

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

November 23, 2015

The Northeastern York County Sewer Authority met on Monday, November 23, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

George Miller
Patti Fisher

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

Joel Klinedinst

Engineer

Chris Toms

Solicitor

Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Visitors present: Rachel Kling and Karen Wilson.

Minutes

A Good/Miller motion was made to approve the minutes from the October 26, 2015, meeting. Motion passed unanimously.

Visitors/Correspondence

None

Operations Report

Dryer System Failure – Tom reported the air dryer system failed at the Mt. Wolf plant. Aeromod has a new system, which was purchased and it is working great.

Blower Problems – The blowers at the plant were installed in 2010, and Roots, the company that manufactures the blowers, discontinued this model in 2012 because of the many problems they were having with them. The Mt. Wolf plant has three blowers. This is the second time the same blower has failed. The first repairs that had to be done to the blower were covered under the warranty, however it is now out of warranty. The cost to rebuild the blower is estimated to be between \$12 - \$13,000. Roots is coming out with a redesigned blower which would cost \$15 - \$16,000. Tom contacted Roots and was able to decrease the cost to \$6,500.00 and the blower should be back in operation within two to three weeks.

Mixer Wires – Swam Electric is coming out to the Mt. Wolf plant tomorrow to pull the wires in the mixers to determine what the electrical problem is.

Biosolids Hauling – The digesters are near empty and Tom noted there is good storage and field capacity to apply biosolids when the digesters begin to fill up.

Nitrogen/Phosphorous Loadings – The total pounds of Nitrogen for the year is under the limit by 35,000 pounds and the Phosphorous limit is under by 3,000 pounds. Unfortunately because the excess pounds of nutrients bring in very little money, it is not worth the time, effort and costs to attempt to sell them this year.

Long Road Pumping Station – Joel Klinedinst asked if the Authority owns the land directly around the Long Road pump station's lane. He said it is looking very bad and wanted to know if our personnel could clear that area out. Tom and Stacey will check to see what portion of the lot the Authority is responsible for and even if it is not the Authority's land, Mr. Dallmeyer could be contacted to see if he would have any issues with our personnel cleaning out around the station.

Authority Administration

BB&T Loan – Many years ago, the Authority had an open credit line with Susquehanna Bank. When the loan was paid off, it was not closed out and remains in the Authority's name and is now with BB&T. A Klindinst/Fisher motion was made to close out the open credit line with BB&T as soon as possible. Motion passed unanimously. Pat will contact BB&T to determine what the procedure is to close out the loan and to get Patti Fisher's name on the list of authorized signatures for the Authority.

George Miller's Term – George's five year term ends as of December 31st of this year. He has agreed to serve on the Authority, representing Mt. Wolf Borough, for an additional five year term. Mt. Wolf Borough will be notified and their Council will vote to appoint George in January.

Water Shut Off Notices – Several Ten Day Shut-Off Notices were mailed out last week to delinquent customers along with a letter urging them to attend this Sewer Authority meeting if they had any questions regarding the notice. None of the customers are in attendance here tonight. The Three Day Notices will be posted on Monday, November 30th and the 48 Hour Notices will be posted on December 3rd with shut off on December 8th if the required payments are not made.

Solicitor's Report

Letter to BNY Mellon – Attorney MacNeal reported that Chairman Snell needs to sign a letter authorizing the Trustee to transfer any and all funds in the 2005 Debt Service Fund and Debt Service Reserve Fund to the 2015 Construction Fund. A Miller/Klinedinst motion was made to authorize Chairman Snell to sign the letter to BNY to transfer funds as noted above. Motion passed unanimously.

Del Val Rate – The Del Val variable rate is currently at .091.

Arbitrage Calculation and Payment – PFM calculated the payment for potential Authority's Arbitrage payment in 2010. No payment was due at that time.

Rate Payment Resolutions – Attorney MacNeal provided copies of the draft rate resolutions to be voted upon at the December meeting to go into effect with the March 1, 2016, billing.

Multi-Color Corporation Agreement –MCC and Kinsley are questioning the proposed agreement. The agreement includes a credit to Multi-Color that was agreed upon; however if signatures are not obtained, there will be no credit given.

Engineer's Report

Act 537 Special Study – Chris Toms presented this completed study that is required to be available to the public if they wish to review it for a thirty day period beginning November 20th. It has also been advertised in the newspaper.

Mt. Wolf NPDES Permit – Chris reported on the permit renewal for the Mt. Wolf plant. DEP issued a draft permit in October, 2015. The comments on the draft were due yesterday and now DEP will issue the final permit prior to the issuance of a permit amendment for the proposed improvements.

North York Development – Chris recommended to the Authority that the lines in this development be adopted once the maintenance security is posted and then the remaining security can be released. He suggested releasing the Letter of Credit totaling \$10,597.40 and conditionally releasing \$54,521.50 of the second Letter of Credit upon receipt of an eighteen month Maintenance Bond \$8,178.22. A Klinedinst/Fisher motion was made to conditionally approve Resolution 2015-5, adopting the sewer lines in the North York Development in East Manchester Township upon receipt of an eighteen month Maintenance Bond. Motion passed unanimously. A Miller/Fisher motion was made to release the North York Development LLC Letter of Credit totaling \$10,597.40 and conditionally releasing a second Letter of Credit totaling \$54,521.50 when the \$8,178.22 Maintenance Bond is issued. Motion passed unanimously.

Osinki Property – The Authority was informed that a request will be coming for release of the security for this property.

Treasurer's Report

Invoices – A Miller/Klinedinst motion was made to approve the invoices as submitted. Motion passed unanimously.

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2016 Budget – All Authority members have copies of the proposed 2016 budget and will be prepared to vote on the budget at the December 21st meeting.

Executive Session – At 7:35 PM, Chairman Snell called an Executive Session to discuss personnel issues.

Executive Session Ends – At 7:40 PM, Chairman Snell called the regular meeting back to order.

Patti Fisher noted she may not be in attendance at the December meeting because of a prior meeting commitment.

Adjourn

At 7:45 PM a Klinedinst/Miller motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING - Monday, December 21, 2015 - 7:00 PM - 200 North Main Street