

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

March 26, 2012

The Northeastern York County Sewer Authority met on Monday, March 26, beginning at 7:00 PM in the Authority meeting room at 175 Chestnut Street.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

James Coble
John Nace

Engineer

Absent

Solicitor

Attorney Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Special Projects Coordinator

Absent

No visitors in attendance.

Minutes

The minutes from the February 27, 2012, meeting were approved as mailed.

Visitors/Correspondence

None.

Operations Report

Tom Prowell reviewed his trip to the Pumper & Cleaner Expo. He focused on two items of interest; an upgrade to the software for the TV truck and a point repair system. Hampton Township has upgraded software for their truck and Tom will be taking a look at their system. Infrastructure Repair will be performing a demo on their point repair system on April 10th at our Mt. Wolf plant. The cost of this system ranges from \$10,000 to \$15,000.

Farm planting may occur up to two weeks early this season. One digester is empty and the second is half empty.

The digesters at the Saginaw plant were emptied, cleaned and inspected. This was the first time these digesters were cleaned. Tom noted no problems were found and they are in very good condition.

The flow meter has been installed and the muffin monster should be back this week.

DEP has inspected the plant twice in the past several months. After the second inspection, DEP was concerned with the discharge of effluent directly into Hartman Run because of the break in the line from the flooding. Two supervisors from DEP then visited the plant to inspect the damage to the line. DEP called a meeting with Tom Prowell and John Leen at their offices. At that meeting, DEP requested a schedule for the repairs to be completed on the effluent line. DEP also reviewed what the Authority would need to do to change the plant's discharge point from the Susquehanna River to Hartman Run. Tom explained this change would probably not be feasible because of the costs. DEP informed Tom that the old side of the plant can no longer be used during high water for anything other than holding tanks.

Special Project Report

Pat gave a report on a few items Tom Beakler wanted to share with the Authority.

The new building is still two weeks ahead of schedule.

The Authority should be receiving funds shortly from FEMA for one of the Saginaw projects.

Tom is working with FSA to update the conservation plan at the farm.

Authority Administration

Audit – Pat noted the auditors, Kochenour, Earnest, Smyser & Burg, will not begin the audit until the first week of April. Attorney McNeal asked if they do not begin that week, Pat should notify her and she will make contact with them.

New Meeting Room – Pat suggested the Authority may want to think about a policy to regulate the use of the new meeting room. If outside groups would ask to use it, decisions need to be made regarding who could use it and if there would be any costs involved.

Telephone System – Telecom Business Solutions was suggested by several persons to use as the telephone system provider for the new building. Representatives from Telecom visited the new site and suggested a system that would connect the current office building to the new office building, allow transfer of calls from one building to another and allow an automated tender when no one is available to answer the phones. Telecom provided the Authority with a quote of \$3,909 for this system. A Nace/Snell motion was made to accept the proposal from Telecom and authorize Pat and Tom P. to decide upon adjustments to the proposal as needed. Motion passed unanimously. Telecom will be coordinating their work with the Authority's IT person, Gordon McKeever.

Solicitor's Report

No report.

Engineer's Report

No report. John Leen was absent because of deaths in his family.

Treasurer's Report

Invoices – A Snell/Good motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions – A Good/Nace motion was made to approve the following requisitions: **2012-10** for a payment to **C. S. Davidson, Inc.** totaling \$15,689.33, **2012-11** to **Robert S Bortner, Inc.** for \$16,506.00, **2012-12** – to **Amrich Construction** totaling \$191,401.57; **2012-13** for payment of \$43,219.52 to **MidState Mechanical**, and **2012-14** for payment to **Fitz & Smith** totaling \$26,368.20. Motion passed unanimously. All requisitions represent work completed at the new building site with the exception of a portion of requisition 2012-10 to CS Davidson, Inc. for work completed on the FEMA reimbursement projects.

Adjourn

At 7:40 PM a Good/Snell motion was made to adjourn. Motion passed unanimously.

NEXT MEETING: Monday, April 23, 2012 - 7:00 PM – Chestnut Street Meeting Room