

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

November 25, 2013

The Northeastern York County Sewer Authority met on Monday, November 25, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

George Miller
Patti Fisher

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

John Nace
Joel Klinedinst

Engineer

John Leen

Solicitor

Attorney Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Special Projects Coordinator

Tom Beakler

Visitors in attendance were Gordon Walker, Bill Carlin, Jim Coble and Todd Kline.

Minutes

The minutes from the October 28 and November 4, 2013, meetings were approved as mailed.

Visitors/Correspondence

Trustee – Attorney MacNeal reported that after she had sent a letter to TD Bank to ask them to withdraw as Trustee for the Authority, she received a letter from them agreeing to withdraw. Gordon Walker noted this is very unusual for a Trustee to agree to withdraw.

Gordon provided four proposals from prospective Trustees to be reviewed from the following banks: Bank of New York Mellon, Fulton Bank, US Bank as well as TD Bank asking the Authority to reconsider them as Trustee. After review and discussion, a Miller/Klinedinst motion was made to appoint Bank of New York Mellon as Trustee. Motion passed unanimously. BNY Mellon's initial acceptance fee was less than any of the other proposals. Each of the proposals had similar annual administration fees. Gordon felt any of the banks would be a good choice.

The actual change will take some time to occur. David Twadell will prepare the necessary documents for the transfer.

Gordon noted that in the Spring of 2014, the Authority can begin looking at refinancing the entire issue at one time if the interest rates are favorable.

Operations Report

Lenny Seitz – Tom Prowell reported Lenny has been back to work on light duty beginning on November 18.

Todd Kline – Tom P. introduced Todd, the newest employee, to the Authority members. Tom P. did not realize a few of the Authority members never met Todd.

Sherman Oaks Station – A sensor and compressor had to be replaced at this station.

Saginaw Sampler – There have been a few problems with the sampler at Saginaw. Tom P. is attempting to make some repairs, however; if that does not work a new sampler may have to be purchased at a cost of five to six thousand dollars. The sampler is required by DEP.

Biosolids Hauling – A digester has been emptied and it looks as though there will be plenty of storage for the winter.

Special Projects Report

No report.

Authority Administration

Billing and Letter – Pat reported the progress on the letter and brochure that will be going out to all customers along with their bill on 11/29. Betsy, Tom B., Tom P and Barry have assisted with the project. Pat suggested in the future if the Authority wishes to do a large mailing, perhaps a mailing company could handle the project, as it is very, very time consuming.

Water Termination – A customer in the Township had their water shut off in September. East Manchester Township is in the process of evicting the owners and they will not be able to move back into their home until their sewer bill is paid and their water is turned back on.

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Solicitor's Report

Resolution – Attorney MacNeal presented Resolution #2013-8, which explains billing of multiple uses on the same property or in the same home or building. Attorney McNeal noted this is implied in the Authority's current Rules and Regulations, but this Resolution will clear up any questions. A Klinedinst/Good motion was made to approve Resolution 2013-8. Motion passed unanimously.

Farm – Attorney MacNeal attended the Manchester Township Planning Commission meeting with regard to the subdividing of Sinking Springs Farm. There was little discussion or public at that meeting. There are a few issues that need to be addressed with an access easement through a field from Farm Lane. She suggested it should be negotiated now for shared access. There were a few additional issues that needed to be taken care of, such as a driveway for a residence that fronts North George Street that is actually on the farm property, Township rights-of-way along some of the roads and one major change to a lot along Locust Lane, which will cause significant encroachment into that field. There will be a meeting in a week or two to discuss conservation easement issues with John Litton and the conservation people. Attorney MacNeal estimates that on December 9th or 10th the subdivision plan will be presented to the Board of Supervisors of Manchester Township for limited approval.

Engineer's Report

Gross/Kinsley Plan – John Leen reported that a revised plan has been submitted on November 22, 2013.

Treasurer's Report

Invoices – A Miller/Nace motion was made to approve the invoices as submitted. Motion passed unanimously.

2014 Budget – The budget will be voted upon for adoption at the regular December meeting.

Executive Session

At 7:45 PM Chairman Snell called an Executive Session to discuss a personnel matter.

At 7:48 PM the regular meeting was called back to order.

Adjourn

At 7:50 PM a Miller/Klinedinst motion was made to adjourn. Motion passed unanimously.

**REGULAR MEETING - Monday, December 16 - 7:00 PM - 200 North Main Street
(Third Monday)**

