

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

February 24, 2014

The Northeastern York County Sewer Authority met on Monday, February 24, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

**Mt. Wolf Borough**

George Miller  
Patti Fisher

**Manchester Borough**

Clair Good  
Gene Snell, Jr.

**East Manchester Township**

John Nace  
Joel Klinedinst

**Engineer**

John Leen

**Solicitor**

Attorney Stacey MacNeal

**Plant Superintendent**

Tom Prowell

**Recording Secretary**

Pat Poet

**Special Projects Coordinator**

There were no visitors.

**Minutes**

The minutes from the January 27, 2014, meeting were approved as mailed.

**Visitors/Correspondence**

Chairman Gene Snell shared thank you letters from Attorney Stacey MacNeal and Engineer John Leen thanking the Authority for their appointments for 2014.

### **Operations Report**

Power Loss During Storm – Tom Prowell reported on the power loss during the ice storm at the Mt. Wolf plant, administration building and Saginaw Plant. The Saginaw pump station lost power for the longest period of time where power was not restored there until that Friday at Noon. A problem occurred with that Saginaw pump station because of the generator being powered with propane. There is only one tank there and the propane did run out for a period of time until Amerigas could make it to the station. Tom suggests either installing a second tank or replacing the current tank with a larger one.

Columbia Gas Televising Lines – Tom P. informed the Authority that Columbia Gas will be televising both sewer and storm sewer lines in our area where Columbia Gas did directional borings. They will be televising laterals as well. Columbia Gas will be notifying the Authority of any problem areas they locate, although they will not be able to provide the tapes of the actual televising. Someone from the Authority may observe the process while the televising is taking place. The representative from Columbia Gas told Tom they anticipated being in the Mt. Wolf/Manchester area by the end of March. Columbia Gas is doing this work as a result of a mandate placed upon them.

George Street Pump Station – The block heater was replaced by plant personnel. Winter Engine performed a tune up and noted that the radiator will need replaced. Winter would provide a new radiator and install it for approximately \$900.00. Tom P. is looking into the possibility of having Authority personnel install the radiator.

Decant Pump – A temporary decant pump has been installed for the 3<sup>rd</sup> digester to pump the liquids out of that tank to make more storage for biosolids. When the digester is emptied, a permanent pump system will be installed for that digester.

Springettsbury Township – Because of the weather, biosolids have not been able to be applied to the farm as they normally are during January and February. Springettsbury WWTP was contacted and they will be able to accept the Authority's biosolids if that becomes necessary. Tom P. hopes that if that need arises, there will be a minimum number of loads hauled to the Springettsbury plant.

Storm Preparedness – During the power outage, Tom P. reported that it became apparent that personnel did not have sufficient lighting equipment at the plant or in the vehicles for emergencies. He has since purchased items that will make it safer for employees to work under those extreme conditions. Joel Klinedinst mentioned that FEMA has in the past given money to purchase safety lighting equipment and suggested that possibility be looked into.

Personnel Meeting – Tom P. held a meeting with Authority employees to review employee policies. Each employee was asked to sign a document stating they understand all employee policies.

### **Special Projects Report**

No report.

### **Authority Administration**

**Banks** – Neither Fulton Bank or Santander Bank has provided a proposal to the Authority. Pat will report back to the Authority if proposals are received.

**Computer Server** – Additional memory has been added to both Pat's and Tom B's computer because of some problems encountered on those computers. The IT person, Gordon McKeever, suggested the Authority may want to purchase a separate computer to be used as a server, but placed in an area that no one would be using it, which would be a safer option than the way it is currently set up. The Authority requested Pat obtain a cost from Gordon and provide it at the Authority's March meeting.

**Monthly Gas Bill** – Pat noted the Columbia Gas bill may be very large for this month because of the gas generator being used for a day and a half while the power was out at the administrative building.

### **Solicitor's Report**

**New Trustee** – The Trustee switch to BNY Mellon became official on February 15. Mellon has been in contact with the Authority and documents were presented for Authority signatures. Attorney MacNeal will return those signed documents to Mellon.

**Sinking Springs Farm** – Attorney MacNeal informed the Authority that the surveying of Sinking Springs Farm is now complete and the sewer planning module has been sent to DEP. Depending upon how long DEP takes to review the module will determine when the subdivision plan can be recorded at the Court House. Attorney MacNeal estimates if the plan can be recorded by mid-March, closing could occur two weeks after recording.

Discussion was held regarding a traffic study being done for the Church Road intersection and the possibility of Kinsley asking for a land swap from the Authority after the closing is held. Attorney MacNeal noted no discussion can take place regarding that until the Authority actually purchases the land.

**Municipal Meeting** – Attorney MacNeal reported the municipal meeting held earlier today at the administration building went very well. Representatives attended from the three municipalities.

### **Engineer's Report**

**Gross Final Land Development Plan** – John Leen reported that once the public improvement security is submitted, he will recommend the Authority approve the plan.

**Thornton Preliminary Plan** – John noted Thornton is having some difficulties with the storm water improvements for the site of the new dealership. When John has additional information, he will notify the Authority.

**Osinski Sketch Plan** – Pump station plans for this plan should be submitted by the end of this week. John is requesting a Gorman Rupp pump station be used as well as a Mission dialer, with a natural gas generator.

**Treasurer's Report**

Invoices – A Miller/Klinedinst motion was made to approve the invoices as submitted. Motion passed unanimously.

PennDOT Letter of Credit – Susquehanna Bank contacted the Authority's office regarding a Letter of Credit they are holding for the Authority when the administration building was under construction. John Leen will check his records and take appropriate action.

**Adjourn**

At 7:50 PM a Klinedinst/Miller motion was made to adjourn. Motion passed unanimously.

**REGULAR MEETING - Monday, March 24, 2014 - 7:00 PM - 200 North Main Street**