

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

October 22, 2018

The Northeastern York County Sewer Authority met on Monday, October 22, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher
George Miller

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

John Nace
Joel Klinedinst

Engineer

Christopher Toms

Solicitor

Atty. Stacey MacNeal

Recording Secretary

Pat Poet

Visitors

Employees: Rachel Kling, Christian Jordan, and Peter Nestlerode.

Minutes

A Klinedinst/Fisher motion was made to approve the minutes from the September 24, regular meeting. Motion passed unanimously.

Executive Session

Chairman Snell announced an Executive Session will be held towards the end of the meeting to discuss personnel matters.

Correspondence/Visitors

None.

Operations/Administration Report

Budget Meetings – Two budget meetings were set; one on Monday, November 12th at 10 AM for the budget committee (no quorum) and the second on Wednesday, December 5th at 6 PM, which will be an advertised meeting.

The Operations Report was reviewed by the Board.

Biosolids Hauling – Personnel have been hauling biosolids to the farm when the fields are dry and to Springettsbury Township WWTF as well.

Part Time CDL Drivers – East Manchester Township does not have employees available to haul for the Authority from time to time; and none of the employees have a tanker endorsement on their CDL. Attorney MacNeal checked with Manchester Township, and was told there are no employees available to assist. Someone contacted Pat regarding the possibility of being a part time driver in the evenings; however, the Authority decided their own personnel could haul after regular hours should that become necessary.

Sinking Springs Farm – A Locust Lane resident contacted the Authority office and complained about some trees along Locust Lane near Longview Drive that have a build up of brush and garbage around them. The resident also noted it looked like the trees were leaning. Peter will have the prisoners clean up around the trees this week.

York Street Televising – Roto-Rooter televised a resident's shared lateral that was backing up on York Street in Manchester. While televising, they saw what looked like cables in the line. One possibility is a cross-bore. After receiving a quote for televising the line on York Street from USG, the Board decided to hold off on paying someone to televise it at this time, but personnel can use the Authority's TV truck to televise the lateral to determine what is actually in the line and where the obstruction is located.

Hand Held Camera – The hand-held line camera is twenty years old and no longer works. Information on new cameras will be brought to the November meeting for review.

Rettew Safety Review – Pat will contact Rettew to find out what they have to offer in the way of safety classes, etc.

Collection System Certification Exam – Christian and Peter took the collection system exam October 17th. They will receive the results in a few weeks.

Authority Member's Term – John Nace's five-year term on the Authority ends December 31, 2018. Pat has provided the Township with this information.

Solicitor's Report

Job Descriptions – Attorney MacNeal provided updated copies of the job descriptions for the Board's review. She highlighted some of the updates. The Board will be voting on those changes at their November meeting.

Meeting at Farm – There will be a meeting held at the farm this Thursday at 1 PM with Rochelle Black of Farms and Natural Lands Trust to review the conservation easement.

Comp Time - Attorney MacNeal provided information to the Board on comp time regulations. The Personnel Committee will discuss this option at a later time.

Engineer's Report

Pre-Construction Meeting – This meeting was held on October 18th with Chris Toms, Karen Wilson, Pat and representatives from the contractor, PSI Pumping Solutions and JE Good Consulting Engineers. Chris asked the contractors to begin the installation of the UV system first. Originally that installation was scheduled at the end of the project. The work should proceed the third week of November with an anticipated completion near the end of May, 2019.

Barn at Farm – Chris reported that upon initial inspection of the floor in the barn, it was determined it is not stable enough to park the aggator on. Options were discussed, including building a pole barn or building a roof over the concrete pad next to the barn to house the aggator over the winter months. A pole barn would give personnel a warmer place to perform maintenance on the aggator than an open, covered pad. Information will be gathered for these options.

New Blowers – Chris has been discussing new blowers with Todd Steinbach at Aero-Mod. He received an estimate of \$250,000 for a new blower.

Saginaw Draft Permit – This permit had been advertised in the PA bulletin on August 11; however, no one was aware of the advertisement. The final Saginaw NPDES permit was received and because of the new limits on chlorine, Chris recommended a UV system be installed, which hopefully will be similar to the system being installed at the Mt. Wolf plant so that parts and maintenance would be the same for both. The new chlorine limit goes into effect one year from the date of the new NPDES permit.

Route 24 Paving – PennDOT has scheduled to overlay Route 24 (Center Street) in Mt. Wolf Borough in 2019. A letter was received from PennDOT inquiring whether or not the Authority wanted to incorporate the realignment of all manholes on Center Street in with the project. The Authority has thirty days to respond to the letter. Chris recommended the work be included in the project; and the Authority agreed.

SES Proposal – This proposal to offer management and operational assistant to personnel was discussed. This is the same company that performed an operational audit of the plants and made suggestions to assist personnel. There are two phases of the contract which will address the items recommended in their operational audit. Some of the suggestions could possibly reduce the amount of biosolids needed to be applied at the farm, which would be of financial benefit in both cost savings and reduced hours personnel spend hauling and applying biosolids. A Miller/Klinedinst motion was made to approve the contract for both phases with Selective Environmental Services. Motion passed unanimously.

October 22, 2019

Biosolids Permit Renewal – This permit, which allows biosolids to be applied at the farm, expires April 7, 2019. The renewal process is being reviewed and biosolids test results should be received in the near future.

Newberry Township Annual Rate Calculation – CS Davidson has completed the annual rate calculation for Newberry Township.

Collection Line Maintenance – Chris shared that their office is currently preparing specifications for a five-year clean, flush and televise contract. The first step is to inventory the televising saved to CSDatum, Sewer Authority personnel will be reviewing the files and forward any to Chris that need downloaded to CSDatum. Chris estimates an annual budget amount of \$93,000 to complete the work in five years.

Spraying at Farm – Chris’s office has contacted the forester to schedule the spraying of invasive species.

Orchard Business Park – Testing of the sewer lines for lots 6 and 9A in Orchard Business Park has been successfully completed.

Treasurer’s Report

Invoices – A Miller/Nace motion was made to approve all invoices as presented. Motion passed unanimously.

Requisitions – A Good/Klinedinst motion was made to approve payment of the following requisitions: #2018-15 to Motor Technology totaling \$10,435.00 for the Wilo submersible mixer and #2018-16 to E & W Equipment Company to pay 30% of the cost of the UV disinfection system for the Mt. Wolf plant totaling \$82,350.00. Motion passed unanimously.

Executive Session - Chairman Snell called for an Executive Session to discuss personnel issues at 8:35 PM.

Adjourn Executive Session - At 9:00 PM Chairman Snell ended the Executive Session and called the regular meeting back to order.

Personnel

A Klinedinst/Good motion was made to hire Michael Boyd Jr. to fill the maintenance/laborer position at a rate of \$15.00 per hour for a ninety day probationary period, contingent upon successful completion of the necessary pre-employment requirements. Motion passed unanimously.

Adjourn

At 9:02 PM a Good/Fisher motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING - Monday, November 26 - 7:00 PM - 200 North Main Street

