

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

August 26, 2019

The Northeastern York County Sewer Authority met on Monday, August 26, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

**Mt. Wolf Borough**

Patti Fisher  
George Miller

**Manchester Borough**

Clair Good  
Dale Benedick

**East Manchester Township**

John Nace  
Joel Klinedinst

**Engineer**

Christopher Toms

**Solicitor**

Attorney Stacey MacNeal

**Plant Manager/Recording Secretary**

Pat Poet

**Visitors**

Desiree Boorujy

**Minutes**

A Benedick/Miller motion was made to approve the minutes from the July 27 and August 7, 2019 meetings. Motion passed unanimously.

**Correspondence/Visitors**

None

### **Operations/Administration Report**

Pat reported today was Chase Billet's first day and all the necessary paperwork and signatures have been completed.

Bank Signatures – BB&T Bank is requiring to add Desiree's signature on the bank approval card which would give the bank authorization to provide Desiree with account information she may need as well as authorization for her to request information from BB&T. A Good/Fisher motion was made to authorize Desiree Boorujy's signature be added on the BB&T's signature card. Motion passed unanimously.

Landscaping – Pat noted that the landscaping around the administration building is in need of some professional attention. It is overgrown and some of the plants need replaced. A Good/Miller motion was made to authorize Pat to contact landscapers to have this work completed at a cost not to exceed \$1,000. Motion passed unanimously.

Pump Station/Mt. Wolf Plant Callouts – Over the weekend the Poplar Lane pump station sent out an alarm around midnight. Steve Miller went to the pump station and discovered a float was not working properly. Ron Busser was contacted to repair the float. Christian had a callout at the Mt. Wolf plant. The PLC was not working properly. He contacted Aeromod and they were able to get it working again.

Televising Lines – USG was contacted to request a quote to televise lines on Park Street, Torrey Pines Drive and the Musser Run interceptor. Peter Nestlerode walked the lines with Mike Paladino, a representative from USG. USG sent the Authority a quote for the Park Street and Torrey Pines televising which totaled \$2,680.00. Mike from USG will be sending out a quote for the Musser Run interceptor separately. Chris Toms suggested obtaining a quote for a partial section of the Musser Run interceptor that could be televised from the road. Mr. Paladino will be contacted regarding obtaining an additional quote.

### **Solicitor's Report**

PennDOT/Rt. 24 – Attorney MacNeal talked about the manhole realignments on Route 24. CS Davidson found that thirteen manhole covers would be affected by the paving. Chris Toms provided two different options regarding this project. The first is to ask PennDOT to incorporate the thirteen manholes into their project. The average cost would be \$250.00 per manhole, or \$3,250.00. The second is to approve a cost sharing agreement with PennDOT and have CS Davidson prepare the necessary paperwork. After the 75% reimbursement, this will cost the Authority approximately \$1,800.00. There are two letters that need to be sent to PennDOT for the cost sharing option along with a signed Resolution and additional documentation. A Fisher/Miller motion was made to approve Resolution 2019-2, authorizing the submission of the documents needed for PennDOT to provide a 75% reimbursement to NEYCSA for all costs incurred in realigning the sanitary sewer manholes included in PennDOT's Route 24 project. Motion passed unanimously.

2018 Audit – Attorney MacNeal informed the Board that a new statute requires the Board to approve all audits. A Good/Miller motion was made to accept and approve the 2018 audit as received. Motion passed unanimously.

Executive Session – Attorney MacNeal requested a brief Executive Session at the end of this meeting to discuss personnel issues.

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### **Engineer's Report**

Annual Report – The annual report was submitted to the Bank of New York Mellon as required.

Zions View Road Warehouse – The sewer lines for this warehouse have all been installed. Chris will request receiving televising reports, video and security along with the Deed of Dedication. There is one shallow lateral that is only three feet deep. Chris is working on a solution for this lateral.

Area Two Sewer Extension - Chris met with the current and prior SEO for East Manchester Township on July 24th to review the Act 537 plan for Canal Road and Park Street and determine if additional areas may need to be served. They requested that Conewago Creek Road be added to the plan because there are marginal problems with septic systems in that area. If DEP requires additional planning, the next step will be determining who will do the plan and who will pay for it.

Plant Project – Chris presented two application for payments from PSI Pumping Solutions. The first is for general construction completed, Contract #1, application #5 totaling \$138,206.83. A Nace/Fisher motion was made to approve application #5 from PSI Pumping Solutions totaling \$138,206.83. Motion passed unanimously. The second application for payment is for the completed electrical work for Contract #2, application #3 totaling \$33,588.81. A Good/Miller motion was made to approve application #3 from PSI Pumping Solutions totaling \$33,588.181. Motion passed unanimously. PSI Pumping Solutions requested an extension to December 1<sup>st</sup>, 2019, for completing their contracts #1 and #2. A Good/Benedick motion was made to approve the extensions of Contracts #1 and 2 requested by PSI Pumping Solutions to December 1, 2019. Motion passed unanimously.

Hauling from Saginaw – Chris reported as of today biosolids may be hauled directly to the farm from the Saginaw plant.

Salon Centric EDU Purchase – Today a check was received from Salon Centric totaling \$7,500 for the purchase of the three additional EDU's they were required to obtain.

### **Treasurer's Report**

Invoices – A Miller/Nace motion was made to approve all invoices as presented. Motion passed unanimously.

Requisitions – A Klinedinst/Good motion was made to approve payment of the following three requisitions: 2019-24 to CS Davidson, Inc. for engineering fees totaling \$7,423.57, 2019-25 to PSI Pumping Solutions totaling \$138,206.83 for general construction completed on the plant project and 2019-26 to PSI Pumping Solutions totaling \$33,588.81 for electrical work completed on the plant project. Motion passed unanimously.

7:50 PM Executive Session – Chairman Joel Klinedinst called an Executive Session for personnel matters.

8:05 PM Regular Meeting – Chairman Joel Klinedinst called the regular meeting back into session.

### **Adjourn**

At 8:06 PM a Good/Miller motion was made to adjourn. Motion passed unanimously.

**NEXT REGULAR MEETING - Monday, September 23 - 7:00 PM - 200 North Main Street**