rd Monday of those months. Pat will advertise the dates.

Solicitor's Report

Attorney MacNeal would like an Executive Session called at the end of this meeting to discuss acquisition of real estate.

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Resolution 2012-7 – Attorney MacNeal presented this Resolution which sets water termination fees and permits the staff to seek water terminations for those property owners who have at least \$600 due and/or have not made a payment on their account for a period of one year. A Snell/Nace motion was made to approve Resolution 2012-7, setting water termination fees and requirements before seeking water termination. Motion passed unanimously.

Engineer's Report

Saginaw NPDES Draft Permit – John Leen reported he has sent a response letter to the Saginaw draft permit. This letter included a request for the change of location of the 24 hour effluent sampling location.

Treasurer's Report

Invoices – A Miller/Snell motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions – A Good/Fisher motion was made to approve the following requisition: **2012-42** for payment to **CS Davidson, Inc.** for \$9,218.87 for engineering fees. Motion passed unanimously.

Budget – Jim ask everyone to again review the budget for the next meeting. It will be voted on at that time.

Executive Session

At 7:30 PM Chairman Coble called an Executive Session for discussion of real estate matters.

At 8:00 PM Chairman Coble called the meeting back into regular session.

Real Estate Acquisition

A Miller/Snell motion was made to approve and sign the offer of purchase of real estate and explanatory letter. Motion passed unanimously.

Adjourn

At 8:05 PM a Good/Snell motion was made to adjourn. Motion passed unanimously.

NEXT MEETINGS: Monday, December 17 - 7:00 PM – 200 North Main Street