

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

June 24, 2013

The Northeastern York County Sewer Authority met on Monday, June 24, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

George Miller
Patti Fisher

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

Joel Klinedinst

Engineer

John Leen

Solicitor

Attorney Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Special Projects Coordinator

Visitor in attendance was Jim Coble.

Minutes

The minutes from the May 20, 2013, meeting were approved as mailed.

Visitors/Correspondence

None

Operations Report

New Employee – Tom P. reported that Todd Kline has been working out well and has begun the process of obtaining his CDL license.

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Larvae Problem – A red worm larvae problem has appeared at the Mt. Wolf plant. Christian researched the problem and ordered a product to take care of this. Employees have begun to use the product, and it appears to be making a difference already.

Exhaust Fans – An additional exhaust fan has been added in the blower room to keep the temperatures down on hot days. The blowers were close to reaching their maximum temperatures, but the additional fan seems to be helping.

Condensate Collectors – During the last DEP inspection of the plants, the inspector suggested the Authority install condensate/oil separators. The separator at the Mt. Wolf plant has been installed and one has been ordered for the Saginaw plant.

Sludge Hauling – The third digester has been put to use for sludge storage. Tom P. feels there will be sufficient storage to get through until hauling can begin within two to three weeks.

Ken's Retirement – Ken's last day will be Friday, June 28th after 18 years of service with the Authority. On Wednesday, June 26, a luncheon will be held at the plant in his honor.

Special Projects Report

No report.

Authority Administration

Audit – The 2012 audit is now completed and the final copy should soon become available.

Delinquent Accounts – These accounts are being tracked frequently and reminders are being made to those not making their required monthly payments.

Solar – The administration building continues to bank KWH's because the solar panels are generating more energy than what is being used.

Solicitor's Report

Executive Session – Attorney MacNeal would like to call an Executive Session at the end of this meeting to discuss possible real estate acquisition.

Municipal Meeting – Attorney MacNeal reported that all three municipalities are on board with the guaranteeing of up to 3.1 million dollars. A meeting will be held with Gordon Walker and Attorney MacNeal to get proposals ready by the July Authority meeting. At that time there will be structure and financial options for the Authority to decide upon.

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Special Meeting – A special meeting is tentatively set for Monday, August 5, beginning at 7PM in the conference room to vote on the formal borrowing resolution. The 2nd week of August is when the Authority will go to the three municipalities for their final approval on the guarantees. If everything goes as scheduled, Attorney MacNeal estimates a closing on the loan by mid-September.

Engineer's Report

Flood Projects – John Leen reported the projects are basically completed with a few punch list items outstanding. He has received a payment requisition from Fitz & Smith, but will wait until he can review it with Tom Beakler prior to recommending approval for payment.

Sludge Permit – The sludge permit has been submitted to DEP.

Wellspan – LSC Design has requested a reduction for the public improvement security for the Wellspan project. There are two outstanding items that remain. LSC has been informed of those items and when completed satisfactorily, the security will be reduced. Wellspan will need to provide a maintenance bond when the security is released.

Treasurer's Report

Invoices – A Miller/Klinedinst motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions – A Miller/Klinedinst motion was made to approve the following requisition: **2013-13 to CS Davidson, Inc.** for engineering fees for the Wago Road pipe lining flood project, totaling **\$10,857.48**. Motion passed unanimously.

Baseball Game – Joel Klinedinst thanked John for inviting the Authority to the Revolutions game. It was an enjoyable evening.

Executive Session - An Executive Session was called at 7:20 PM.

Regular Session – The regular session was called back to order at 7:30 PM.

Adjourn

At 7:32 PM a Miller/Good motion was made to adjourn. Motion passed unanimously.

NEXT MEETING: Monday, July 22- 7:00 PM – 200 North Main Street

SPECIAL MEETING – Monday, August 5 - 7:00 PM - 200 North Main Street