

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

October 28, 2013

The Northeastern York County Sewer Authority met on Monday, October 28, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

George Miller
Patti Fisher

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

Joel Klinedinst

Engineer

John Leen

Solicitor

Attorney Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Special Projects Coordinator

Tom Beakler

Visitor in attendance was Jim Coble.

Minutes

The minutes from the September 23, 2013, meeting were approved as mailed.

Visitors/Correspondence

No comments from visitors or correspondence to be reviewed.

Operations Report

Kubota Tractor – Tom Prowell reported on a small repair needed to be done to the Kubota tractor. He noted this tractor is at least 15 years old and has only needed approximately three repairs during that time period.

Repairs – Heim Electric made repairs at the Rentzel pump station and a check valve on one of the air compressors at the Mt. Wolf plant was replaced.

Heavy Rain – Due to the over 9” of rain received on October 10 and 11, several problems occurred at the Mt. Wolf plant and several of the pump stations. Two manholes surcharged during the event. Tom P. informed DEP of the problems which he followed up on with a letter. The DEP inspector made a few recommendations to Tom over the phone and no additional contact has been made by DEP.

Lenny Seitz – Lenny’s physician has cleared him to return to work on November 18th.

Special Projects Report

FEMA – Because FEMA had been shut down for a while, Tom Beakler anticipates a delay in hearing back from them on the appeal that was filed.

Customer Letter – Tom presented a draft of a letter to send to all customers regarding sewer backups and remedies home owners can take to prevent backups into their basements. Authority members will be reviewing this letter and will bring any suggestions to the budget meeting on Monday. The letter will be sent out with the 12/1 billing to save postage. Joel suggested we add a label to the outside of the envelope that reads “your bill is enclosed”. The cost to send the letter out, with the bill, will be approximately \$2,000.

Authority Administration

Bank Payments – Effective December 1, 2013, Susquehanna Bank will no longer accept sewer payments from customers. This information has been added to the Authority’s website and will be noted on the bills as well.

Printer – Pat reported the new printer has been delivered, which cost \$829.00. This printer will be used to print the quarterly sewer bills.

You Tube Video – Pat had sent Authority members, by e-mail, a video explaining to kids about wastewater treatment. Everyone agreed to add it to the website.

Delinquent Accounts – We continue to attempt to collect past due accounts with phone calls, letters, collection agency and water shut offs.

Trustee – Attorney MacNeal will speak with Gordon Walker regarding TD Bank, the Authority’s Trustee.

Solicitor's Report

Update on Farm – The subdivision plan for the farm may be presented to Manchester Township Planning Commission this Wednesday, or it may have to wait until their next month's meeting. If action is taken on the subdivision this week, then it could be approved in November. Attorney MacNeal estimates another two months after approval to get the plan recorded, with the possibility of closing early next year.

Engineer's Report

Gross Sketch Plan – John Leen reported that the preliminary/final subdivision plan was submitted to CS Davidson for review. Comments were submitted to the developer's consultant and a revised plan was submitted on 10/14.

Treasurer's Report

Invoices – A Miller/Klinedinst motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisition – A Good/Fisher motion was made to approve the following requisition: **2013-18 to CS Davidson, Inc.** totaling \$3,255.07 for engineering fees for the outfall project. Motion passed unanimously.

2014 Budget – Jim Coble shared his comments regarding the 2014 draft budget and said he will be attending the budget meeting on November 4th.

Adjourn

At 7:43 PM a Miller/Klinedinst motion was made to adjourn. Motion passed unanimously.

BUDGET MEETING: Monday, November 4 - 7:00 PM - 200 North Main Street

REGULAR MEETING - Monday, November 25 - 7:00 PM - 200 North Main Street

