

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

November 25, 2019

The Northeastern York County Sewer Authority met on Monday, November 25, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher
George Miller

Manchester Borough

Clair Good
Dale Benedick

East Manchester Township

John Nace
Joel Klinedinst

Engineer

Christopher Toms

Solicitor

Attorney Stacey MacNeal

Plant Manager/Recording Secretary

Pat Poet

Visitors

Desiree Boorujy, employee and Matt Aiello from PSI Pumping Solutions

Minutes

A Good/Miller motion was made to approve the minutes from the October 28, 2019, meeting. Motion passed unanimously.

Correspondence

None

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Operations/Administration Report

There were no questions regarding the Operations Report.

Flusher Truck – There have been numerous problems with the 1998 Ford flusher truck. This truck is the oldest vehicle the Authority has. The Board asked Pat to begin looking at prices for a flusher truck just to get an idea of what it would cost the Authority in the future should they decide to replace it. Pat will look at COSTARS to obtain a range of prices for a similar truck.

2020 Budget – The Board was reminded of the special budget meeting to be held on Tuesday, December 3rd at 6 PM. This meeting will be advertised.

On-Line Payment Proposals – Desiree provided handouts and explained where she is in the process of the on-line payments. A Benedick/Good motion was made to authorize Desiree to go with Diversified Technology as the provider for on-line payments. Motion passed unanimously. Attorney MacNeal will review the initial contract with PCS to be certain the Authority can get out of that contract.

Solicitor's Report

Resolution 2019-4 – Attorney MacNeal noted there are additional changes that need to be made to this Resolution, including wording changes to the on-line payment options. She hopes to have this Resolution ready to vote upon at the December meeting.

Intermunicipal Agreement – Attorney MacNeal provided a copy of this proposed Intermunicipal agreement between Manchester Township and East Manchester Township. This agreement authorizes Manchester Township to provide sanitary sewer collection and conveyance service for one warehouse located in East Manchester Township near Codorus Stone quarry and for the flow to eventually be treated at the Springettsbury WWTP. The proposed plan includes three warehouses, two in Manchester Township and one in East Manchester Township. The Sewer Authority Board needs to sign as a joinder of the agreement between the two municipalities for the sole purpose of acknowledging the sewage flows from the East Manchester property be collected and conveyed to the Manchester Township Municipal Authority's sanitary sewer system. A Good/Fisher motion was made to approve the Intermunicipal Agreement between Manchester Township and East Manchester Township. Motion passed unanimously.

Engineer's Report

Plant Improvements Project – Chris Toms reported on the project status. The UV building is nearly complete and the UV lights are being set up. The grit building is framed and screening and grit equipment is being installed. The lid on the digester is scheduled for removal next week. Chris recommended the Authority hire Klines to clean out the digester. They are planning to visit the plant tomorrow to take a look at the digester and give the Authority a price to do the work. When the digester is cleaned out, inside inspections will be able to be done and any repairs needed can be finished at the same time. It is estimated that there is between 30,000 to 35,000 gallons of sludge that needs to be removed. Klines would be able to start the process on December 3rd.

After discussion, a Nace/Fisher motion was made to approve Klines to remove the sludge from the fixed cover digester at a cost not to exceed \$10,000. Motion passed unanimously.

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Contract End Date Extension Request – Matt Aiello from PSI explained why they are requesting an extension on the finish date for the plant project. Mr. Aiello provided a letter explaining the causes of the delays. He is requesting, through a change order, to change the deadline from December 1st to January 30th. Chris noted he would like to see an emphasis placed on completing the UV system first. Matt Aiello said he thought the UV system could be up and running by the end of December. A Miller/Benedick motion was made to grant PSI an extension of the end contract date from December 1st, 2019 to January 30th, 2020. Motion passed unanimously.

Blower Replacement – Chris, Chase and Pat met with Inovair on November 13th to investigate their blowers as an option to replace the current blowers. Inovair will be providing additional information on a smaller blower. If the blowers are replaced, the Board will most likely have to investigate financing for that cost.

Bids for Effluent Line Abandonment Project – Bids had been advertised for and opened at CS Davidson's office for the line abandonment project. The apparent low bidder is Clear View Excavation, Inc. Their bid is in the amount of \$160,200. Six bids were received with a range of \$160,200 to \$318,868. Chris recommended the Authority award the bid to Clear View Excavation. A Fisher/Miller motion was made to award the Effluent Line Abandonment Project to Clear View Excavation for a total of \$160,200. Motion passed unanimously. The notice of award will be issued. The CFA grant needs to be used for this project by June 30, 2020.

Norfolk Southern – Chris reported on the situation with the railroad regarding the effluent line abandonment project. Norfolk Southern is requesting \$1,000 for the Authority to be added to their insurance, which is not unusual. Initially the railroad informed Chris that the Authority would not have to complete an application; however, now they are requiring the Authority to do so and pay a \$2,500.00 fee to complete it. Chris is working on this situation.

Saginaw UV System – An equipment list, electrical plans and site plans have been prepared to purchase and install the equipment. There are two phases of this project. A test was performed by dripping a dechlorination chemical at the weir into the effluent and it worked successfully. Because of the results, the project may not have to include a mixer. The Authority will most likely have to hire an electrician to do this work.

Area 2 – This proposed project will be flown and then the mapping work and design will begin.

CFA Grant Documents - A Miller/Benedick motion was made to grant authority to Joel Klinedinst and Pat Poet to sign any grant documents that may come in. Motion passed unanimously.

Active Development Plans – Chris informed the Authority that there are three plans in the works: Checkers Restaurant, Orchard Business Park Lot #3 across from the Canal Road pump station and the Zions View warehouse. There are minor corrections to be made on the plans before they can be signed.

Treasurer's Report

Invoices – A Miller/Good motion was made to approve all invoices as presented with the exception of the invoice from East Manchester Township for repair of potholes. This invoice will be reviewed when the televising of the lines has been completed. Motion passed unanimously.

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Requisitions – A Klinedinst/Good motion was made to approve payment of the following requisitions: 2019-35 totaling \$31,082.42 to CS Davidson Inc. for engineering fees for the WWTP improvement project, effluent line abandonment, Saginaw UV system and Area 2 extension; 2019-36 to PSI Pumping Solutions totaling \$17,325.00 for contract #2, electrical work completed for the WWTP project, and 2019-37 to PSI Pumping Solutions for contract #1, general construction completed on the WWTP project totaling \$144,703.45. Motion passed unanimously.

Executive Session

At 8:17 PM Chairman Joel Klinedinst called for an executive session to discuss personnel matters.

At 8:40 PM the regular meeting was called back to order.

Adjourn

At 8:45 PM a Good/Miller motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING - Monday, December 16th - 7:00 PM - 200 North Main Street

