

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

April 25, 2016

The Northeastern York County Sewer Authority met on Monday, April 25, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

George Miller
Patti Fisher

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

John Nace
Joel Klinedinst

Engineer

Chris Toms

Solicitor

Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Visitors present: Karen Wilson, Gordon Walker, Rachel Kling and Dave Koratich.

Minutes

A Miller/Klinedinst motion was made to approve the minutes from the March 28, 2016, meeting. Motion passed unanimously.

Correspondence/Visitors

Gordon Walker ó Mr. Walker made a presentation on the possibility of the Sewer Authority converting a portion of their financing from variable to fixed rates. Currently Series A and B of 2013 are both variable rates. Series A was for the purchase of the farm and Series B is from the Build America Bonds. Gordon explained, as an example, on the Series A, a half percent increase in interest rates would equal approximately \$15,000 annually. After discussion, the Board requested Gordon to keep them updated monthly on the variable rates and a decision will be made to convert some of the variable rates to fixed rates at a more appropriate time, perhaps closer to when the budget is being prepared. Gordon noted the variable rate can be changed to fixed rate at any time,

April 25, 2016

Page 2

after approval at an Authority meeting, should the variable rates begin to increase. Attorney MacNeal and Gordon will be in contact with Lucien Calhoun of Calhoun Baker, Inc. with the Authority's decision.

Salon Centric Expansion ó Mr. Dave Koratich from LSC presented a revised Land Development Plan for a 160,000 square foot expansion to the current Salon Centric warehouse, which was previously used by Harley Davidson. This expansion will create forty five additional jobs. The increase in water usage is estimated to be six hundred eighty gallons per day, which equals an additional three EDU's. A second sewer lateral will be installed and three additional EDU's will need to be purchased. After discussion, a Miller/Nace motion was made to approve and sign the revised Land Development Plan for the expansion to the Salon Centric warehouse. Motion passed unanimously. Mr. Koratich will stop by the Authority office tomorrow to pick up the signed plans.

Operations Report

2016 Capital Improvements Budget ó Tom presented copies of the current Capital Improvements Budget through 4/20, showing the current balance plus both the expenses and deposits that were made.

Thickener ó Tom reported on the replacement of the control module for the thickener.

International Tractor Repairs ó The tractor used at the farm had major repairs done to it, including a re-built transmission. The invoice totaled \$7,931.22. There will be a requisition presented later in the meeting to pay this invoice.

Biosolids Hauling ó The digesters have been emptied and Star Rock Farm has planted corn. Biosolids will be applied again when the wheat is harvested, which will be sometime in July.

New Tanker ó The new tanker has been delivered.

1991 Tanker ó Tom has put some feelers out for interest in purchasing the old 1991 tanker. Pictures were provided to Pik-Rite in the event they have any inquiries on used tankers and Tom may advertise on Muncibid as well.

Northern Heights ó All paperwork has been completed and a check received to place in escrow until the televising is completed in this development. Today Chase was working on the televising and will do so again after the satellite camera is repaired. Tom hopes to be able to continue the work on Wednesday.

Portable Tanks for Biosolids ó Tom has been checking into used portable frack tanks that could be used on the farm to fill with biosolids for easier, quicker access for the aggrator. At the current time, there is considerable "down" time for both the aggrator operator and the tanker drivers. If these tanks could be utilized, it could save several hours each day and more biosolids could be applied in a shorter period of time. Tom obtained one price of \$8,500 delivered. He suggests having two tanks, because one would produce little savings. Chris Toms noted he observed the process and said he was surprised at the amount of "down" time for the employees and agrees the portable tanks would be a time saver. Tom checked with DEP and was told there are no regulations on storing biosolids on site with the exception of holding it a maximum of seven consecutive days. Tom will continue to check into prices on the portable tanks.

April 25, 2016

Page 3

Authority Administration

Parking Lot Lights ó All of the parking lot lights went out at the administration building. Dietz & Nauman came down to replace the lamps and discovered some wiring problems and ballasts that needed replaced. The lights are now working.

Electricity Purchase ó The Authority currently purchases electricity from AEP at a cost of 0.07224. The new price, effective in June, 2016, is 0.06525, took place automatically. The deadline to not accept their offer was April 22; their letter was dated April 8. Pat apologized for the oversight.

Authority Audit ó The audit by Kochenour Earnest Smyser and Burg will begin on Wednesday, May 18th in the Authority meeting room.

Delinquent Accounts ó Currently there are two customers who have their water shut off because of delinquent billings and several may be shut off in the near future. Rachel is continuing to monitor delinquent customers and their monthly payments and sending reminders out as necessary.

Landscaping ó Joel Klinedinst expressed his appreciation for the nice job done by employees with the landscaping at the administration building.

Solicitor's Report

Auto-draft Payments with Del-Val ó Attorney MacNeal has not received a reply from Attorney Twaddell regarding the possible auto-draft payments to Del-Val. She will be in contact with him in the near future.

Greenridge Maintenance Bond ó The Authority received a two month extension of the maintenance security for Greenridge.

Rules & Regulations ó Authority members were asked to get back to Attorney MacNeal if there are changes they would like to be made to any of the red-lined items she provided to them in the Rules and Regulations. She will be printing out the revised regulations for the May meeting.

Engineer's Report

CAR Contracting ó Chris Toms reported on attending an in-house meeting at East Manchester Township concerning the proposed Urgent Care location in the corner of the Giant parking lot. Chris asked that the location be confirmed of the existence of the lateral that was shown on the East Manchester Village plans to serve the pad site.

Dollar General ó Chris completed the review of this plan and suggests approval the two documents that are needed. First, a letter stating there are no organic overloads and second, giving Dollar General the authority to act as the Authority's agent for the Highway Occupancy Permit.

April 25, 2016

Page 4

A Klinedinst/Fisher motion was made to authorize signature and approval of the two required documents for Dollar General. Motion passed unanimously.

Treasurer's Report

Invoices ó A Miller/Nace motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions ó Gene Snell provided the following three requisitions for approval: **2016-9** to Swam Electric for repair of rotary drum thickener totaling \$1,869.46; **2016-10** to Hunsberger Tractor for repairing the International Tractor totaling \$7,931.72; **2016-11** to AEROMOD for \$4,615.00 for a gas dryer assembly. A Nace/Klinedinst motion was made to approve payment of requisitions 2016-5, 6, 7 and 8. Motion passed unanimously.

Pat noted she will be on vacation for two weeks beginning May 2nd.

Adjourn

At 8:00 PM a Miller/Fisher motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING - Monday, May 23, 2016 - 7:00 PM - 200 North Main Street