

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

August 22, 2016

The Northeastern York County Sewer Authority met on Monday, August 22, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher
George Miller

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

John Nace
Joel Klinedinst

Engineer

Chris Toms

Solicitor

Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Visitors: Karen Wilson, Rachel Kling and Peter Nestlerode.

Minutes

A Miller/Nace motion was made to approve the minutes from the July 25, 2016, meeting. Motion passed unanimously.

Correspondence/Visitors

Rachel Kling thanked the Authority members for allowing Betsy Beakler to work for her for the Friday during the week she had vacation because payments for the quarterly billings were due around that date.

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Operations Report

Aqua Tech Flusher – This vehicle was sold through Municibid, as reported last month. The vehicle has been paid for and the title has been transferred; however the vehicle remains on Authority property until the buyer can schedule the vehicle to be picked up. Attorney MacNeal noted the insurance can be cancelled on the vehicle since the title has already been transferred. The money received for this vehicle will be credited to the Capital Improvements Fund.

White Tanker – There has been no interest shown on purchasing this tanker after being advertised in various municipal publications. The due date for the bids is September 23rd. If nothing is received by that time, Tom will make a few phone calls to attempt to spark some interest. If the calls do not spur interest, he will advertise the truck through Municibid.

Waste Pump at Mt. Wolf Plant – This new replacement pump has been received and installed.

Generator for TV Truck – The generator that runs the equipment on the TV truck was not properly working when the weather was hot. It continuously shut off. A new Honda generator was purchased. Tom will keep the old generator, which could be used around the plant during an emergency situation.

Blower Motor at Mt. Wolf Plant – One of the blower motors tripped out. Tom had it pulled and he is waiting to hear from the electrician. In the meantime, a different company, Swam Electric, gave Tom an estimate of approximately \$5,500 to rewind the motor, if the windings are bad. A new motor would cost around \$6,000. If it is found the windings are bad and it will cost nearly \$5,500 to repair, Tom will purchase a new motor.

Sherman Oaks Pump Station – The seal on the one pump has been replaced.

Vactor Truck – The vacuum tube on the Vactor Truck had to be replaced.

Touch Screen Panel at Mt. Wolf Plant – The touch screen panel at the plant went out and the equipment is now running manually. Tom reported everything is running well at this time. Aeromod is working on the touch screen and will incorporate new programming along with making the repairs needed. The cost will most likely be \$4,000 - \$5,000.

Tom noted this has been a bad month and a half for equipment going down.

Rolling Meadows – The televising of this development's sewer lines is approximately half completed.

Northern Heights – The six laterals that were in need of repair are now completed and passed all inspections.

Golf Outing – Tom reminded everyone of the golf outing in September and to let him or Pat know who will be participating or just coming out to enjoy the meal.

Authority Administration

Police Board Request – Chief Rizzo contacted Pat to pass on a request from the Police Board asking if the Authority would waive quarterly sewer billing for the Police Building. After discussion, it was unanimously agreed to that no waiver could be given for the Police Building.

Delinquent Customer – Rachel Kling reported on a customer who requested an extension of a due date from today to September 2nd to make payment on her monthly payment plan. This customer has already had her water shut off earlier because of non-payment. The Authority agreed not to extend her due date beyond today. Rachel will contact the customer tomorrow.

Solicitor's Report

JPM Northern – After discussion, a Klinedinst/Fisher motion was made to conditionally approve Resolution 2016-4, accepting the dedication of the sewer lines in the Northern Heights Development, noting the original Deed of Dedication and maintenance bond must be received by Attorney MacNeal from JPM Northern before acceptance is final. Motion passed unanimously.

Northern Heights Bonds – Attorney MacNeal has e-mailed a letter to Pat which should be signed and forwarded to INSCO Insurance Company regarding the requirement of a maintenance bond to be posted prior to release of the two security bonds. The Township will be notified that the Authority is intending to release the bonds.

Newberry Township Agreement – Attorney MacNeal explained Newberry Township is taking over the responsibilities of the Newberry Township Sewer Authority. She has an agreement that has been signed by Newberry Township assigning the original agreement between the Northeastern Sewer Authority and Newberry Township Sewer Authority to Newberry Township. A Miller/Nace motion was made to approve the agreement transferring assignment from Newberry Township Sewer Authority to Newberry Township. Motion passed unanimously.

Delinquent Properties – There are two properties not currently connected to York Water that are in a very delinquent status. The totals owed now places these properties in a situation that the Authority could begin the process to sell them at a Sheriff Sale. Attorney MacNeal researched the deeds of these two properties to determine if there are additional liens, mortgages, etc. filed against them. The property located at 845 Locust Street is currently vacant and for sale. The Authority decided to wait six months to see if the property will sell. Rachel Kling has contacted the realtor for the Locust Street property to inform them of their delinquent status. The second property is located at 4751 North Sherman Street. After discussion, a Klinedinst/Fisher motion was made to authorize Attorney MacNeal to send the owner a letter giving them a fifteen day notice prior to filing a Writ, which is the first step taken toward selling the property at a Sheriff sale. Motion passed unanimously.

Trust Indenture Amendment – Attorney MacNeal attempted to make contact with David Twaddell today to receive an update on the proposed amendment to the Trust Indenture which would allow the Authority to make payments directly to DelVal instead of going through BNY Mellon. She has not received a response.

Variable Rate – Attorney MacNeal reported the variable rate is currently 1.34%.

Engineer's Report

Quarterly Sewer Rates – Chris Toms has been reviewing options regarding quarterly sewer rates. He has determined that if the number of gallons included in the base rate for commercial and industrial customers would decrease from the current 25,000 to 15,000, that change would generate approximately \$17,000 in extra revenue. Increasing every customer's quarterly rate \$1.00 per quarter would generate \$15,000 per year. This will be discussed in more detail when the work begins on the 2017 budget.

Mt. Wolf Plant Upgrades – Chris will be asking the Authority at their September meeting for authorization to advertise for the upgrade to the Mt. Wolf plant, which includes a new UV system and piping changes to discharge directly into the stream adjacent to the plant. The bid should be awarded at the November meeting. Construction should be completed by July, 2017. Chris also noted that the equipment for the UV system could be pre-purchased through Co-Stars. Tom will be in contact with the Township to determine if any building permits will be required.

Treasurer's Report

Invoices – A Miller/Klinedinst motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions – Gene Snell presented the following requisitions for approval: **2016-17** to Bobs Outdoor & Power Equipment totaling \$1,895.00 for a generator for the TV truck, **2016-18** to Golden Equipment for \$1,616.54 for a vacuum hose for the Jetter truck and **2016-19** totaling \$4,907.00 to Aeromod for a wasting pump for the main plant. Motion passed unanimously. A Klinedinst/Nace motion was made to approve requisitions **2016-17**, **2016-18** and **2016-19** as presented. Motion passed unanimously.

Adjourn

At 7:45 PM a Klinedinst/Good motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING - Monday, September 26, 2016 - 7:00 PM - 200 North Main Street

