

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

October 22, 2012

The Northeastern York County Sewer Authority met on Monday, October 22, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

**Mt. Wolf Borough**

George Miller  
Patti Fisher

**Manchester Borough**

Clair Good  
Gene Snell, Jr.

**East Manchester Township**

James Coble  
John Nace

**Engineer**

John Leen

**Solicitor**

Attorney Stacey MacNeal

**Plant Superintendent**

Tom Prowell

**Recording Secretary**

Pat Poet

**Special Projects Coordinator**

Tom Beakler

There were no visitors in attendance.

**Minutes**

The minutes from the September 24, 2012, meeting were approved as mailed.

**Visitors/Correspondence**

None

**Operations Report**

**Hauling** – Tom Prowell reported biosolids hauling has begun and there should be sufficient fields to use for the remainder of the year.

1991 Tanker – Major repairs were needed on this vehicle, which totaled over \$7,700.00.

WET Testing – Tom P. reported the third of the four required WET tests has been sent out for analyses earlier this month. The fourth and final set will be sent out by the end of January or beginning of February. For the next NPDES permit, these tests can be analyzed once annually instead of four completed in a short period of time.

Saginaw Inspection – The Saginaw plant was inspected by DEP with no violations found.

Saginaw's Draft NPDES Permit – The draft permit was received, two and one half years overdue. There seem to be no major changes in the permit, just a few minor limit adjustments. One change is the composite samples must now be taken as a twenty hour composite versus an eight hour composite that is taken under the current permit.

Crane Purchase – Tom P. requested to purchase a crane that would be permanently placed on one of the pickup trucks to pull and replace pumps at the pumping stations. Currently when there is a problem with a pump, Heim comes to the site and pulls the pump with their equipment and transports the pump to their Harrisburg shop and returns the pump to the station and installs it. This costs the Authority approximately \$1,500 each time. This crane could also be put to use for pulling manhole covers and moving heavy barrels. The Authority could purchase a crane for approximately \$5,200.00; pull pumps and transport them to Heim and back, saving \$1,500.00. During a normal year, Heim pulls at least two pumps. After discussion, a Good/Nace motion was made to authorize Tom Prowell to purchase a crane for approximately \$5,223.00, which includes shipping costs. Motion passed unanimously.

### **Special Projects Report**

Admin Building – Tom Beakler reported there is an erosion ditch near the railroad tracks that needs repaired. Fitz & Smith will handle the repair.

Flood Damage Project – The pre-con meeting for this project is scheduled for Thursday with a start date of November 1<sup>st</sup>.

Nutrient Credits – As of today, the Authority may have sold \$85,000 worth of nutrient credits, with a 50/50 split with Mercuria. At the end of this month the actual amount the Authority will receive should be determined.

### **Authority Administration**

Water Terminations – Pat reported on the meeting with The York Water Company, where they explained the procedures the Authority needs to take to begin water terminations for delinquent customers. After discussion, regarding customers on the water termination list, a Good/Snell motion was to adopt Resolution 2012-6, which requires a 50% payment of the outstanding portion of the delinquent customer's bill plus a payment plan to pay the current quarters by their due dates, with an additional 5% to 10% of the remaining outstanding bill each month to avoid water termination. A \$50.00 fee will be added to the customer's sewer bill for each time Authority personnel has to post a notice on the property. Motion passed unanimously. Attorney MacNeal will draw up a Resolution for next month's meeting spelling out the requirements of customers' delinquency status

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for them to be placed on the water termination list: a balance of at least \$600 past due or not making any payments for a one year period.

### **Solicitor's Report**

Attorney MacNeal would like an Executive Session called at the end of this meeting to discuss real estate acquisition.

### **Engineer's Report**

Admin Building – Mid State Mechanical submitted their final paperwork for this project's completion. John Leen presented two changes orders from Mid State Mechanical: change order #3 for a credit of \$306.42 for the building permit and change order #4 in the amount of \$1,531.00 to add sign lighting. A Snell/Miller motion was made to approve change orders #3 and #4 from Mid State Mechanical. Motion passed unanimously.

Saginaw's Draft Permit - John noted there are two items on the draft permit to be addressed. One is the location of the final effluent sampling. Because of the lack of electricity and security, he feels that location should be changed as well as the solids reporting on the Chapter 94 Report. John will be writing a draft response letter to DEP for review. He and Tom Prowell will continue to review the draft permit.

### **Treasurer's Report**

Invoices – A Miller/Nace motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions – A Miller/Nace motion was made to approve the following requisitions: **2012-40** for payment to **CS Davidson, Inc.** for \$11,350.05 for engineering fees; **2012-41** to **Mid State Mechanical** for the final payment for the admin. building project - \$12,946.34. Motion passed unanimously.

Budget Meeting – This meeting will be held Monday, October 29, beginning at 7 PM.

### **Executive Session**

At 8:05 PM Chairman Coble called an Executive Session for discussion of real estate matters.

At 9:06 PM Chairman Coble called the meeting back into regular session.

### **Adjourn**

At 9:07 PM a Good/Snell motion was made to adjourn. Motion passed unanimously.

**NEXT MEETINGS: Monday, December 3 - 7:00 PM – 200 North Main Street (no regular November meeting)**  
**Budget Meeting - Monday, November 5**