

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

December 18, 2017

The Northeastern York County Sewer Authority met on Monday, December 18, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher
George Miller

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

John Nace
Joel Klinedinst

Engineer

Christopher Toms

Solicitor

Stacey MacNeal

Plant Superintendent

Tom Prowell - Absent

Recording Secretary

Pat Poet

No Visitors.

Minutes

A Klinedinst/Good motion was made to approve the minutes from the November 27, 2017, meeting as amended. Motion passed unanimously. The ending time of the regular meeting prior to going into Executive Session was changed from 8:45 PM to 7:45 PM.

Correspondence/Visitors

None.

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Because of the rescheduling of the Central School District's Christmas concert, Engineer Chris Toms and Attorney Stacey McNeal requested their reports be given first so they could leave to attend the concert.

Engineer's Report

Penn Waste Plan – After reviewing this plan for Penn Waste to locate a fueling station on Steamboat Blvd., Chris Toms recommended the plan be approved contingent on two notes being added to the plan: First a note stating a sewer connection is not proposed and secondly to label the North George Street pumping station. A Miller/Nace motion was made to approve the Penn Waste plan contingent upon the addition of the two notes referenced previously. Motion passed unanimously.

WWTP Improvement Project – Chris explained two price increases, one for \$18,000 for changing the screening unit to all stainless steel and secondly a \$25,000 price increase to the UV system because the design had to change. Fortunately, the change in the design of the UV system resulted in it being shortened by nine feet so the building will be able to be reduced in size which should create some cost savings in the foundation and building construction.

Starbucks – Joel Klinedinst shared that there may be a higher number of employees at the new Starbucks location than originally anticipated. He suggests Starbucks meter readings be reviewed to be certain adequate EDU's were purchased.

At 7:02 PM Chris Toms left the building.

Solicitor's Report

Resolution 2017-5 – A Miller/Fisher motion was made to approve Resolution 2017-5, which amends the Rules and Regulations to assess or impose Attorney fees for lien collection work. Motion passed unanimously.

Resolution 2017-6 – A Klinedinst/Miller motion was made to approve Resolution 2017-6, which accepts the dedication of the sewer lines together with related facilities as part of the Rentzel Heights (Rolling Meadows) Final Subdivision Plan. Motion passed unanimously.

Lamar Billboard at Farm – Results of negotiations for yearly rental for the billboard at the farm resulted in a \$4,000 annual rental offer from Lamar Advertising for a period of ten years. After ten years, the lease could be renewed on an annual basis for up to five additional years. The normal life of a billboard is approximately fifteen years. Attorney MacNeal will be making a few changes to the agreement. A Nace/Miller motion was made to accept the \$4,000 annual rent proposal for the Lamar billboard. Motion passed unanimously.

Attorney MacNeal left the meeting at 7:05 PM.

Operations Report

There was no discussion on Tom Prowell's operation report in his absence.

Authority Operation/Administration

Manchester Borough – Pat reported receiving a letter confirming that Eugene Snell has been reappointed for a five-year term on the Sewer Authority effective January 1, 2018.

Emergency Response Plan – The Emergency Response Plan has been updated and is ready for Tom Prowell's and Eugene Snell's signatures. The updates were basically updating a few names and telephone numbers. Chairman Snell signed the plan. John Nace suggested a copy of the plan should be kept in each building.

Billing Software – A letter was received from Diversified Technology regarding the billing software currently being used. The Authority purchased this software in 2008. This software has been completely re-written and has been used by ten of Diversified Technology's clients on a test basis this year and is working very well. The current software the Authority is using will be supported for five additional years. Pat will provide information on cost, updates and timing as it is received.

2018 Budget – A Good/Klinedinst motion was made to adopt the 2018 budget as presented and previously reviewed. Motion passed unanimously.

Treasurer's Report

Invoices – A Miller/Klinedinst motion was made to approve all invoices as presented. Motion passed unanimously.

Requisition – A Miller/Nace motion was made to approve payment of the following requisition: 2017-23 to CS Davidson, Inc. for engineering fees for the Mt. Wolf WWTP Improvement Project totaling \$11,183.77. Motion passed unanimously.

Adjourn

At 7:18 PM a Klinedinst/Good motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING - Monday, January 22 - 7:00 PM - 200 North Main Street

