

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

November 24, 2014

The Northeastern York County Sewer Authority met on Monday, November 24, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

**Mt. Wolf Borough**

George Miller  
Patti Fisher

**Manchester Borough**

Clair Good  
Gene Snell, Jr.

**East Manchester Township**

John Nace  
Joel Klinedinst

**Engineer**

John Leen

**Solicitor**

Stacey MacNeal

**Plant Superintendent**

Tom Prowell

**Recording Secretary**

Pat Poet

**Special Projects Coordinator**

Tom Beakler

No visitors were in attendance.

**Minutes**

The minutes from the October 27<sup>th</sup> regular meeting, and the November 17<sup>th</sup> budget meeting were approved as mailed.

**Visitors/Correspondence**

None

**Operations Report**

Saginaw Valve – Tom Prowell reported that a valve froze at the Saginaw Plant that is used for the sludge removal system. The heater system for the valve is now operating.

Auto Dosing Unit – This unit was sent out for routine service and calibration.

DEP Meeting – Tom P. reviewed what was discussed at this meeting in Harrisburg with DEP. DEP agreed to remove the mercury level requirement from the proposed limits, however the other proposed limits remain the same. These limits are preliminary; DEP may change the final limits.

PPL Meeting – A meeting was held with PPL at the administration building. It was a review meeting regarding the effluent line crossing PPL property and other information going on with PPL.

Alum Heat Tape System – The heat tape system for the alum has been installed. Tom P. hopes this will eliminate all future problems during the cold months.

Bob's Retirement Luncheon – A luncheon will be held in the meeting room for Bob Amspacher on December 23<sup>rd</sup> around noon time. Bob will be retiring at the end of the year.

Wago Road Dusk/Dawn Light – Joel Klinedinst ask Tom P. to check on the light at the Wago Road station. It doesn't appear to be working. Tom is not certain if the light belongs to the property owner next to the station or if it is the Authority's light.

Disinfection System – Tom P. noted if the outfall point is moved, a new disinfection system will need to be installed because at this time, the outfall line is used in place of the chlorine contact basin. John Leen said a UV system would be the most likely replacement, which would eliminate the need for chlorine.

### **Special Projects Report**

Sinking Springs Farm – Tom Beakler is waiting for the quote to replace trees at Sinking Springs Farm where the Authority's land was disturbed by a neighboring property owner. A verbal quote given was for \$3,400. Attorney MacNeal will be contacting the property owner. The work could be done this year, but may have to wait until the Spring.

Commercial/Industrial Questionnaire – Attorney MacNeal sent out a second letter to the customers who failed to return their questionnaires. She gave them a deadline of November 30<sup>th</sup> to return them. A third letter may be sent after that date.

Nutrient Credit Sales – Tom B. informed the Authority that the sale of Phosphorous credits fell through to Harrisburg. He has, however, been able to sell nitrogen credits to Newberry. A Klinedinst/Nace motion was made to approve the Nutrient Sale Agreement with Newberry for the sale of nitrogen credits. Motion passed unanimously.

### **Authority Administration**

Cyber Insurance – Pat reported hearing back from Gordon McKeever regarding the purchase of cyber insurance. He suggested purchasing both the Electronic Media and Information Security Liability at a \$100,000 limit and the Security Breach Expense limit of \$100,000 at a total annual cost of approximately \$574.00. A

Klinedinst/Miller motion was made to purchase cyber insurance from Kocman Insurance at a cost of \$574.00. Motion passed unanimously.

Codorus Furnace Road Property – Twenty Codorus Furnace Road was purchased by Diane Wolf as an investment property that the Northeastern Foundation is planning to flip. Unfortunately, the Authority was not contacted prior to the purchase, and the amount that is owed for this property is over \$2,400.00. The property was sold at a Sheriff Sale to HSBC Bank and then resold to Ms. Wolf. The Sheriff's office was informed of the amount owed prior to the sale and Attorney MacNeal then sent a letter to the bank informing them of the amount owed. Pat sent a letter to Ms. Wolf informing her of the situation along with the correspondence that was sent to both the Sheriff's Office and the bank.

2015 Meeting Dates – A list of meeting dates for next year was provided. Discussion was held on when to hold the December meeting, the 28<sup>th</sup> or the 21<sup>st</sup>. The majority of members preferred the 21<sup>st</sup>. The dates will be advertised next month in the newspapers.

### **Solicitor's Report**

Interest Rate – Gordon Walker contacted Attorney MacNeal with the current variable interest rate, which is 0.95%.

Sinking Springs Farm – Another new assessment was received for Sinking Springs Farm, which does not effect the Authority since the property is tax exempt.

Maintenance Bonds/Public Improvement Security – Attorney MacNeal reported that the list of bonds and security will now be reviewed on a monthly basis.

### **Engineer's Report**

Newberry Township Charges – John Leen will be recalculating the per gallon charge Newberry is charged quarterly. He would like to review the agreement with Newberry, which was written in 2002. Attorney MacNeal suggested having a meeting with representatives from Newberry to discuss the agreement.

Dr. Herrold's Farm – Ted McWilliams from Springettsbury Wastewater Plant informed Tom B. that Dr. Herrold's farm in York Haven has been sold. The Authority has a permit to apply biosolids to this farm, but does not use it. Springettsbury does use the farm for their biosolids application. The Authority will wait to see what happens with the farm, but will not spend any money on permitting it in the future.

Osinski Sketch Plan – John is reviewing the numbers received for the construction estimate for the work for this project.

Green Ridge Subdivision – John is still attempting to obtain the necessary items that are outstanding prior to adoption of the sewer lines in this development. A Deed of Dedication is needed along with completed as-built drawings. John has two sets of uncompleted drawings.

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**Treasurer's Report**

Invoices – A Miller/Klinedinst motion was made to approve the invoices as submitted. Motion passed unanimously.

7:35 PM – Attorney MacNeal exited the meeting.

**Miscellaneous**

Dallmeyer Agreements – A letter was reviewed that was sent to Carl Dallmeyer on November 5<sup>th</sup> from Attorney Charles Rausch from Blakey Yost Bupp and Rausch replying to Mr. Dallmeyer's request to extend and modify the three Sewer Reservation Agreements the Authority has with York Baker's Farm LP. The letter noted the full amount of tapping fees would need to be collected and then reimburse York Baker's Farm LP for the amount credited under the Agreements; and that this amount cannot be determined until it is known how much sewer capacity is to be transferred and to whom. The letter suggested Mr. Dallmeyer contact the Authority when he has a more specific proposal to transfer the sewer capacity.

The first agreement for 33 EDU's runs out in 2015 and the 2<sup>nd</sup> and 3<sup>rd</sup> agreements run out in 2016.

Vision Insurance – Pat was instructed to obtain cost estimates to cover Authority employees with vision insurance.

**Adjourn**

At 7:40 PM a Miller/Klinedinst motion was made to adjourn. Motion passed unanimously.

**REGULAR MEETING - Monday, December 15, 2014 - 7:00 PM - 200 North Main Street (3<sup>rd</sup> Monday)**