

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

September 24, 2012

The Northeastern York County Sewer Authority met on Monday, September 24, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

George Miller
Patti Fisher

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

James Coble
John Nace

Engineer

John Leen

Solicitor

Attorney Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Special Projects Coordinator

Tom Beakler

There were no visitors in attendance.

Minutes

The minutes from the August 27, 2012, meeting were approved as mailed.

Visitors/Correspondence

None

Operations Report

North George Street Paving – Tom Prowell reported that seventeen manhole covers were realigned and replaced for this paving project. There may be a few manhole covers that still require risers, which he can take care of.

2nd Street Pump Station – A problem occurred with this pump station that caused an overflow. Tom explained the air pump went bad. To remedy this problem, a separate float has been installed so the alarm will call out if this happens again.

New Digester – The problems with the new digester that was converted from a trickling filter have been resolved, which included piping issues and the installation of a new pump. The digester is now being used as additional storage for sludge when needed.

Biosolids Hauling – Abe Barley informed Tom that the corn will be removed in mid-October. After that is completed, biosolids hauling will start up again.

Special Projects Report

Tom Beakler will be reporting later in Executive Session.

Authority Administration

Water Terminations – On Wednesday, a representative from The York Water Company will be meeting with Pat and Betsy on the necessary procedures for terminating a property owner's water service. This information will be reported on at the October meeting. A decision will need to be made on the criteria for determining which delinquent customers this option would be used against. Questions arose regarding who would be posting properties, Authority employees or someone outside of the Authority? These decisions will be made after the termination procedures are clarified.

TD Bank – When debiting the Authority's account for the Bond payment, which was due September 1st for \$834,283.13, TD Bank debited the Authority's account twice for this amount. This caused the checking account to be overdrawn. When TD Bank was contacted, they blamed Susquehanna Bank for the error. Susquehanna Bank explained they do not debit an account without instruction to do so; and they received two requests for the debit. TD Bank then admitted it may have been possible two different people created the debit, not knowing the other did so. There was enough time for Susquehanna Bank to issue stop payment on the second debit before any checks bounced. TD Bank never contacted the Authority to explain what happened. Attorney MacNeal will draft a letter to be sent to TD Bank explaining the situation and if there are any stop payment costs, TD Bank would be expected to reimburse the Authority for them.

Solicitor's Report

Bush Property – Because of the high number of Federal and State liens against this property located on Meetinghouse Road, Attorney MacNeal suggests not moving forward with any additional action. However, when the water termination procedures are in place, that may be an option to use against this property.

Gillespie Property – This property on Dogwood Court is scheduled to be sold at a Sheriff's Sale in October. The Gillespies have until October 1st to pay the Authority \$2,000 to stop the sale.

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Engineer's Report

PPL Brunner's Island – CS Davidson reviewed a plan for a 130 car sidling. John Leen reported the project is not near the Authority's outfall line and there would not be any issues the Authority should be concerned with. CSD has submitted a comment letter to PPL.

Gross Sketch Plan – After review of this sketch plan, a review letter was sent from CSD noting additional information would be necessary prior to making any recommendation regarding its approval.

New Administration Building – All contractors, with the exception of MidState Electric, have been paid in full for the work completed on this building. The final contract documents for the electrical contract have not been submitted yet. There were some issues of leaks during the last rain, which Amric Construction is aware of. Amric plans to check out the problems tomorrow as well as install the plaque.

FEMA Flood Damage Projects – Five bids were received for the outfall project. A Snell/Miller motion was made to accept the low bid of \$390,133.76 from Fitz & Smith, Inc. for the outfall repair project. Motion passed unanimously. This project must be completed by March 31, 2013. The cost is approximately \$82,000 more than originally filed with FEMA. Tom Beakler had filed a change of scope for this project, which increased the estimated costs, but still would not cover all of the \$82,000. He is working on filing the necessary paperwork to obtain the additional funding.

NPDES Permit Application – John Leen has submitted the permit application to DEP for the main plant. As the WETT testing is completed, the results will be sent to DEP. Tom Prowell noted the third round of the testing will go out next week. Four test rounds are required for the NPDES application to be considered complete.

Treasurer's Report

Invoices – A Miller/Nace motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions - No requisitions to approve.

Budget Meeting – Jim would like to set up a budget meeting on Monday, October 29. He ask everyone to check their calendars.

Executive Session

At 7:35 PM Chairman Coble called an Executive Session for discussion of real estate matters.

At 8:12 PM Chairman Coble called the meeting back into regular session.

Adjourn

At 8:20 PM a Good/Snell motion was made to adjourn. Motion passed unanimously.

NEXT MEETINGS: Monday, October 22, 2012 - 7:00 PM – 200 North Main Street (Jim will be late)
Budget Meeting - Monday, October 29