

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

April 27, 2015

The Northeastern York County Sewer Authority met on April 27, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

**Mt. Wolf Borough**

George Miller (Absent)  
Patti Fisher

**Manchester Borough**

Clair Good  
Gene Snell, Jr.

**East Manchester Township**

John Nace (Absent)  
Joel Klinedinst

**Engineer**

Chris Toms

**Solicitor**

Stacey MacNeal (Absent)

**Plant Superintendent**

Tom Prowell

**Recording Secretary**

Pat Poet

**Special Projects Coordinator**

Tom Beakler

Visitor present was Peter Nestlerode.

**Minutes**

A Klinedinst/Good motion was made to approve the minutes from the March 23, 2015, meeting. Motion passed unanimously.

**Visitors/Correspondence**

None

**Operations Report**

Tom Prowell reviewed his monthly report with the Authority.

April 27, 2015

Page 2

High Flows at Saginaw – Tom P. explained what happened at the Saginaw Plant with artificially high flow readings for several days last month. The device that was used to keep rags from going out of the plant clogged up and the flow backed up into the tank where the flowmeter is located, which in turn read artificial high readings. He is going to come up with a different method to capture the rags before leaving the plant. Tom reported the reason for the high readings to DEP in March's Discharge Monitoring Report.

Mt. Wolf Plant Inspection – DEP inspected the Mt. Wolf plant and gave a few recommendations for changes, as they normally do. The influent samples will now have to be taken flow-proportionally instead of based upon time only. Tom will be obtaining information and costs for equipment needed to change to flow-proportional sampling.

Sherman Street Station – A second starter has been ordered for this station.

Chestnut Valley Pump Station – A float had to be replaced at this station.

Line Inspections – Tom P. reported on a line that is leaking in Chestnut Valley. He now has several line projects that he hopes to review with Chris Toms and get started on a plan to make the necessary repairs.

Backups – There were four backups last month, three were residential which were all in the laterals of homes that ended up being the responsibility of the homeowners, and one was a root ball near the manhole on Walnut Street which caused an overflow of the manhole. Employees opened the line quickly and DEP was contacted regarding the overflow by letter, explaining the actions taken. Tom P. has added this area to their regular maintenance schedule.

Capital Improvement Plan – Tom continues to work with Chris Toms on the ten year capital improvement plan. The major issues will likely be pump station replacements.

Farm Inspection – DEP inspected the farm and biosolids reports which show the biosolids hauled to each field. Tom P. received the inspection report and no problems were noted.

Trees at Farm – Joel asked if Star Rock Farms have removed any of the trees yet. Tom P. said they have cut down one fence row of eight trees and the stumps were removed. Additional trees will probably be removed next year.

### **Special Projects Report**

Outfall Line – Tom B. has scheduled a meeting on May 12<sup>th</sup> with representatives of PPL to make them aware of the decision to discharge at the plant. He hopes they will have an idea of what their plan is to do with the outfall line after it is abandoned.

Farm Encroachment Issue – There will be a hearing on May 18<sup>th</sup> at 1 PM at the District Justice's office for the encroachment issue and unpaid costs the Authority had to incur that includes engineering fees to replace the property pins that were removed, legal fees and the replacement of vegetation that was removed on Authority property at Sinking Springs Farm by a neighboring land owner. Joel encouraged bringing photos along of the property to the hearing. The Authority has not yet received a copy of the invoice for the vegetation replacement.

Nutrient Credit Guidelines – EPA has changed the guidelines for the generation of nutrient credits. It is very confusing. Tom B. hopes to meet with a representative at DEP to clear up the misunderstandings.

### **Authority Administration**

Vision Insurance – The Authority would like a report on what vision insurance the employees' eye doctors accept before choosing a vision insurance provider.

Senior Health Insurance – One of the Authority's employees will be turning 65 later this year. Senior Blue is no longer available to working employees 65 or over. A Klinedinst/Fisher motion was made to instruct Pat to let the employee know that he is responsible for finding an insurance company to cover him after he turns 65 and the Authority will pay for that insurance up to the amount that it is costing the Authority at the present time. Motion passed unanimously.

Website Emergency Notice – Pat questioned whether the notice on the website regarding emergency contact information is still valid. Currently it reads that the person should dial 911 and the operators will give them contact information of our employees. This system did not work for one of the backups in Mt. Wolf Borough, where the 911 operator gave out an East Manchester Township employee's number. It was eventually straightened out. The Authority decided to keep the notice as is on the website.

Employment Advertisement – After discussion, Tom P. and Pat were instructed to advertise for a plant personnel position for 40 hours per week and a clerical position for 32 ½ hours per week. The deadline for applications is May 18<sup>th</sup>, the date of the next Authority meeting. Both positions are with benefits. An ad will be placed on the website and in the newspaper, along with one on the front of the Authority's office.

### **Solicitor's Report**

Attorney MacNeal had provided a report, in her absence.

Refinancing Meeting - A special Authority meeting is tentatively set for June 11, however that date will not be officially set until the May Authority meeting. It could be held during the day or in the evening during that week.

The remaining items on her report have already been discussed and Engineer Chris Toms will present Resolution 2015-3 for adoption.

### **Engineer's Report**

DEP Pre-application Meeting – Engineer Chris Toms suggested delaying the pre-application meeting with DEP until a decision is made regarding the grit screening and digester mixer work.

UV Systems – Chris is in the process of inviting UV vendors to provide information on their UV systems for review.

April 27, 2015

Page 4

North York Development LLC – Sewer construction work on this warehouse is scheduled to begin next week. CS Davidson will provide inspection services during the sewer construction.

Northern Heights – Tom P. and Chris met with the developer to review the outstanding punch list items on April 2. These items are being worked on.

Resolution 2015-3, East Manchester Village Center – This Resolution was presented which adopts the sewer lines in this shopping center. A listing of each line adopted is included in the Resolution. A Klinedinst/Fisher motion was made to adopt Resolution 2015-3 and approve the release of the security for this project. Motion passed unanimously. Chris explained that the as-builts for this property were prepared more than eighteen months ago, and that is why the security can be released at this time.

Mar-Ben Development – Chris noted the developer is moving closer to wrapping up this project, with only \$2,350.25 remaining as security to cover TV inspection and as-builts.

Manor Village – Joel noted this property has been purchased by the Gross's and will probably not be developed.

Thornton Chevrolet – Gene Snell will be attending Manchester Borough's Planning Commission meeting next Monday. He will attempt to find out where the plan stands for Thornton Chevrolet. Pat will send a letter to Thornton after receiving more details from Gene next week, asking them what their plans are for the EDU's they are currently paying for.

### **Treasurer's Report**

Invoices – A Klinedinst/Fisher motion was made to approve the invoices as submitted. Motion passed unanimously.

### **Adjourn**

At 8:00 PM a Klinedinst/Fisher motion was made to adjourn. Motion passed unanimously.

**REGULAR MEETING - Monday, May 18, 2015 (Third Monday) - 7:00 PM - 200 North Main Street**

