

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

September 23, 2013

The Northeastern York County Sewer Authority met on Monday, September 23, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

George Miller
Patti Fisher

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

John Nace
Joel Klinedinst

Engineer

John Leen

Solicitor

Attorney Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Special Projects Coordinator

Tom Beakler

Visitors in attendance were Jim Coble, Peter Nestlerode and Todd Kline.

Minutes

The minutes from the August 26th, 2013, meeting were approved as mailed.

Visitors/Correspondence

No comments from visitors or correspondence to be reviewed.

Operations Report

DEP Inspection – Tom Prowell reported on an inspection held at the Mt. Wolf plant approximately two weeks ago. No issues were brought to Tom's attention at the time of the inspection; however the DEP inspection report has not yet been received.

Biosolids Hauling – There is still room on the fields for hauling if the need arises, and additional fields will become available when the corn is harvested.

Rosedale Drive – East Manchester Township contacted Tom regarding a sinkhole on Rosedale Drive. Authority employees televised the sewer line in that area and no problems were found.

Enernoc – Tom reviewed how the Authority works with Enernoc, a company that monitors electrical grid use. When there is an overload on a particular grid, Enernoc contacts commercial users, such as the Mt. Wolf plant, and Tom then turns the power off at the plant and the generator is used during that time. The Authority receives quarterly payments from Enernoc, but on September 11, was the first time in several years that Enernoc contacted the Authority to change to generator power. There was an extreme heat wave that day. The Authority will receive an extra payment for that event after the calculation is completed by Enernoc.

Special Projects Report

Golf Outing – Tom Beakler noted the golf outing went very well this year, with a \$900.00 profit being made for charities.

FEMA/PEMA – The Authority received \$86,507.00 for the bank stabilization project. Tom explained the appeal that Attorney MacNeal and John Leen worked on and submitted for the Wago Road project. In recent conversations with the PEMA representative, Joe Rupe, Tom felt it looked as though the appeal may be successful and there is a good chance to recover more expenses on that project. Tom B. thanked Attorney MacNeal and John Leen for the excellent job they did on completing the appeal.

Authority Administration

Printer – Pat reported Quality Office Products is having a difficult time finding a printer that will print card stock. They will continue to investigate different printers and get back to Pat when a suitable one is found. A Klinedinst/Miller motion was made to authorize the purchase of a printer, not to exceed \$1,500.00. Motion passed unanimously.

Payments at Susquehanna Bank – Pat met with Shane Sinclair from Susquehanna Bank. The Authority has two options regarding sewer payments received at Susquehanna Bank. The first is to have all payments be sent directly to a PO Box that Susquehanna Bank provides, however, it is not a local address. In order to take that option, the actual bill would have to be changed and would have to become larger, which will cause additional costs for postage when mailing the bills out. The second is to end the process of sewer payments being accepted at the bank. After discussion, Pat was instructed to inform Mr. Sinclair that the Authority prefers to no longer

September 23, 2013

Page 3

allow customers to pay their sewer bills at Susquehanna Bank. Pat will ask if the bank will agree to accept payments until December 1st, when the next quarterly bills are mailed. A note will be added to the back of the bill and on the website regarding this action.

Draft Letter to Toomey's – A draft letter to the Toomey's in Manchester Borough was reviewed regarding their beauty shop being charged as a separate unit as discussed at last month's Authority meeting. Joel Klinedinst suggested a reference be added to the letter noting the section of the Authority's regulations that addresses this issue.

Health Insurance – Pat received a call from Chad Iachini, a representative from Capital Blue Cross. The Authority's health insurance contract was changed to a renewal date of December 1, 2014, so the current insurance policy could remain in effect until then. After that date, the current insurance policy will no longer be available; however, he does not know what the new policies will look like after December 1, 2014. Another change after the Affordable Health Care Act goes into effect will be that smokers will be charged more for their health insurance. The Authority will need to decide if they will charge the employees the difference between the cost of the non-smoker's policy and the smoker's policy. That cost difference is not known at this time. Joel ask Pat to look into the possibility of the Authority offering a smoking cessation program for those employees who would like to try to quit smoking by the next renewal date, and report back to the Authority at the next meeting. Gene Snell asked Pat to include the subject on next month's agenda for discussion regarding charging the extra amount to employees who smoke.

Payment Service Network – The Authority was contacted by a representative from Payment Service Network concerning the payment services they can provide. After discussion, it was decided not to accept any services from them.

Solicitor's Report

Tractor Purchase – Susquehanna Real Estate has offered to sell the tractor to the Authority for \$15,000. A bill of sale will be provided at the time of the sale of Sinking Springs Farm.

Farm Title – Attorney MacNeal reported the title for Sinking Springs Farm was researched and nothing objectionable was discovered.

Farm Purchase – Susquehanna Real Estate received their special exception approval from Manchester Township and will soon submit the subdivision plans for approval, if it has not been already submitted. The hope is that the subdivision plan could be approved by the end of this year.

FEMA Appeal – Attorney MacNeal estimates a response to the appeal should be received within ninety days.

Engineer's Report

FEMA Appeal – John Leen conveyed that their office was contacted by Joe Rupe from PEMA requesting additional information regarding the appeal. BJ Treglia from Davidson's office provided Mr. Rupe with that information.

September 23, 2013

Page 4

Brady Barnes Preliminary Subdivision Plan – John explained that this plan is located on Blossom Drive and the sewer is not involved, therefore no action is needed to be taken.

Gross/Kinsley Preliminary/Final Subdivision Plan – This plan is a land swap between Kinsley and Gross. Davidson's office is reviewing the plan.

Gross Sketch Plan – (adjacent to Orchard Business Park and south of Zion's View Road) – John is currently reviewing this plan and will be sending out comments in the near future. This project will use 15,000 to 20,000 gallons per day. He does not want this flow to travel through two pump stations, when it can be routed to go through one station.

Treasurer's Report

Invoices – A Miller/Nace motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions – A Miller/Good motion was made to approve the following requisitions: **2013-17 to CS Davidson, Inc.** totaling \$1,292.60 for engineering fees for the outfall project; and **2013-18-TD to Media One PA** for required advertisements for the financing and refinancing totaling \$4,545.60. Motion passed unanimously. The Media One PA invoice should have been paid at the financing settlement; however, the invoice was not available at that time. The funds to pay this invoice will be deducted from the money received from the financing.

Executive Session

At 7:40 PM, Chairman Eugene Snell called for an Executive Session to discuss personnel matters.

At 7:45 PM, Chairman Snell called the regular meeting back in session.

A Good/Klinedinst motion was made to authorize James Coble to assist the Authority in the preparation of the 2014 budget at \$50.00 per hour, not to exceed \$250.00. Motion passed unanimously.

The regular budget meeting was set for Monday, November 4, beginning at 7PM in the Authority's meeting room. Chairman Snell also asked that budget discussions be held directly after the Authority's October meeting on the 28th.

Adjourn

At 7:50 PM a Miller/Good motion was made to adjourn. Motion passed unanimously.

REGULAR MEETING - Monday, October 28 - 7:00 PM - 200 North Main Street
BUDGET MEETING: Monday, November 4 - 7:00 PM - 200 North Main Street

