

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

September 26, 2016

The Northeastern York County Sewer Authority met on Monday, September 26, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

**Mt. Wolf Borough**

Patti Fisher  
George Miller

**Manchester Borough**

Clair Good  
Gene Snell, Jr.

**East Manchester Township**

Joel Klinedinst

**Engineer**

Karen Wilson (substituting for Chris Toms)

**Solicitor**

Stacey MacNeal

**Plant Superintendent**

Tom Prowell

**Recording Secretary**

Pat Poet

Visitors: Rachel Kling.

**Minutes**

A Miller/Klinedinst motion was made to approve the minutes from the August 22, 2016, meeting. Motion passed unanimously.

**Correspondence/Visitors**

None

### **Operations Report**

Touch Screen – Tom Prowell reported the touch screen at the main plant has been installed by Aeromod and is again in operation.

Sherman Oaks Pump Station – Tom received several comments regarding the smell emitting from the North Sherman Street sewer line again. One of the pumps that forces Bioxide into the line broke down and the amount of Bioxide pumping through the line was insufficient to mask the smell. The pump is under a service contract with Evoqua and the pump will be replaced in the near future, which should solve the problem.

Blower Motor – The blower motor Tom spoke about last month was repaired and put back in service; however, five minutes later the motor burnt up again. After checking and determining the electrical lines were not the cause, the motor was returned to Heim. The work should be covered under the warranty.

Aqua-Tech Truck – Employees were having difficulty with this truck and it was taken to the shop. It appears the water pump needed replaced. Unfortunately, because of the age of this vehicle, new water pumps are no longer available. Golden Equipment was able to locate a used head for the pump and was able to make repairs to it and the pump is now working. Joel Klinedinst suggested the Authority may want to consider replacing this truck in the future. Tom noted another option would be to contract out for this service instead of owning a flusher truck.

Twenty Acre Wooded Lot at Farm – Tom met with Matt Kern, a representative from DCNR, to look at this lot and give suggestions on required maintenance. He recommended removing all of the undergrowth. Tom has already begun the removal. The next step would be to remove all non-native woods, wait approximately five years, and then cut out the value timber. This would be done by a lumber company and the Authority should be able to generate some funds on this venture down the road. This Thursday Tom and Chris will be meeting at the lot with Dana Dowling, a forestry consultant, to assess the situation.

Possible Grant Money – Tom noted Karen Wilson will be discussing the possible grant money that may be available to the Authority for the Mt. Wolf UV and screening system to be installed.

Tanker Truck Bids – There were no bids received on the White Tanker Truck the Authority has for sale. Tom will be advertising this truck on Municibid to see if there is any interest. He will advertise for the bids to be open at the Authority's October meeting.

Rolling Meadows Line Inspections – Chase Billet has been working on inspecting the lines in this development. As of this time, three or four laterals have been discovered that are in need of repairs.

### **Authority Administration**

Jury Duty – Pat reported she was chosen for Jury Duty the week of November 7<sup>th</sup>. Because Election Day and Veteran's Day both fall in that week, she will only miss three days of work if a trial does not carry over into the following week.

Health Insurance – Pat has been obtaining prices for health insurance. One has been received and another should be coming in by the beginning of October. She will report on the quotes and a decision will need to be made by the November Authority meeting because the contract date with Capital Blue Cross is December 1<sup>st</sup>.

Water Shut-Offs – Rachel reported she has another group of customers that will be beginning the water shut-off process if payment is not received.

### **Solicitor's Report**

Farm License Agreement – Attorney MacNeal reported she has been contacted by Darren Savage, who has a license agreement with the Authority regarding his driveway on Sewer Authority property at the farm. Mr. Savage's property is located at 3024 North George Street near Emigsville. Mr. Savage is planning on selling his property and he asked Attorney MacNeal if he could assign the agreement to the new owner should he sell the property. The Authority had no issues with assigning the agreement. Attorney MacNeal will contact Mr. Savage to let him know the Authority's decision.

Variable Rate Bonds – Attorney MacNeal reviewed a handout from DeVal which provided four options the Authority has to change the 2013 B Series bonds to a fixed rate. After discussion, the Board approved option #4 that would change the 2013 B Series bonds to a fixed rate for a period of six years at 1.413% interest. It was noted the variable rate has been increasing over the past several months. Attorney MacNeal will get in contact with DeVal to let them know the Authority's decision.

Resolution 2016-6 – A Klinedinst/Good motion was made to approve Resolution 2016-6, authorizing the conversion of all or a portion of the Guaranteed Sewer Revenue Bonds, 2013 B Series, to a fixed rate for six years. Motion passed unanimously.

Amendment to Indenture for Auto-Pay – This document was provided to Authority members for their review. The language of this amendment needs to be approved by DeVal, BNY Mellon and the Bond Insurer prior to the Authority's approval and signature.

Resolution 2016-7 – A Klinedinst/Fisher motion was made to approve Resolution 2016-7, to authorize execution of an amendment to the Indenture which includes language to verify that DeVal is sole bond holder for the 2013 and 2015 bonds. Motion passed unanimously.

### **Engineer's Report**

Possible Grant – Karen Wilson presented information on a possible grant from the Commonwealth Financing Authority Grant. CS Davidson will prepare the documents to apply for this grant and a letter was presented for signature by Chairman Snell to send along with the application. Grants will be awarded from \$50,000 to \$500,000. The UV and screening systems will be the projects submitted for this grant.

Resolution 2016-5 – A Miller/Klinedinst motion was made to approve Resolution 2016-5 which designates both Chairman Snell and Tom Prowell as the official representatives to execute all documents and agreements made between the Northeastern York County Sewer Authority and the Commonwealth Financing Authority. Motion passed unanimously.

Plant Upgrades – Because DEP is taking five to six months to issue permits, the permit application will be submitted this week and the Authority will need to authorize advertising for November or December. Karen noted they are still looking at Co-Stars for equipment purchases.

### **Treasurer's Report**

Invoices – A Miller/Klinedinst motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions – Gene Snell presented the following requisitions for approval: **2016-20** to Golden Equipment totaling \$5,177.92 for a water pump for the Aqua-Tech truck; **2016-21** Mid Atlantic Pump & Equipment Company for \$869.00 for a replacement flange for the Riverview Station and **2016-22** totaling \$8,230.93 to CS Davidson for engineering fees for the Mt. Wolf WWTP improvements. A Good/Miller motion was made to authorize payment of requisitions 2016-20, 21 and 22. Motion passed unanimously.

Budget Meeting – Chairman Snell would like to hold an initial 2017 budget meeting with the Budget Committee on Monday at either 9 or 10 AM. Pat will contact Chris about the meeting tomorrow and Patti will find out tomorrow if she would be available.

### **Executive Session**

At 7:51 PM Chairman Snell called an Executive Session to discuss personnel policies.

At 7:58 PM Chairman Snell called the regular meeting back to order.

### **Adjourn**

At 7:59 PM a Klinedinst/Good motion was made to adjourn. Motion passed unanimously.

**NEXT REGULAR MEETING - Monday, October 24, 2016 - 7:00 PM - 200 North Main Street**

