

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

October 28, 2019

The Northeastern York County Sewer Authority met on Monday, October 28th beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher
George Miller

Manchester Borough

Clair Good
Dale Benedick

East Manchester Township

John Nace
Joel Klinedinst

Engineer

Christopher Toms

Solicitor

Attorney Stacey MacNeal

Plant Manager/Recording Secretary

Pat Poet

Visitors

Employees Peter Nestlerode and Desiree Boorujy.

Minutes

A Good/Miller motion was made to approve the minutes from the September 23rd and October 21st meetings. Motion passed unanimously.

Correspondence/Visitors

None

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Operations/Administration Report

On-Line Payments – Desiree reported on the progress of offering on-line payments. It is hoped that this option will be available for customers in December. There will be a fee for each transaction the customers make. Desiree is working on the remaining details to set this system up.

Budget – Board members were provided with a copy of the rough draft of the 2020 budget. A budget meeting will need to be scheduled. This meeting is normally scheduled during the working day.

New Employee – Steve Trout began working on October 14th.

Pump Stations – There have been multiple repairs needed and parts replaced at several of the pump stations. Peter filled in the Authority regarding those repairs.

Sinking Springs Farm – Peter and Pat met with Abe Barley at the farm and discussed available fields and addressed next year's planting.

Biosolids Training – Peter could not attend the DEP biosolids training class because it was full. The next classes will be held in 2020. At least one employee will be attending these classes next year.

Manhole Risers – Manhole risers were purchased to be stored at the Township building for their use as necessary. The Authority has purchased risers in the past for the Township's use.

Televising Lines – Pat is waiting for USG to let her know when the televising of the lines will be scheduled.

Solicitor's Report

Resolution 2019-4 – Attorney MacNeal presented this proposed Resolution to be voted upon at the November meeting. The Resolution updates the current Rules and Regulations to comply with the 2015 International Plumbing Code. There are also a few updates in the Quarterly Billing and Late Fees section. Authority members were asked to review the Resolution prior to the November meeting.

Engineer's Report

Mt. Wolf Plant Project – Chris Toms reported the concrete pours for the grit tanks are completed and will continue for the grit building. The UV building is near completion and the UV units have been placed in that building.

Line Abandonment Project – This is hopeful the awarding of the contract for the line abandonment project will be able to be voted upon at the Authority's November meeting. A Fisher/Nace motion was made to authorize the advertisement requesting bids for the line abandonment project. Motion passed unanimously.

Saginaw Plant NPDES Permit – Because the new chlorine limits went into effect October 1st on the Saginaw NPDES permit, the use of a de-chlorination chemical became necessary to meet those limits. An installation

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plan is being worked on now and the new chemical should be able to be added to the effluent shortly. A mixer may be installed on a trial basis at the point of discharge in the event the effluent requires additional mixing.

Area 2 Sewer Extension – The sketch design has been completed. There may be a need for an additional pump station on Park Street. Another design is being investigated. That proposed pump station may be able to be eliminated with the revised design, however the Musser Run pump station will require an upgrade. Chris explained there may be grant money available for projects over \$500,000 as well as for small sewer projects. Area 2's preliminary estimate for this project is between 3.5 to 4 million dollars. H2O grants have become available and require a 50% match.

This area will be flown in late November/early December after the leaves fall. Aerial mapping will then be able to be completed to determine the number of feasible connections.

Garrod Hydraulics Warehouse Plans – Chris received plans today for two warehouses on the Garrod Hydraulics property. Originally the Conewago WWTP was going to accept the flow from these two warehouses, but they changed their minds. The sewer system will all be privately owned, which includes a 4,000-foot force main. The owners of the property will also be responsible for any odor control that may become necessary in that area.

Newberry Township Rate – The new rate for Newberry Township billing is \$3.56 per 1,000 gallons.

Treasurer's Report

Invoices – A Miller/Nace motion was made to approve all invoices as presented. Motion passed unanimously.

Requisitions – A Klinedinst/Good motion was made to approve payment of the following requisitions: 2019-30 to CS Davidson for engineering fees completed for the plant project - \$3,323.96; 2019-31 to Aeromod for a new PLC for the Mt. Wolf Plant - \$14,497.31; 2019-32 to CS Davidson for engineering fees completed for the effluent line abandonment; 2019-33 to PSI Pumping Solutions totaling \$142,110.00 for the General Construction contract #1, application #7 and 2019-34 to PSI Pumping Solutions totaling \$45,865.13 for the Electrical contract #2, application #4. Motion passed unanimously.

Executive Session

At 8:12 PM Chairman Joel Klinedinst called for an executive session to discuss personnel matters.

At 8:25 PM the regular meeting was called back to order.

Personnel

New Employee – A Nace/Fisher motion was made to authorize the hiring of an additional full-time maintenance/operator assistant. Motion passed unanimously. The position will be offered to one of the finalists from last month's interviews.

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Adjourn

At 8:27 PM a Good/Miller motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING - Monday, November 25th - 7:00 PM - 200 North Main Street