

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

September 23, 2019

The Northeastern York County Sewer Authority met on Monday, September 23rd, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher
George Miller

Manchester Borough

Clair Good
Dale Benedick

East Manchester Township

John Nace
Joel Klinedinst

Engineer

Christopher Toms

Solicitor

Attorney Stacey MacNeal

Plant Manager/Recording Secretary

Pat Poet

Visitors

Ben Field (arrived at 7:10 PM) and employees Peter Nestlerode and Desiree Boorujy.

Minutes

A Good/Miller motion was made to approve the minutes from the August 26th meeting. Motion passed unanimously.

Correspondence/Visitors

None

September 23, 2019

Page 2

Operations/Administration Report

Welder – Chase obtained two prices for a welder. Currently employees do not have access to a welder because the one that was used in the past was not owned by the Authority. A Good/Benedick motion was made to authorize the purchase of a welder. Motion passed unanimously.

USG Proposals – Discussion was held regarding USG's proposals to televise lines. Chris Toms would like to contact USG regarding their scope of work prior to televising. A Miller/Fisher motion was made to authorize USG to televise lines up to a cost of \$10,000. Motion passed unanimously.

DEP Inspection Report – The inspection report for the Mt. Wolf plant was received from DEP and no problems were indicated.

On-Line Payment Options – Desiree shared information she received on the possibility of offering an on-line payment option. After discussion, a Good/Benedick motion was made to use Payment Service Network as the provider for on-line payments. Motion passed unanimously. The Board asked Desiree to investigate which option to choose from PSN as well as give her opinion if the Authority should charge customers a user fee when paying on-line. The Board would like to send out information to each customer with their December 1st billing, if possible, informing them of the availability of on-line payments.

Computers – A quote was received from Gordon McKeever for the Windows 10 upgrades as well as the purchase of two computers. A Miller/Fisher motion was made to accept Gordon McKeever's quote of \$1,810.00 to purchase two computers along with the necessary Windows 10 upgrade. Motion passed unanimously.

Solicitor's Report

Sinking Springs Farm Mitigation – Attorney MacNeal spoke about the mitigation project that is to begin Wednesday. The proposed mitigation project is on 5.099 acres at the farm. The Third Amendment to the agreement originally dated April 14, 2017, was presented for approval. This agreement is between the Authority and First Pennsylvania Resource LLC. A Miller/Good motion was made to approve the third amendment to the proposed mitigation project. Motion passed unanimously. A Fisher/Benedick motion was made to approve Resolution 2019-3 which authorizes the application of declaration of 5.099 acres of land to First Pennsylvania Resource LLC in consideration for a payment of \$31,506.72 to the Authority. Motion passed unanimously. This payment will be deposited into the BRIF trust fund.

Engineer's Report

Area 2 Extension – Chris Toms reported that this extension in East Manchester Township will most likely require at least one additional pump station and/or private grinder pumps. Chris said DEP will not require a planning module if there are no modifications to this project. If the project is expanded, a planning module will be required, however it will not be a major undertaking. CS Davidson is proceeding with the schematic plan

which will determine the number of future connections. The site will be flown in late November or early December. Aerial mapping will be used to complete the preliminary design.

September 23, 2019

Page 3

Financing required for this project was discussed. Attorney MacNeal and Chris suggested looking into PennVest funding and/or bank financing. A meeting with PFM would also be warranted to evaluate all available options.

High School Renovations – The walkway between the two buildings of the high school is going to be changed with this renovation. At the present time, the sewer line runs under that walkway. The new design shows that section of line being relocated. Chris noted that any piping under a walkway should be encased. A right-of-way agreement will need to be negotiated with the school district.

Saginaw Plant – The new parameter for chlorine at the Saginaw Plant will take effect in October. At this time the plant will not be able to meet the chlorine parameter and the Authority could be in violation of the NPDES permit beginning in October. DEP did not review the plans for the Saginaw plant. The upgrade cannot occur until the review is completed. Chris was told DEP's review will not take place until November. Chris is working with DEP in an attempt to resolve this situation.

Mt. Wolf Plant Project – Chris reported there will be a requisition to approve for the work completed on the UV building as well as excavation and mobilization costs from PSI Plumbing Solutions.

Treasurer's Report

Invoices – A Miller/Klinedinst motion was made to approve all invoices as presented. Motion passed unanimously.

Requisitions – A Klinedinst/Good motion was made to approve payment of the following three requisitions: 2019-27 to CS Davidson, Inc. for engineering fees totaling \$6,976.99, 2019-28 to PSI Pumping Solutions totaling \$37,350.00 for general construction completed on the plant project and 2019-29 to CS Davidson for engineering fees for the Mt. Wolf improvements and the effluent line abandonment totaling \$11,152.73. Motion passed unanimously.

Miscellaneous

Sinking Springs Farm – Mr. Ben Field questioned if the Authority would be interested in selling a portion of the farm for development. Attorney MacNeal explained that Sinking Springs Farm is not for sale and why it cannot ever be sold for development.

Tapping Fee Refund – Desiree received a phone call from Lancaster Home Builders wanting to know if they could receive a refund for a tapping fee. They paid a tap fee over two years ago for a lot in Chestnut Valley they never built on. A letter had been sent to this builder on February 19, 2019, reminding them that the permit would soon expire. No response was received from the builder. No refund will be given.

Executive Session – At 8:20 PM Chairman Joel Klinedinst called for an executive session to discuss personnel matters.

September 23, 2019

Page 4

End Executive Session – The regular meeting was called back to order at 8:40 PM.

Personnel – A Good/Miller motion was made to hire one full time maintenance/operator assistant after the interviews of several candidates are completed by the Personnel Committee. Motion passed unanimously.

Adjourn

At 8:40 PM a Good/Miller motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING - Monday, October 28 - 7:00 PM - 200 North Main Street