

Northeastern York County Sewer Authority

April 24, 2017

The Northeastern York County Sewer Authority met on Monday, April 24th, 2017 beginning at 7:00PM in the Authority meeting room at 200 North Main Street in Mount Wolf.

Mt. Wolf Borough

Patti Fisher

George Miller

Manchester Borough

Clair Good

Gene Snell Jr.

East Manchester Township

John Nace

Joel Klinedinst

Engineer

Christopher Toms

Solicitor

Attorney Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Rachel Kling

Visitors: Steve Gross, David Koratich and Mike Jeffers

Minutes:

A Klinedinst/Fisher motion was made to approve the minutes from the March 27th, 2017 meeting. Motion passed unanimously.

Correspondence/Visitors:

Steve Gross: Mr. Steve Gross Jr. at 190 Manchester Street, requested that he and his brother, Dan Gross be involved in discussion of any easements for sewer lines for future construction that would cross any of their property.

David Koratich: Mr. Dave Koratich from LSC Designs presented a Land Development Plan for Orchard Business Park; Lot 6 and Lot 9A. C.S Davidson reviewed the plan and recommended that they be approved. After discussion and review a Klinedinst/Miller motion was made to approve the presented plan for Lot 6 and 9A for Orchard Business Park. Motion passed unanimously.

Mike Jeffers: Mr. Mike Jeffers from Kinsley Construction presented revised plans for Orchard Business Park Phase II, Lots 1 and 3 as requested during the January 2017 meeting. He presented an as-built plan to have the remaining line accepted by the Authority Board. Attorney MacNeal commented that since the January meeting the lines have been televised and work was completed to adjust manholes. After discussion and review a Nace/Good motion was made to approve Resolution 2017-4, which accepts the dedication of the remaining sewer lines in Orchard Business Park Phase II, Lots 1 and 3. Motion passed unanimously.

Operations Report:

Frac Tanks – Tom Prowell reported that the frac tanks purchased have arrived at the farm. It took a while to get them placed for use, but have proven to be a great purchase. Tom report that he predicted an increased application rate of 15,000-25,000 gallons per day.

Wet Well: Mt. Wolf Plant – The wet well at the influent pump station was lined by Abel Recon this past week. While the bypass pumps were in place, the fermentation tank was emptied and cleaned.

Commercial/Industrial EDU Purchase Letter- A few commercial/industrial customers have contacted Tom regarding the EDU purchase letter mailed on March 28th, 2017. Americold needs to purchase an additional 46 EDU's. They claim that most of their additional usage is from a refrigeration system. Tom informed them of the steps needed to have deduct meter approved. He is waiting for them to submit their information. Royal Manchester Golf Links requested that one additional EDU be transferred to the maintenance building from the club-house. A Klinedinst/Nace motion was made to approve the transfer of one EDU from the club-house to the maintenance building. Motion passed unanimously.

Zions View Road Warehouse- Tom reported that there is a proposed construction off Zions View Road. C.S Davidson requested surveying be done to determine the best route to run the sewer lines. Joel Klinedinst asked if it would be possible for homes along Canal Road to tie in. Chris Toms stated these homes would likely not be affected by this construction.

Resource Environmental Solutions- Tom reports that he and Chris met with Resource Environmental Solutions regarding ecological offsets at Sinking Springs Farm. Resource Environmental Solutions is requesting to do rehab work on the streams to offset work done somewhere else. Tom received a proposal late last week and will continue discussion for the next meeting.

Authority Administration

Water Shut Offs – Rachel reported that a new group of water termination customers have received the pre-water termination at the beginning of April. The customers have until May 3rd, 2017 to pay 50% of their past due balance. If payment is not received, the water termination process will begin.

88 Maple Street Property – Attorney Stacey MacNeal updated the Authority Board regarding a potential illegal connection at 88 Maple Street. The Authority will wait for Mt. Wolf Borough to act on this issue and will address it at that time.

Solicitor's Report

Employee Handbook Draft – Attorney Stacey MacNeal presented an Employee Handbook draft to the Authority Board. Attorney MacNeal stated that the next step is to review and meet with the staff regarding areas that need more details.

480 Canal Road – A connection notice was sent a month ago to 480 Canal Road. Attorney MacNeal received both the certified and regular mail back. Tom Prowell commented that he believes the property is vacant and for sale. Attorney MacNeal commented that she will check with the tax collector for a differing mailing address. It was stated that if the property is for sale, contacting the realtor regarding the connection is wise.

Maintenance Bond Expiring: Hillwood – Attorney MacNeal reminded the Authority Board that a maintenance bond will expire on May 23rd, 2017. Tom Prowell commented that all inspections have been completed and after next month's meeting it can be returned.

Engineer's Report

Abandon Old Effluent Line – Chris Toms reported that DEP has clarified that we need to address the abandonment of the effluent line in the general permit application.

Grant Approval – The Sewer Authority was awarded a grant totaling \$175,330 for the effluent line abandonment. A Klinedinst/Fisher motion was made to sign the grant agreement and have it returned within 45 days of original receipt. Motion passed unanimously.

Treasurer's Report

Invoices – A Miller/Nace motion was made to approve the invoices submitted. Motion passed unanimously.

Adjourn

At 7:55PM a Good/Klinedinst motion was made to adjourn. Motion passed unanimously.