

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

July 25, 2016

The Northeastern York County Sewer Authority met on Monday, July 25, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher
George Miller

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

John Nace
Joel Klinedinst

Engineer

Chris Toms

Solicitor

Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Visitors: None

Minutes

A Klinedinst/Good motion was made to approve the minutes from the June 27, 2016, meeting. Motion passed unanimously.

Correspondence/Visitors

No visitors or correspondence.

Operations Report

Northern Heights ó Tom Prowell spoke with the builder in this development and he is planning to begin the repairs to the six laterals this week. He will be doing each one separately since they are very deep and he doesn't want the property owners' yards to be open for a long time. The inspection permits are ready to issue and the cost of those inspections for these repairs will be deducted from the escrow account for this project.

Rentzel's Development ó Tom reported there is a new owner of this development ó Triple Crown. The developer wants to pave to Meetinghouse Road, however the sewer lines have not been inspected and one lateral needs repaired. In the next week or two Chase Billet will be completing the televising of the lines.

Wasting Pump ó This pump at the main plant was having problems and it was taken to Heim. The parts for the pump are very expensive and it would be nearly \$3,900 for the repairs. Tom suggested purchasing a new pump for approximately \$5,000. He is waiting for the final price to come in for the new pump.

Lateral Camera ó The lateral camera needed to have work done to it, but it was under warranty. There were no expenses for the repairs.

Flusher Hose ó The hose on the combo truck sprung a leak. Employees used a spare hose temporarily until the hose was repaired. The hose was repaired and installed today.

Sherman Street Odor Problem ó The odor problem was back in the line along North Sherman Street. The company that was scheduled to come and increase the dosage of Vectobac in June, did not show up until July and the smell was very bad. The dosage is now adjusted and should be fine for the remainder of the summer.

Trucks for Sale ó Tom noted there has been little interest in the White Tanker that he had placed ads for in various trade magazines. There was one bid for the Aqua-Tech flusher truck on Municibid, which was for \$1,510.00. After discussion, a Klinedinst/Good motion was made to accept the bid of \$1,510.00 and to authorize Tom to contact the bidder and finalize the sale. Motion passed unanimously. The bids for the White Tanker must be received by September. If there are no bids until then, Tom will try advertising the tanker on Municibid.

Golf Outing ó Tom reminded everyone of the golf outing in September and to let him know if they will be participating or just coming out to enjoy the meal.

Authority Administration

Betsy Beakler ó Because Rachel is on vacation this week, Pat shared that Betsy Beakler is available to work this Friday to assist Pat with customers and credit card payments, since the due date is this Sunday.

Delinquent Property ó Pat reported on a delinquent property located on Locust Street in Saginaw that is not connected to York Water. There is currently a lien on the property. Attorney MacNeal will obtain additional information on the property to see if it would be feasible for the Authority to sell it at a Sheriff Sale. The lien on the property may not be current and an additional lien may have to be filed.

July 25, 2016

Page 3

Executive Session ó Gene Snell announced that Joel Klinedinst would like to hold an Executive Session at the end of this meeting to discuss a personnel matter.

Solicitor's Report

Variable Rate ó Attorney MacNeal reported the variable rate is currently 1.31%.

Conversion to Fixed Rate ó Attorney MacNeal met with Gordon Walker today to review the interest rates. She informed the Authority that Gordon's role in PFM will be changing and he will now have a marketing role. Jamie Schlesinger will be the Authority's contact at PFM, although Gordon noted he will still be available to assist the Authority.

Gordon reviewed the two variable rate loans, Series A & B, the Authority currently has. Series B is around one million dollars and Gordon suggests keeping Series B at a variable rate at this time because of the size of the loan. Attorney MacNeal shared a handout Calhoun Baker, Inc. provided with four different fixed rate options for Series A & B, showing the different fixed rates and terms for each option. After discussion, the Authority decided Option 4 for Series A would be the logical choice, which would set the fixed rate at 1.549% for the next ten years. Joel Klinedinst said he could not see that fixed rate going any lower and felt the Authority should take advantage of the interest rate. Attorney MacNeal noted the effective date of the conversion would be August 25th, 2016. A Klinedinst/Fisher motion was made to convert Series A financing from a variable interest rate to a fixed interest rate of 1.549% for the next ten years. Motion passed unanimously. Attorney MacNeal will be in contact with Calhoun Baker tomorrow to let them know of the Authority's decision.

Engineer's Report

Engineer Chris Toms noted there are no updates to last month's Engineer's report.

Security ó Chris reported that neither Dollar General or CAR Contracting, (the proposed urgent care facility), has paid their security as of today.

Sewer Rates ó Chris provided the Sewer Authority with information regarding the proposed rates for 2017, along with information on options for the billing of shopping centers. He calculated the actual cost for the Authority to treat waste per 1,000 gallons: for 2015 it was \$7.38 per 1,000 gallons and in 2016 it was \$7.74 per 1,000 gallons. Chris explained that many commercial and industrial customers are actually paying less than what it is costing the Authority to treat waste because their base rate covers the first 25,000 gallons used. The Authority discussed lowering the 25,000 gallon allowance to perhaps 15,000, or looking at the possibility of charging commercial/industrial customers from the very first gallon they use. Additional information needs to be reviewed prior to making that decision.

Treasurer's Report

Invoices ó A Miller/Nace motion was made to approve the invoices as submitted. Motion passed unanimously.

July 25, 2016

Page 4

Requisitions ó Gene Snell presented the following requisitions for approval: **2016-15** to Whel-Tech totaling \$2,214.00 for a Mission Monitor for the Chestnut Valley Pump Station and **2016-16** to CS Davidson, Inc. for \$1,089.78 for payment of engineering fees for the Mt. Wolf treatment plant upgrades. Motion passed unanimously.

Executive Session ó At 7:52 PM Chairman Snell called for an Executive Session to discuss a personnel matter. At 8:08 PM the regular meeting was called back to order.

Adjourn

At 8:08 PM a Klinedinst/Miller motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING - Monday, August 23, 2016 - 7:00 PM - 200 North Main Street