

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

January 23, 2012

The Northeastern York County Sewer Authority met on Monday, January 23, beginning at 7:00 PM in the Authority meeting room at 175 Chestnut Street.

Authority members in attendance were:

**Mt. Wolf Borough**

George Miller  
Patti Fisher

**Manchester Borough**

Clair Good  
Gene Snell, Jr.

**East Manchester Township**

James Coble  
John Nace

**Engineer**

John Leen

**Solicitor**

Stacey MacNeal

**Plant Superintendent**

Tom Prowell

**Recording Secretary**

Pat Poet

**Special Projects Coordinator**

Tom Beakler

No visitors in attendance.

**REORGANIZATION**

Attorney Stacey MacNeal called for nomination for Chairman. A Snell/Good motion was made to appoint James Coble as Chairman and keep the remaining officers the same as they were in 2011 for 2012. Motion passed unanimously.

A Miller/Nace motion was made to reappoint Attorney Stacey MacNeal as Solicitor and John Leen as Engineer for 2012. Motion passed unanimously.

**Minutes**

The minutes from the December 19, 2011, meeting were approved as mailed.

### **Visitors/Correspondence**

None.

### **Special Projects Report**

**PPL** – Tom Beakler reported that PPL will be reviewing the project to extend their sewer line to the Mt. Wolf Plant at a project meeting PPL is holding in June. If approved, the work could begin in the Fall of this year into 2013. Tom and John Leen will be attending a meeting with PPL in the near future to discuss this project.

**FEMA** – Tom B. met with a representative from FEMA and they visited the sites where flood damage occurred. The main project will not be ready to bid until mid-April. Tom estimates the Authority may see some funds from FEMA by July or August.

**Nutrient Credit Trading** – Mercuria is currently negotiating for 250,000 lbs. of nitrogen for 2012. There are still 120,000 lbs. of nitrogen remaining from 2011. Two large treatment plants did not purchase credits. Mercuria is waiting to see how DEP is going to handle these two plants, and whether they will assess fines as well as require them to purchase the credits.

**Administration Building** – The walls are up on the building and the contractor hopes to set the trusses this week. As of this time, the building is scheduled to be completed by the last week of May, but the contractor feels it could be earlier than that by a few weeks. Tom B. reported on a meeting with the solar contractors. There will be sixty solar panels placed on the garage roof.

### **Operations Report**

**Clean-ups** – Tom Prowell reported that the rights-of-way are being cleaned up. Personnel are also cleaning up the edges of the fields at the farm.

**Hauling** – Hauling is continuing as weather permits, however, a setback occurred recently with the black tanker. The tanker dropped its drive shaft in front of Thornton Chevrolet at the traffic signal. It had to be towed to Ruppert's and was repaired and put back into service within two days.

**Plant Invite** – Tom P. invited any Authority member who has not had the chance to see the new plant yet to contact him and he will be happy to give them a tour.

### **Authority Administration**

**Mailings** – Pat reported that she will no longer be able to mail the quarterly billings at the Mt. Wolf Post Office. The closest Post Office that will accept bulk mailings is the 17402 Post Office near the prison. A bulk mail permit has to be obtained from that Post Office prior to the March 1, mailing.

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Delinquent Account Listing – This updated listing was reviewed. Attorney MacNeal will be contacting the new owner of York Industries regarding their past due balance and will be in touch with Pat to review some of the properties on the list to determine what the next step could be.

### **Solicitor's Report**

Resolution 2012-1 – A Snell/Nace motion was made to adopt Resolution 2012-1, which addresses the changes made to the rates per the Intermunicipal Agreement. Motion passed with six show of hands.

Resolution 2012-2 – A Good/Snell motion was made to set new quarterly sewer rates by district, effective with the March 1, 2012, billing, as follows: District 1 & 2 - \$88.00 (increase of \$4 per quarter); District 3 - \$152.00 (decrease of \$4 per quarter) and District 4 - \$111.00 (increase of \$1 per quarter). Motion passed with six show of hands.

### **Engineer's Report**

Osinski Tract – John Leen was contacted by Kinsley regarding a potential user of this tract. The buyer would use approximately 50,000 GPD. John noted the potential buyer is also looking at tracts in different areas.

Administration Building Requisitions – John reviewed the three payment requisitions.

Manchester Borough Storm Sewer – John reported Manchester Borough received a block grant to repair the storm sewer near Cold Spring Park Apartments. He will be giving Tom Prowell a map of the area that will be worked on in the event the Authority would need to work on any lines in that same area.

### **Treasurer's Report**

Invoices – A Miller/Nace motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions – A Snell/Good motion was made to approve the following requisitions: **2012-1** for a payment to **C. S. Davidson, Inc.** totaling \$9,644.44, **2012-2** to **MidState Electrical** for \$2,119.43, **2012-3** – \$35,296.65 to **Amrich Construction** and **2012-4** for payment to **Robert S Bortner, Inc.** totaling \$23,850.00. Motion passed unanimously. All requisitions represent work completed at the new building site.

Audit Proposals – Three proposals were received for the 2011 audit. Kochenour, Earnest, Smyser & Burg; Reinsel Kuntz Leshner and Stambaugh Ness. A Good/Snell motion was made to conditionally accept the proposal from Kochenour, Earnest, Smyser & Burg, subject to additional information requested by Pat and Stacey; and if certain items are not included, approve the proposal from Reinsel Kuntz Leshner. Motion passed unanimously.

### **Adjourn**

At 7:52 PM a Good/Nace motion was made to adjourn. Motion passed unanimously.

**NEXT MEETING: Monday, February 27, 2012 - 7:00 PM** – Chestnut Street Meeting Room