

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

May 21, 2012

The Northeastern York County Sewer Authority met on Monday, May 21, beginning at 7:00 PM in the Authority meeting room at 175 Chestnut Street.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

James Coble

Engineer

John Leen

Solicitor

Attorney Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Special Projects Coordinator

Tom Beakler

Visitor in attendance: Peter Nestlerode

Minutes

The minutes from the April 23, 2012, meeting were approved as mailed.

Visitors/Correspondence

None

Operations Report

Certifications – Tom Prowell reported both Peter and Christian passed their wastewater certification tests. When the necessary paperwork is completed and sent to DEP, they will be able to obtain a “C” license in the near future, which would enable them to operate the Saginaw Plant. They will need an additional year of experience to obtain their “B” license, which will then allow them to operate the main plant. Tom P. noted if Peter and Christian attend seminars which are DEP approved, they can deduct some time off of that year they need.

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TV Truck Computer & Software – After negotiating with the two companies that provide software for the TV truck, both companies ended up with identical prices. The software was ordered from Pipe Tech. It should be ready to install the week of June 11th. Pipe Tech is from Michigan.

Sherman Oaks Station – Repairs had to be made to this station, including repairs and replacement because of a leaky seal and broken bolts. The station was realigned, which should eliminate this problem from occurring in the future.

Blower Motor – The damaged blower motor was removed and taken to Heim about ten days ago. This motor is still under warranty. Tom has not heard from the manufacturer if the motor will be repaired or replaced.

Manchester Street Manhole – H & H Excavating repaired this manhole as was discussed at the April meeting. Everyone was very satisfied with the job that was done.

Special Projects Report

FEMA/PEMA Projects – Two out of the five projects submitted for payment from flood damage have been reimbursed by FEMA and PEMA. The Authority had received \$8,990.00 last month, and on May 2nd, \$22,870.00 was received for work done on the Sherman Oaks Station, Orchard Park Station and the sinkhole in the road that caused sewer pipe damage in Saginaw. \$36,808 will be received in about one month to cover the manhole washout below the main plant. \$158,665 was approved for the work around the treatment plant, including the stream banks, fence, and repair to a washed out manhole. \$103,712 will be for the outfall line project along Wago Road. Because DEP will no longer approve the original design for the outfall line repairs, a new design has been developed which will cost an additional \$57,000. Tom Beakler is working with FEMA and PEMA to get this additional amount added to the project reimbursements.

Administration Building – The new building will be moved into on Wednesday, June 6th. The June Authority meeting will be held there if the Occupancy Permit is received by then.

Landscaping – Mrs. Mary Toomey, who resides across the street from the new administration building, presented a landscaping plan for the new building she had drawn up by Cedar Ridge Landscapes. The one phase is for the area around the flagpole and the other is the area directly around the building. Both the Toomey's and the Deckman's from Mt. Wolf Borough will be donating \$500.00 each toward the new landscaping and have agreed to the upkeep of the plantings. They requested a plaque be placed at the flagpole area in memory of Brad Rentzel. Tom B. would like the grassy area at the corner of the lot to be available for anyone who would like to plant a tree in honor or memory of someone. The total cost to the Sewer Authority for the landscaping would be \$2,738.00. A Fisher/Snell motion was made to approve the landscaping plan by Cedar Ridge Landscapes as presented. Motion passed unanimously. Tom B. noted the only item included in the building contract for landscaping those areas is the mulch.

Authority Administration

Change in Meeting Location – The new location for the Authority's meetings will need to be advertised. Attorney MacNeal noted the ad needs to be placed at least twenty four hours prior to the meeting. The ad will be placed when the Occupancy Permit is received.

Moving Notice on 6/1 Billing – A notice will be placed on the front of the quarterly billings informing customers of the move to the new building. A moving notice will also be placed on the Authority's website.

Increase in Permits – Pat shared with the Authority that thirteen connection permits have been issued through today for 2012. There were only six issued in 2011.

Solicitor's Report

New Meeting Room Use – This subject was discussed at the April meeting. Jim Coble suggested the meeting room be available for municipal use along with the possibility of allowing non-profits to use the room after completing an application and submitting it for review by the Sewer Authority. Because there were two members missing at tonight's meeting, it was agreed to hold off on this decision until the June meeting.

Rules & Regulations – Attorney MacNeal is currently working on the revisions with Tom Prowell and John Leen. The new International Plumbing Code book was received

Collections – Writs have been filed against three property owners. Attorney MacNeal is moving through that process. Y2 Industries, (York Industries) is in the process of being sold and the past due amount should be paid at that time, which is over \$6,000.00.

Tap Fee Study – The preliminary tap fee study report should be completed by next week. This study will determine what the Authority's tap fees may be set at.

Engineer's Report

Administration Building – John Leen reviewed the application for payments. He also presented two change orders for MidState Electric – Change Order #1 – the alternate bid for solar panel installation has been decreased to \$68,356.46 from \$71,800. Change Order #2 is to add three flagpole lights on a concrete pedestal, add a telephone line in the garage, add security sensors and door contacts, door release button, additional sensors, and a deduct to run 1" conduit to the water pit, which is not needed. The total additional cost for both MidState change orders is \$9,904.00. A Good/Fisher motion was made to approve Change Orders #1 and #2 for MidState Electric totaling \$9,904.00. Motion passed unanimously.

Flood Damage Projects – John explained the flood damage projects that need to be bid. He would like to advertise for bid opening prior to the June meeting and be able to make recommendations for those projects at that meeting. The projects include stream bank restoration at the plant and fence replacement, relocating a section of the outfall line along Wago Road, installing a new section of pipe to eliminate a manhole that was washed away and fill an area washed out in Saginaw around a sewer pipe and then encase it in concrete. A Good/Fisher motion was made to authorize the advertisement for bids for the flood damage projects reviewed by John Leen. Motion passed unanimously.

Mt. Wolf NPDES Permit Renewal – The Mt. Wolf plant's permit expires on February 28, 2013. The application for a new permit must be submitted to DEP by September 1, 2012. Tom Prowell is working with Labs, Inc. to review the necessary lab analyses that need to be completed for this permit application.

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Village Realty Apartments – Mr. Denniston has requested release of his 18 month maintenance security. CS Davidson will be reviewing the conditions of the improvements and will make a recommendation to the Authority.

Treasurer's Report

Invoices – A Snell/Fisher motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions – A Snell/Good motion was made to approve the following requisitions: **2012-20** for a payment to **C. S. Davidson, Inc.** of \$20,751.37, **2012-23** to **Robert S. Bortner, Inc.** for \$2,880.00, **2012-24** – to **Amric Construction** totaling \$53,338.80; **2012-25** for payment of \$27,372.84 to **Fitz & Smith**, and **2012-26** to **MidState Mechanical** for \$30,486.79. The previous requisitions represent work completed at the new building site. **2012-21** for payment to **JWC Environmental** for the muffin monster replacement at the main plant totaling \$13,028.00, and **2012-22** for a \$13,000 payment to **Peninsular Technologies** for new software and computer for the TV truck. Motion passed unanimously.

Executive Session

Chairman Jim Coble called an Executive Session for a personnel matter at 7:50 PM.

Chairman Jim Coble called the regular meeting back in session at 8:09 PM.

Adjourn

At 8:10 PM a Good/Snell motion was made to adjourn. Motion passed unanimously.

NEXT MEETING: Monday, June 25, 2012 - 7:00 PM – 200 North Main Street

