

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

April 23, 2018

The Northeastern York County Sewer Authority met on Monday, April 23, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher
George Miller

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

John Nace
Joel Klinedinst

Engineer

Christopher Toms

Solicitor

Stacey MacNeal - Absent

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

No Visitors.

Minutes

A Miller/Good motion was made to approve the minutes from the March 26, 2018, meeting as presented. Motion passed unanimously.

Correspondence/Visitors

None.

Operations Report

Biosolids Hauling – Tom Prowell reported he has up to 1 ½ weeks to haul biosolids before the farmer begins to plant. Employees are starting very early in the morning to haul.

Broken Air Line – An air line broke on Easter at the Mt. Wolf plant. An eight-foot section of piping had to be repaired.

Timber Operation – Tom noted this operation is coming to a close. There are still logs to remove and the consultant is holding a \$2,000 bond with the logger. The consultant gave the logger a date to have all the logs removed or the consultant will have them removed and use the bond for the expenses.

PLC Repairs – The PLC which controls the Mt. Wolf Plant continues to have problems. Tom said the plant is currently running using a timer instead of computer controls. AeroMod is attempting to make the repairs.

Generator – Tom received an estimate of \$1,200.00 to change wiring, some outlets and breakers so the generator would run more of the administration building should the power go out. After discussion, a Klinedinst/Good motion was made to authorize Tom to order the necessary electrical work in the administration building to make the generator more effective during an electrical outage at a cost of approximately \$1,200.00. Motion passed unanimously.

Tires in Parking Lot – Clair Good questioned Tom about getting rid of the old Aggator tires in the parking lot. Tom has made some contacts to determine if someone would want them. If not, there will be a cost involved to get rid of them. Tom assured the Authority they will be taken care of.

Authority Operations/Administration

Ambulance Club – Pat reported on receiving information from the Northeastern Area Emergency Medical Services (NEAEMS) that the cost for all Authority employees to be covered by ambulance services while at work would be \$185.00 annually. After discussion, a Good/Fisher motion was made to approve payment of \$185.00 to NEAEMS for employee coverage of ambulance service while at work. Motion passed unanimously.

Lamar Billboard- The Authority received an \$8,000.00 payment from Lamar Advertising for the billboard located at Sinking Springs Farm for the period April 1, 2017, through April 1, 2019, covering the first two years of the ten-year lease.

Billing Software Webinar – Joel Klinedinst asked if the software company has offered the webinar again. Pat noted she has not received any information on it, but she will contact Diversified Technology to see when they are holding another webinar. Rachel and Pat could not participate in the first webinar because it was the day of the snowstorm.

Solicitor's Report

Resolution 2018-4 – A Fisher/Nace motion was made to approve Resolution 2018-4, which changes wording in the Employee Handbook regarding employee health insurance deductibles. Motion passed unanimously.

By-Laws – Attorney MacNeal had provided copies of the re-printed Authority By-Laws as well as a copy of a proposed Amendment to the By-Laws. Because Attorney MacNeal was not able to attend this meeting, the Amendment will be reviewed at the May meeting.

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Engineer's Report

Project Bid – Chris Toms reported that the bid has been advertised for the UV and screening equipment. The bids will be opened on May 18th; and the bid could be awarded at the May Authority meeting.

Orchard Park Lot #3 – The lines for this lot were installed without being inspected. The lines are being televised by Authority personnel at Kinsley's expense, including all of the main lines and connections to the building. No problems have been detected thus far.

84 Zions View Road Warehouse – Discussion was held regarding the number of EDU's this project will be required to purchase. The engineer for the project wanted the Authority to consider using five gallons per day per employee to calculate the total EDU's needed. DEP uses a figure of thirty-five gallons per day; however, Chris explained that number was used because of septic systems and he feels it is high. A Klinedinst/Miller motion was made to authorize Chris to make the calculation using fifteen gallons per day per employee and to inform the engineer for the project of that number. Motion passed unanimously.

Property Connections to the 84 Zions View Road Warehouse Lines – Depending upon where the lines will run to this warehouse, certain homes located near the sewer lines will need to connect at some point. Pat asked when the property owners can be contacted about that possibility. Chris said when the plans are presented he will have more detailed information on which homes will be affected. Joel Klinedinst noted he would like to see the developer pay something towards the connection of these homes that will be required to connect. That possibility will be discussed at a later time.

586 Mundis Race Road – This property, which will be turned into three units, will be connecting to the sewer through a grinder pump that runs to the Sherman Oaks pump station. They will need three EDU's.

Treasurer's Report

Invoices – A Miller/Nace motion was made to approve all invoices as presented. Motion passed unanimously.

Requisitions – A Klinedinst/Nace motion was made to approve payment of the following requisitions: #2018-5 to Whel-Tech Inc. totaling \$5,101.00 for two dialers; #2018-6 for a payment of \$3,948.47 to CS Davidson, Inc. for engineering fees and #2018-7 to Edwin L. Heim Company for blower/motor repairs totaling \$3,280.00. Motion passed unanimously.

Executive Session

At 7:42 PM, Chairman Snell called an Executive Session to discuss a personnel issue.

At 7:54 PM Chairman Snell called the regular meeting back in session.

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Adjourn

At 7:55 PM a Klinedinst/Miller motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING - Monday, May 21 - 7:00 PM - 200 North Main Street