

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

June 25, 2012

The Northeastern York County Sewer Authority met on Monday, June 25, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

**Mt. Wolf Borough**

George Miller  
Patti Fisher

**Manchester Borough**

Clair Good  
Gene Snell, Jr.

**East Manchester Township**

James Coble  
John Nace

**Engineer**

John Leen

**Solicitor**

Attorney Stacey MacNeal

**Plant Superintendent**

Tom Prowell

**Recording Secretary**

Pat Poet

**Special Projects Coordinator**

Tom Beakler

Visitors in attendance: Mary Toomey, Renate Deckman and Peter Nestlerode.

**Minutes**

The minutes from the May 21, 2012, meeting were approved as mailed.

**Visitors/Correspondence**

Mary Toomey/Renate Deckman – These ladies were in attendance to thank the Sewer Authority for constructing a nice facility and improving North Main Street in Mt. Wolf Borough. Both of their families made a donation toward the landscaping for the new building. They requested the area planted around the flagpole be dedicated as a memorial to Bradley Rentzel, and Mary Toomey presented the Authority with a check to pay for a plaque designating it as such. The Authority thanked them for their donations and agreed to dedicate the area around the flag pole in memory of Bradley Rentzel.

### **Operations Report**

New Software – Tom Prowell reported the new software in the TV truck has been installed. Both Christian and Peter had two days of training on the new software. Tom hopes to have both of them out to TV and clean lines three days a week.

North George Street Paving – The paving should begin the end of this month. All the risers, frames and manhole covers have been delivered and will be available for the contractors to install.

Permit Renewal – There is only one more round of lab testing to complete for the NPDES permit renewal application. The application must be submitted by September 1<sup>st</sup>.

Blower Motor – The blower motor is under warranty, but Tom reported he had a difficult time getting the manufacturer to honor the warranty. The other two motors are being checked out to see if they have may have a similar problem.

### **Special Projects Report**

New Building – The sidewalks and fencing need to be completed. The solar should be installed within two weeks. The sign has been completed and will be delivered to the site. The lighting for the sign needs to be installed.

FEMA/PEMA – Tom Beaker reported he is continuing to work with these two agencies for the flood damage that occurred last year.

Nutrient Credits – Tom was concerned about Mercuria because he has not been able to contact them. There is a possibility that a customer may wish to purchase nutrient credits from the Authority.

### **Authority Administration**

Phone System – There is a small problem with the new phone system, however it should be taken care of by tomorrow.

Requisition Payments – The Authority was assessed a \$40.00 charge from Susquehanna Bank as a result of making more than the maximum amount of transactions allowed in the Money Market account. This was caused by cutting checks to all of the contractors last month. Pat suggested making one transfer out of the Money Market account into the regular checking account and then paying the contractors out of that account. Jim Coble said that transfer would be acceptable.

**Solicitor's Report**

New Meeting Room Use – After discussion, a Nace/Good motion was made to allow only municipal entities to use the new meeting room at 200 North Main Street in Mt. Wolf. Motion passed unanimously.

Rules & Regulations – Attorney MacNeal reviewed changes in the Rules and Regulations that were made after discussion with both John Leen and Tom Prowell. The inspections have been increased to \$150.00, which will cover two inspections. One EDU will now be considered as 25,000 gallons instead of 31,900 gallons. Attorney MacNeal noted a copy of the revised Rules and Regulation should be provided to the three municipalities. A Snell/Good motion was made to adopt the revised Rules & Regulations as presented. Motion passed unanimously.

Tapping Fees – CS Davidson completed a tapping fee study to determine what the Sewer Authority may charge for tapping fees. These calculations are required under Act 57. Currently they are \$1,800 for the Township and \$1,200 for the two Boroughs per EDU. As a result of that study, the maximum tapping fee amount is \$2,540.00 for any property draining to the main Mt. Wolf plant, and \$5,355.00 for any property draining to the Saginaw plant, per EDU. Attorney MacNeal suggested these calculations should be completed on an annual basis. After discussion, a Snell/Nace motion was made to set the tapping fees as follows, effective immediately: \$2,500 for properties connecting to the main Mt. Wolf plant and \$5,000 for properties connecting to the Saginaw plant. Inspections will be \$150.00. Motion passed unanimously.

Dallmeyer EDU Transfer – Carl Dallmeyer requested one of their EDU's they have prepaid and reserved on June 15, 2006, be transferred to their rental property on Long Road. A Nace/Fisher motion was made to authorize the transfer of one reserved EDU by the Dallmeyers to their Long Road property. Motion passed unanimously. This property was missed when the sewer connections occurred several years ago. The \$150 inspection fee is required to be paid prior to the connection.

**Engineer's Report**

Rolling Meadows – A building permit has been issued for a model home in this development.

Northern Heights – CSD is reviewing options to bring the clean-outs and vent pipes up to acceptable standards in the Northern Heights development.

Osinski Sketch Plan – DEP has approved the planning module for this property.

NPDES Permit Renewal – DEP requires the permit renewal application be filed by September 1, 2012, for the Mt. Wolf plant. When the final lab results are received, the application will be ready to submit.

Village Realty Apartments – The maintenance agreement for Village Realty Apartments will expire the end of July. Mr. Denniston has requested a release of this 18 month agreement. John will make a recommendation on this request at the July Authority meeting.

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Change Orders for Administration/Garage: John presented the following change orders for approval, Amric Contractors – CO #2 – addition of \$425.00 for reworking the counter in the foyer area; Robert Bortner, CO #1 – deduct of \$154.42 for cost of building permit; Williams Service Company, CO #1 – deduct of \$161.78 for cost of building permit and MidState Electrical – CO #3 – deduct of \$306.42 for cost of building permit. A Snell/Miller motion was made to approve the four above mentioned change orders. Motion passed unanimously.

Presentation of Flags – John Leen presented the Authority with an American and a Pennsylvania flag to place on the flag pole in front of the new building.

### *Treasurer's Report*

Invoices – A Miller/Nace motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions – A Good/Miller motion was made to approve the following requisitions: **2012-27** for a payment to **Fitz & Smith** of \$56,810.73, **2012-28** to **Robert S. Bortner, Inc.** for \$6,279.58, **2012-30** – to **Williams Service Company** totaling \$60,669.00; **2012-31** for payment of \$10,183.54 to **MidState Mechanical**, and **2012-32** to **MidState Mechanical** for \$6,709.51. The previous requisitions represent work completed at the new building site. Motion passed unanimously. A Nace/Miller motion was made to approve requisition **2012-28** to **Amric Construction** totaling \$37,904.42, contingent upon receipt for partial reimbursement of the building permit from Amric Construction. Motion passed unanimously.

### *Adjourn*

At 9:05 PM a Good/Snell motion was made to adjourn. Motion passed unanimously.

**NEXT MEETING: Monday, July 23, 2012 - 7:00 PM – 200 North Main Street**

