

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

August 28, 2017

The Northeastern York County Sewer Authority met on Monday, August 28, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher
George Miller

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

John Nace
Joel Klinedinst

Engineer

Christopher Toms

Solicitor

Stacey MacNeal - Absent

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Visitor: Rachel Kling

Minutes

A Klinedinst/Miller motion was made to approve the minutes from the July 24, 2017, meeting. Motion passed unanimously.

Correspondence/Visitors

None.

Operations Report

Timber Operation – Tom Prowell reported the timber operation is continuing at the farm. Some of the logs were taken to PH Glatfelter by the logger.

Biosolids Hauling – Hauling is continuing, weather permitting, to the farm.

Security Cameras – The security cameras have been installed and are operating at both plants and the administration building.

Lamar Billboard at Farm – The agreement with Lamar Advertising for the billboard located at Sinking Springs Farm has ended. Tom has spoken with a representative from Lamar and they are trying to decide whether to remove the sign or rebuild it. There is no safe access to the sign because of building at Architectural Testing. The loggers said they could cut out a road to the sign while they were working. Tom will report more information to the Authority when Lamar Advertising gets back to him with their plan.

Dump Trailer – Tom said currently they have no way to move the Kabota tractor other than to drive it on roads. When the bucket is attached to the tractor, the ride is very bumpy and has caused damage to tractor parts. Driving the tractor on the roads is also a safety issue. He has located a dump trailer from Douglas Equipment for \$8,150.00, which is \$100-\$200 less than the prices he obtained from different suppliers. Tom explained this trailer could also be used to haul stone, etc., which would make it much easier and safer to haul and dump stone and other material compared to the way employees now do that job. The F350 would be able to tow the trailer. A different hitch and an electric brake module would need to be installed on the truck. A Klinedinst/Good motion was made to authorize the purchase of a dump trailer and necessary accessories, not to exceed \$10,000. Motion passed unanimously.

Authority Operation/Administration

462 York Street – There was a fire at this property located in East Manchester Township and the home is uninhabitable. After discussion, a Nace/Fisher motion was made to suspend quarterly sewer billings for this property, effective with the September 1st billing, until an Occupancy Permit is issued by the Township. Motion passed unanimously. Pat will inform the homeowner of the Authority's decision.

2018 Budget – Pat hopes to have a rough draft budget for the Authority by the September meeting. Gene Snell is planning on holding the first budget meeting during the day.

Delinquent Customers – Rachel Kling reported on letters she has sent out to past due customers informing them if payment is not received they will be turned over to the collection agency – CCA. Several customers have already paid after receiving their letter. Joel Klinedinst questioned if the customer who attended last month's meeting ended up paying their bill after requesting a twenty-four hours extension to avoid water shut off. Their bill was paid.

August 28, 2017

Page 3

Solicitor's Report

480 Canal Road Home – Pat said Attorney MacNeal mentioned that she has not received an update on the Canal Road home that is currently vacant. This property will need to be connected to public sewer when the home is sold.

Engineer's Report

Outfall Structure Project – Chris Toms reported the General permit has been received from DEP for the outfall structure. He explained that the Authority will need to give him permission to advertise this project. He hopes to finalize the structural details after a meeting on site with Tom, Karen Wilson and John Rea on Wednesday. After discussion, the Authority requested Chris to wait until the September meeting before authorizing to advertise the project. This will give both the Authority and Chris additional time to review the project.

Outfall Line Abandonment Project – The GP-11 application for the effluent line abandonment will be resubmitted next week to DEP.

Express Care – The Authority is currently holding security of \$10,000.00 for the Express Care facility. Chris noted when the parking lot is paved and the manhole has passed a vacuum test, the security should be returned.

Rolling Meadows – Chris questioned if the repairs have been completed in this development. Tom reported they have not been completed.

Treasurer's Report

Invoices – A Miller/Nace motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions – A Good/Klinedinst motion was made to approve the following requisitions for payment: 2017-14 to Douglas Equipment Supply Company for \$8,150.00 for purchase of a dump trailer and 2017-15 to CS Davidson for engineering fees for the Mt. Wolf WWTP improvements totaling \$6,922.87. Motion passed unanimously.

Adjourn

At 7:30 PM a Klinedinst/Nace motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING - Monday, September 25, 2017 - 7:00 PM - 200 North Main Street

