

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

January 7, 2013

The Northeastern York County Sewer Authority met on Monday, January 7, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf. This meeting replaced the December 17, meeting which was postponed until tonight.

Authority members in attendance were:

Mt. Wolf Borough

George Miller
Patti Fisher

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

James Coble
John Nace

Engineer

John Leen

Solicitor

Attorney Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Special Projects Coordinator

Tom Beakler

There were no visitors in attendance.

Reorganization

Attorney MacNeal opened the meeting with a call for nominations for the position of Chairman. A Miller/Nace motion was made to re-appoint James Coble as Chairman. Motion passed unanimously.

A Good/Snell motion was made to keep all officers of the Authority the same as they were in 2012, which are: 1st Vice-Chairman/Asst. Treasurer – Eugene Snell, Jr.; 2nd Vice Chairman – John Nace, Secretary – Clair Good; Treasurer – George Miller; and Assistant Secretary – Patti Fisher. Motion passed unanimously.

Solicitor/Engineer Appointment

A Miller/Nace motion was made to retain Attorney Stacey MacNeal as Solicitor and CS Davidson, Inc. – John Leen, as Authority Engineer for 2013. Motion passed unanimously.

Minutes

The minutes from the December 3, 2012, meeting were approved as distributed.

Visitors/Correspondence

None

Operations Report

Chestnut Valley Pump Station – Tom Prowell reported on a repair that was completed on a pump in this station by Heim. The impeller and bearings were replaced on pump #2. Tom noted the impeller on pump #1 is also getting bad. He feels Authority employees will be able to replace the second impeller themselves.

Saginaw Plant Blowers – Heim is also replacing bearings on the blower motors and replacing a seal in one of the blowers.

Orchard Business Park – Kinsley is currently building a warehouse in Orchard Business Park. They were doing road work and hit the sewer force main. The line had been marked; however, the as-builts the Authority had showing the location of the line were incorrect. The as-builts showed the line running along the wrong side of a manhole; the line was actually on the opposite side of this manhole. Tom Prowell said Kinsley repaired the line quickly and no problems were caused by this incident.

Fitz & Smith – Tom P. noted Fitz & Smith began work on December 17th, beginning with the stream bank restoration at the plant. Fitz & Smith gave John Leen a schedule which indicates three of the projects should be completed by the end of January. CSD's inspector was told a second crew will be on site shortly. Tom Beakler will address this issue in his report.

Biosolids Hauling – One hundred thousand gallons of biosolids were applied to the farm during the month of December.

Ken Siders – Ken came back to work on January 1st, after being off approximately ten weeks on disability.

Special Projects Report

Credit Trading – The Authority received \$42,003.24 from Mercuria for nutrient credits sold in 2012. Tom Beakler reported DEP is discussing changing nutrient credit trading and the EPA has proposed to remove manure credits in the future. This will be advantageous to the Authority in future nutrient credit sales; however it will probably take a few years before these changes are implemented.

FEMA – Because Fitz and Smith did not begin the flood project work when promised on October 28, with a 60 day construction end date of December 28, they are now in the \$100.00 per day penalty phase. CSD has sent Fitz & Smith a letter regarding this situation. This delay could possibly put the FEMA reimbursement in jeopardy. Tom B. has been in contact with FEMA on a regular basis and has submitted the necessary status forms to FEMA, noting a 10% completion on the first phase only. The FEMA deadline is March 12, however Tom is attempting to get that date extended. He spoke with a FEMA representative today and he will be filing the extension request by February 1.

Authority Administration

Water Terminations – The York Water Company representative, Shonna Baker, informed Pat that the issue of not being able to terminate a property owners water service because they have hot water heat from December 1, through April 1, is no longer an issue. Water can be terminated, whether or not the property is heated with hot water, during any time of the year because of unpaid sewer bills.

Thornton Properties – Mr. Thornton of Thornton Chevrolet called regarding the homes he purchased on Musser Street in Manchester Borough. He will be tearing these homes down in the near future when Thornton Chevrolet remodels. He asked if the Authority could discontinue billing those homes now since they will be torn down. After discussion, the Authority decided they would decide at the January 28th meeting when they had additional information on a timeline for the project. The Manchester Borough Planning Commission is meeting tonight with Mr. Thornton on this project and additional information will become available after that meeting.

Solicitor's Report

Attorney MacNeal would like an Executive Session called at the end of this meeting to discuss acquisition of real estate.

New Rates – Attorney MacNeal provided two Resolutions which update the surcharges and new rates.

Resolution 2013-1 - A Snell/Good motion was made to adopt Resolution 2013-1, which reduces the amount of surcharge per quarter per EDU for districts three and four. Motion passed unanimously.

Resolution 2013-2 – A Snell/Miller motion was made to adopt Resolution 2013-2, which establishes new quarterly sewer rates for all districts effective with the second quarter billing, which will be mailed out on March 1, 2013. The new rates are: District 1 & District 2 - \$92.00 per quarter; District 3 - \$148.00 per quarter and District 4 - \$112.00 per quarter. Motion passed unanimously.

DEP Requirement of Closeout – Attorney MacNeal said the Authority needs a Declaration of Restrictions and Covenants for DEP to close out the new maintenance building. A Good/Fisher motion was made to authorize the Chairman to execute the declaration in its final form for DEP. Motion passed unanimously.

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Annual Meeting – Attorney MacNeal suggested a meeting be set up, during the day, between Authority personnel, the Boroughs and the Township. She envisions mostly staff will be attending from the municipalities. This meeting would be to discuss coordination of issues with the three municipalities regarding plans, rules & regs, etc. She feels this could keep the lines of communication open between all entities. The Authority agreed. Attorney MacNeal will be sending a letter out to the three municipalities with a date to see if anyone would be interested or available.

Engineer's Report

Loych Final Re-Subdivision Plan – John Leen noted he has submitted comments regarding this plan which is located on Locust Street in Saginaw. John explained this is just a change in lot lines.

Treasurer's Report

Invoices – A Miller/Nace motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions – A Snell/Miller motion was made to approve the following requisitions: **2013-1-TD** for payment to **CS Davidson, Inc.** totaling \$365.90 for engineering fees for the new building, and **2013-2-TD** for payment to **CS Davidson, Inc.** of \$2,723.17 for engineering fees for the flood projects. Motion passed unanimously.

2013 Budget – A Snell/Fisher motion was made to approve the 2013 budget. Motion passed unanimously.

Executive Session

At 7:55 PM Chairman Coble called an Executive Session for discussion of real estate matters.

At 8:35 PM Chairman Coble called the meeting back into regular session.

Adjourn

At 8:35 PM a Good/Snell motion was made to adjourn. Motion passed unanimously.

NEXT MEETINGS: Monday, January 28 - 7:00 PM – 200 North Main Street