

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

December 17, 2018

The Northeastern York County Sewer Authority met on Monday, December 17, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

**Mt. Wolf Borough**

Patti Fisher  
George Miller

**Manchester Borough**

Clair Good  
Gene Snell, Jr.

**East Manchester Township**

John Nace  
Joel Klinedinst

**Engineer**

Christopher Toms

**Solicitor**

Atty. Jayne Katherman (Substituting for Atty. Stacey MacNeal)

**Recording Secretary**

Pat Poet

**Visitors**

Alan Dellinger, Barry Rudisill and employees Rachel Kling, Christian Jordan, Todd Kline, Peter Nestlerode and Steve Miller.

**Minutes**

A Good/Fisher motion was made to approve the minutes from the November 26th meeting. Motion passed unanimously.

### Correspondence/Visitors

Alan Dellinger – Mr. Dellinger, who resides on York Street in Manchester, was in attendance to find out any additional information from the Authority regarding his sewer lateral. This lateral appears to have some kind of snake stuck in it, perhaps from a previous attempt to clean the sewer lateral. It appears that the snake may be lodged in the pipe under the sidewalk. If that is the case, the property owner is responsible for that portion of the lateral. After discussion, Mr. Dellinger is going to contact Roto-Rooter again to see if it would be possible for them to attempt to pull the snake out of the lateral. If not, Mr. Dellinger may need to dig up the lateral to remove the snake and repair the piping. It was suggested he dig outside the PennDOT right-of-way so he would not be required to obtain a Highway Occupancy Permit. Mr. Dellinger will keep the Authority's office apprised of the situation.

### Operations/Administration Report

The Board reviewed the operations report.

Hauling – Pat reported Peter was able to empty the frac tanks and inject at the farm during those few dry days. However, the aggator continues to cause problems by shutting off periodically. Binkley and Hurst came to check the aggator and felt that new switches should be installed and perhaps that may solve part of the problem. Peter will install the switches. The pump on the aggator is in bad condition. Binkley and Hurst provided a quote to rebuild the pump at a cost of \$2,845.61. A Klinedinst/Miller motion was made to approve rebuilding the aggator pump if the switches do not solve the problem. Motion passed unanimously.

Hauling is continuing to Springettsbury Township WWTF in an attempt to get the digestors at a low level for the up-coming plant project. Springettsbury is accepting 16,000 gallons per day from the Mt. Wolf plant.

Budget Meeting – The December 5<sup>th</sup> budget meeting could not be held because of lack of a quorum. No decisions were made; however, the budget was discussed that evening.

New Employee – Steven Miller Jr. was introduced to the Board. His employment began on December 10<sup>th</sup>.

Air Compressor Purchase – During last month's meeting, a motion was made to approve the purchase of an air compressor with one large tank. Unfortunately, there is not sufficient room to place the large tank where it needs to go. A second quote was received from Ingersoll Rand for two smaller tanks in place of the one large tank. The price increased a few hundred dollars over the original motion which included one tank. A Good/Klinedinst motion was made to ratify and approve the additional cost over last month's motion to replace one large tank with two smaller tanks. Motion passed unanimously.

TV Truck Ad – Pat mistakenly thought Attorney MacNeal was going to place the ad in Municibid. Pat will now take care of placing the ad.

Nutrient Credits – Payment has been received totaling \$2,151.00 from Sheetz in Duncannon for the nutrient credits they purchased from the Authority.

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Meeting Dates – The 2019 meeting dates were reviewed. The meetings in May and December will be held the third Monday. The remainder will be the fourth Monday. Pat will advertise the meeting dates.

Reorganizational Meeting – Pat reminded the Board that the reorganizational meeting will be held at the regular January meeting.

### **Solicitor's Report**

Job Descriptions – After review of the four updated job descriptions and deciding the Plant Manager's position should be Non-Exempt, a Klinedinst/Fisher motion was made to accept the four job descriptions as presented. Motion passed unanimously.

Resolution 2018-8 – A Miller/Fisher motion was made to approve Resolution 2018-8 which sets the service rates of the Solicitor and Engineer for subdivision and land development plan review and processing. Motion passed unanimously.

Resolution 2018-9 – A Klinedinst/Miller motion was made to approve Resolution 2018-9, that reduces the surcharge per quarter in districts three and four, as required in the Intermunicipal Agreement. Motion passed unanimously.

Resolution 2018-10 – A Klinedinst/Good motion was made to approve Resolution 2018-10, that establishes the quarterly rates for all districts beginning April 1, 2019, as follows: District 1 - \$119.00, District 2 - \$119.00, District 3 - \$127.00 and District 4 - \$121.00, along with an increase in the surcharge for all commercial and industrial customers for usage over 15,000 gallons per quarter from \$8.00 per 1,000 gallons to \$8.50 per 1,000 gallons. Motion passed unanimously. The new rates reflect a \$1.00 per quarter increase for each district in addition to the normal annual adjustments. The final annual adjustment will be made in 2020, when all district quarterly rates will be equalized.

### **Engineer's Report**

Plant Project – The UV system is scheduled to be delivered tomorrow. The building permit application has been submitted to East Manchester Township.

Biosolids Permit Renewal – Chris is going to be updating the farm maps, as it has been some time since that was done. Those updated maps will be submitted with the permit renewal.

Collection Line Maintenance – CSD is currently reviewing the televising that has been completed and will be preparing a list of potential maintenance projects. Chris recommends that beginning with the 2020 budget, the Authority set aside approximately \$93,000 per year for a five-year clean, flush and televise contract.

Sinking Springs Farm – Chris will be preparing a list of trees to be planted at the farm to replace those that were mowed down.

Zions View Road Warehouse – A preconstruction meeting will be scheduled through the Township for this project.

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K & S Tooling – This company is expanding and will be hiring additional workers. K & S will most likely need to purchase additional EDU's based upon the number of employees and their water usage.

Riviera Street Lateral – A builder cannot locate the lateral on a lot he is building a home on. The line was marked by employees according to the as-builts for Chestnut Valley. He is going to attempt to dig at a different location tomorrow. The lateral could not be televised because the camera would not go through the line. Depending upon the result of the digging tomorrow, additional steps may need to be taken to locate the lateral.

### **Treasurer's Report**

Invoices – A Miller/Good motion was made to approve all invoices as presented. Motion passed unanimously.

Requisitions – A Miller/Klinedinst motion was made to approve payment of the following requisitions: #2018-19 to Met-Ed totaling \$424.00 for pole work completed for the plant project; 2018-20 to CS Davidson, Inc. totaling \$4,681.37 for engineering fees for the plant project and #2018-21 totaling \$5,950.10 to Ingersoll Rand for a replacement compressor for the Mt. Wolf plant. Motion passed unanimously.

Executive Session - Chairman Snell called for an Executive Session to discuss personnel issues at 8:00 PM.

Adjourn Executive Session - At 8:35 PM Chairman Snell ended the Executive Session and called the regular meeting back to order.

2019 Budget – A Good/Klinedinst motion was made to adopt the 2019 budget with one change to the budget as presented. Motion passed unanimously. The change was to add \$10,000 to the sludge handling account.

### **Adjourn**

At 8:45 PM a Miller/Good motion was made to adjourn. Motion passed unanimously.

**NEXT REGULAR MEETING - Monday, January 28- 7:00 PM - 200 North Main Street**

