

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

July 24, 2017

The Northeastern York County Sewer Authority met on Monday, July 24, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher - Absent
George Miller

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

John Nace
Joel Klinedinst

Engineer

Christopher Toms

Solicitor

Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Visitors: Karen Wilson and Don and Billie Evans.

Minutes

A Klinedinst/Miller motion was made to approve the minutes from the June 26, 2017, meeting. Motion passed unanimously.

Correspondence/Visitors

Don and Billie Evans - Mr. & Mrs. Evans requested a twenty-four hour extension to pay their account balance in full to avoid water shut off. Their water is scheduled to be shut off Wednesday. Mrs. Evans will call the payment in on Thursday morning. A Klinedinst/Miller motion was made to grant a twenty-four hour extension to Don and Billie Evans to pay their quarterly bill in full. Motion passed unanimously. Chairman Snell reminded Mr. & Mrs. Evans if their payment is not received on Thursday; their water will be shut off.

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Operations Report

Biosolids Hauling – Tom Prowell reported the frack tanks were moved at the farm and are being put to good use during hauling. They allow less down time for the employees when they are moving biosolids to the farm.

Saginaw Plant Inspection – Tom informed the Authority that the Saginaw plant was inspected by DEP and there appeared to be no problems. He is waiting for the inspection report from DEP.

Commercial Property Coverage – Tom and Pat met with Keith Keiber of Kocman Insurance Group to update the Statement of Values for the Authority's buildings and equipment. Some items were removed from the list and values updated for others.

Timber Harvest – The timber should be harvested at the farm within a week or two by Dowling Forestry. They were hoping to complete the work earlier; however, the weather caused a delay. All payments have been received that were due to the Authority from Dowling Forestry.

Authority Operation/Administration

Customer Concern – An Authority customer called into the office and complained to Pat that she felt the Authority was being unfair to some customers while giving other customers additional time to pay their bill.

88 Maple Street – Pat reported that the owner of 88 Maple Street in Mt. Wolf Borough has paid their additional tap fee for the 2nd apartment.

Fire Proof File Cabinet – This cabinet has been delivered.

Audit Proposals – Kochenour, Earnest, Smyser & Burg provided a quote for professional services to complete the Authority's 2017, 2018 and 2019 audit at a cost of \$9,600, \$9,700 and \$9,800 respectively. After discussion, a Klinedinst/Good motion was made to accept the proposal from Kochenour, Earnest, Smyser and Burg to complete the 2017, 2018 and 2019 audits. Motion passed unanimously.

Solicitor's Report

Attorney MacNeal had nothing to report.

Engineer's Report

Engineer's Annual Report – Chris Toms informed the Authority that the annual Engineer's Report has been completed and sent to BNY Mellon Bank. He provided a copy of the report to all Authority members.

Tiger Trash – Chris reported that Tiger Trash has addressed all CSD's comments on their Land Development Plan. Chris recommended the Authority approve Tiger Trash's LD plan. The facility will be located on

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Steamboat Blvd. A Miller/Nace motion was made to approve and sign Tiger Trash's Land Development Plan as presented. Motion passed unanimously.

Plant Project – DEP has responded and made comments regarding the abandonment of the outfall line. Chris explained how addressing Norfolk Southern's requirements concerning the effluent line may slow down the project a bit. These manholes will most likely have to be cut down to grade and filled. The lines will have to be filled with concrete.

COSTAR's Pre-Purchase – Chris recommended to the Authority that the Glasco ultraviolet disinfection system and the Lakeside screening equipment be pre-purchased through COSTARS for the Mt. Wolf plant project. COSTARS will hold the equipment until it is ready to be installed. The estimated cost is \$200,000 for the ultraviolet disinfection system and \$220,000 for the screening equipment through COSTARS. A Klinedinst/Miller motion was made to order the Glasco ultraviolet disinfection system and the Lakeside screening equipment through COSTARS. Motion passed unanimously. Chris noted the equipment will be ordered within the next few weeks with a purchase order.

Treasurer's Report

Invoices – A Miller/Nace motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisition – A Good/Klinedinst motion was made to approve the following requisition for payment: 2017-13 to CS Davidson, Inc. for engineering fees for the Mt. Wolf WWTP improvements totaling \$12,508.83. Motion passed unanimously.

Miscellaneous

Security Camera System – Tom noted the security camera systems for the administration building and both plants have been ordered through Klepper's as approved at last month's meeting. The system should be installed in the near future.

Adjourn

At 7:32 PM a Good/Klinedinst motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING - Monday, August 28, 2017 - 7:00 PM - 200 North Main Street

