

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

April 23, 2012

The Northeastern York County Sewer Authority met on Monday, April 23, beginning at 7:00 PM in the Authority meeting room at 175 Chestnut Street.

Authority members in attendance were:

Mt. Wolf Borough

George Miller
Patti Fisher

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

James Coble
John Nace

Engineer

John Leen

Solicitor

Attorney Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Special Projects Coordinator

Tom Beakler

Visitor in attendance: Peter Nestlerode

Minutes

The minutes from the March 26, 2012, meeting were approved as mailed.

Visitors/Correspondence

None

Operations Report

Permit Renewal – Tom Prowell reported the main plant's NPDES permit renewal needs to be submitted by September 1st. He explained the requirement of quarterly WET tests for the permit renewal. After these four tests are completed and the new permit is received, the WET tests may be submitted annually to eliminate the need to do them quarterly prior to the next permit renewal.

Effluent Line Repairs – Tom P. has submitted all necessary documents asked for by DEP, including the schedule for the effluent line repairs. No response from DEP as yet.

Rules & Regulations – A meeting was held with Attorney MacNeal, Pat and Tom P. to review the Rules and Regulations which need updated.

Muffin Monster – This piece of equipment has been installed and is working well.

Farm – Tom P. noted crops have already been planted and the fields will not be accessible until July when the wheat is removed. He explained that will not cause a problem because of the way the biosolids are now thickened, there is more holding space available.

Manchester Street Manhole – There is a manhole near the old pump station on Manchester Street in Manchester Borough that is in bad condition. The road has a large dip in it, and the manhole does not align with the road. Two estimates were received for the repair and realignment of this manhole. They were from H & H Excavating for \$5,885 and from Fitz & Smith for \$6,800. John Leen explained how the manhole will be repaired and adjusted for the slope of the road. A Nace/Miller motion was made to authorize repairs to the Manchester Street manhole. Motion passed unanimously.

Camera Truck – The computer on the camera truck has died. It is approximately seven to eight years old. The truck was taken to Rausch to ascertain if the computer could be repaired, and it was determined that it could not, and it should be replaced. The software that was being used is also in need of updating. Tom P. investigated different types of software at the Pumper Show he attended in February. There are two different packages he was interested in. One is called Possum, which Rausch uses in their camera trucks they sell. The other is Pipetech. Peter and Christian went to observe the Possum software in Spring Garden Township, where they use that system. They also watched a webinar on the Pipetech system. There are pros and cons to both systems. The estimated cost for the Possum system, including a new computer, is \$13,475, and the cost for the same with the Pipetech system is \$18,530. Tom would like to investigate these two systems more closely before making a decision; however the truck and camera needs to be back in operation as soon as possible. Attorney MacNeal noted this does not need to be bid, because the major component of the price is software, and the Authority is not bound to take the lowest price in this situation. A Good/Nace motion was made to give authority to Tom Prowell to decide and purchase the software and computer that he feels will be the best option. Motion passed unanimously.

Continued Blower Problems – There is another issue with blower #2 in the new plant. It appears the bearings have gone bad. Aeromod has been contacted regarding this problem. Tom notes it is still under warranty.

Special Project Report

PPL Possible Connection – Tom Beakler reported a meeting has been scheduled with PPL on Friday afternoon to discuss the possible connection of PPL to the main plant. PPL has tentatively set this connection to occur next year; however, the project needs to be approved by PPL in June. PPL has asked for cost estimates to be available to them at Friday's meeting.

Administration Building – Tom B. reported Fitz and Smith are to be on the site tomorrow to begin final grading of the property. Flooring is scheduled to be installed later this week. Tom B. estimates furniture could begin being moved into the new building in approximately two weeks.

Effluent Line Project – An alternate way to repair the effluent line is being reviewed, which would include boring under the railroad, which would keep the line on the same side of the stream. A possible drawback on that option would be that the railroad may cause a delay in the project. Tom B. said FEMA would be able to provide an additional \$40,000 for that work; but extra paperwork would need to be filed with them for an alternate plan. A meeting with FEMA will be held Friday at the plant to discuss this project. FEMA will also report on the payment status of the other projects the Authority submitted.

Authority Administration

Additional Computer – Gordon McKeever, whom the Authority purchased the last three computers from, submitted a quote for an additional computer for the new building of \$1,071.00. A Snell/Miller motion was made to accept Gordon McKeever's quote of \$1,071.00 for a new computer. Motion passed unanimously.

New Copy Machine – After discussion, a Nace/Fisher motion was made to purchase a new Kyocera copy machine from Quality Digital Office Technology at a cost of \$850.00. Motion passed unanimously.

Solicitor's Report

Delinquent Accounts – Attorney MacNeal presented a list of severely delinquent properties to file Writ of Scire Facias against. She explained she would not file them all at once, but in smaller groups. The Writ is filed as a result of action to a lien. A Snell/Miller motion was made to proceed with the Writs of Scire Facias against the properties on the listing. Motion passed unanimously.

Rules and Regulations – Attorney MacNeal reported there are quite a few changes that need to be made to the current Rules and Regulations. She has made some of the changes. John Leen will be working on the pre-treatment section of the regulations as well as updating the construction and material specifications. The Authority also needs to consider changing the number of gallons currently being used for 1 EDU, which is now 31,900 gallons. Attorney MacNeal suggested the Authority may want to provide a copy of the Rules and Regulations to the three municipalities and set up an annual meeting with them, perhaps in February, to share items of interest and/or concerns.

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Tap Fee Study – A new tap fee study needs to be completed to be compliant with the State regulations. CS Davidson estimated a cost of \$5,250 to complete the study. This could be completed by the end of June, and Attorney MacNeal estimates new tapping fees could be set for 2013. A Nace/Snell motion was made to authorize CS Davidson to complete the tapping fee study at a cost not to exceed \$5,250. Motion passed unanimously.

New Meeting Room Use – Discussion was held regarding who, if anyone, could use the meeting room in the new administration building. A Good/Snell motion was made to use the meeting room for Sewer Authority business only. Motion failed – 3 yes, 3 no. Jim Coble suggested thinking about this subject prior to the next meeting and it can be discussed again.

Engineer's Report

Change Orders – John Leen presented two change orders to approve for the new administration building. Change Order #1 is for changing the type of paint in the wash bay at a cost of \$3,008.50 plus adding two extra door strikes totaling \$834.40. A Miller/Fisher motion was made to approve Change Order #1 for Amric Construction totaling \$3,842.90. Motion passed unanimously.

Chapter 94 Reports – These reports were submitted by the March 31st deadline. There are no projected organic or hydraulic overloads of the plants for the next five years. John suggested looking into the possibility that someone may be dumping into the Saginaw Plant, because of the loadings that plant has been receiving.

Treasurer's Report

Invoices – A Miller/Snell motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions – A Nace/Miller motion was made to approve the following requisitions: **2012-15** for a payment to **C. S. Davidson, Inc.** totaling \$7,915.44, **2012-16** to **Amric Construction** for \$19,100.08, **2012-17** – to **Fitz & Smith** totaling \$27,564.24; **2012-18** for payment of \$10,800.00 to **Robert Bortner**, and **2012-19** for payment to **MidState Mechanical** totaling \$28,656.18. Motion passed unanimously. All requisitions represent work completed at the new building site.

Adjourn

At 8:25 PM a Good/Snell motion was made to adjourn. Motion passed unanimously.

NEXT MEETING: Monday, May 21, 2012 - 7:00 PM – Chestnut Street Meeting Room (for the last time??)