

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

September 25, 2017

The Northeastern York County Sewer Authority met on Monday, September 25, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

**Mt. Wolf Borough**

Patti Fisher  
George Miller

**Manchester Borough**

Clair Good  
Gene Snell, Jr.

**East Manchester Township**

John Nace  
Joel Klinedinst

**Engineer**

Christopher Toms

**Solicitor**

Stacey MacNeal

**Plant Superintendent**

Tom Prowell - Absent

**Recording Secretary**

Pat Poet

Visitors: Rachel Kling and Karen Wilson

**Minutes**

A Klinedinst/Miller motion was made to approve the minutes from the August 28, 2017, meeting. Motion passed unanimously.

**Correspondence/Visitors**

None.

### **Operations Report**

Towel Letter – Rachel reported that there have been no responses from the businesses in Orchard Business Park who received the letter regarding flushing towels down the toilets and clogging up the pump station.

There were no questions regarding Tom's report.

### **Authority Operation/Administration**

2018 Draft Budget – Pat presented everyone with a copy of the draft budget. Gene Snell suggested setting up a budget work session during the day to review the budget. The meeting was set for Monday, October 16<sup>th</sup> beginning at 9 AM. Gene, Clair and Joel will be able to attend that meeting, along with Engineer Chris Toms. Gene noted there will be a second budget meeting set up for an evening to allow more Authority members to attend.

### **Solicitor's Report**

No report.

### **Engineer's Report**

Express Care – Chris Toms reported the air test on the manhole for this property passed and all other conditions have been met. The \$10,000 security may be returned to CAR Contracting. A Klinedinst/Nace motion was made to return the \$10,000 security that was paid for the Express Care facility. Motion passed unanimously.

Tiger Trash Facility – The grinder pump for this project has been approved. Authority personnel will inspect the connection. If any problems arise, CS Davidson will assist with inspections.

Outfall Project – The General Permit from DEP for the outfall structure has been received and the application for the effluent line abandonment has been resubmitted. Chris and Tom met on site and came up with an idea to solve the sludge pumping problem. In discussing the project, Chris noted some older electrical components will need to be replaced. Chris' report included updated cost estimates for this project totaling \$1,836,000 along with a construction schedule that estimates a Notice to Proceed date of February 12, 2018, and the End of Construction date of September 10, 2018. Chris presented and reviewed the preliminary plans with Authority members. He hopes to have the final plans approved at the November Authority meeting and give a six-week advertising period for bids. Chris explained the six-week period is because of consideration for the holiday season.

Chris suggested that while a crane is in use for the project, it may be cost effective to use that crane to remove the floating cover from the digester. The floating cover has not floated for some time and needs to be removed.

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**Treasurer's Report**

Invoices – A Miller/Klinedinst motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions – A Good/Miller motion was made to approve the following requisitions for payment: 2017-16 to CS Davidson for engineering fees for the Mt. Wolf WWTP improvements totaling \$13,306.91; 2017-17 to Motor Technology, Inc. for a blower motor at the Mt. Wolf Plant totaling \$5,447.00 and 2017-18 for an \$11,795.00 payment to Kleppers Security Source for purchase and installation of camera security systems at the Mt. Wolf and Saginaw Plant as well as the administration building. Motion passed unanimously.

**Adjourn**

At 7:25 PM a Good/Klinedinst motion was made to adjourn. Motion passed unanimously.

After the meeting, Joel Klinedinst presented a birthday cake to Clair Good for his 97<sup>th</sup> birthday, which is next week. Everyone joined in the celebration by eating a piece of cake.

**NEXT REGULAR MEETING - Monday, October 23, 2017 - 7:00 PM - 200 North Main Street**

**Budget Committee Work Session - Monday, October 16<sup>th</sup> at 9:00 AM - 200 North Main Street (no quorum; not advertised)**

