

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

July 22, 2019

The Northeastern York County Sewer Authority met on Monday, July 22, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher - Absent
George Miller

Manchester Borough

Clair Good
Dale Benedick

East Manchester Township

John Nace - Absent
Joel Klinedinst

Engineer

Christopher Toms

Solicitor

Attorney Stacey MacNeal

Plant Manager/Recording Secretary

Pat Poet - Absent

Visitors

Peter Nestlerode
Christian Jordan

Minutes

A Good/Benedick motion was made to approve the minutes from the June 24, 2019 meeting. Motion passed unanimously.

Correspondence/Visitors

None

Operations/Administration Report

Peter and Christian report that the plant upgrades are ongoing. They hauled two days last week, and they have been able to reduce the sludge to acceptable levels in the digestors.

Solicitor's Report

2018 Audit – A change in the Authorities Act requires that the Board formally review and accept the audit at a public meeting. The 2018 Audit was recently completed, and this will be on the Board's agenda for August 2019.

EDU Purchases – Following last month's meeting, the owner of the Salon Centric property contacted the office requesting an invoice. An invoice was sent on June 25, 2019. No payment has been received to date. The next step under the Rules and Regulations would be to lien the property for the cost of the EDUs. A Good/Klinedinst motion was made to authorize the Solicitor to place a lien on the Salon Centric property in the amount of the unpaid tapping fees if payment is not received by the end of July 2019. Motion passed unanimously.

55 Dogwood – The Solicitor reported that this property is vacant, and the owner is represented by a Power of Attorney. The Power of Attorney has stated that she will pay past due amounts if the Authority stops billing. The Authority discussed that this would be in contradiction to its Rules and Regulations, as well as past practices. In accordance with those Rules and Regulations, the Solicitor was directed to send a letter to the owner of 55 Dogwood stating that they must continue to pay or provide documentation that the water and sewer service to the property has been physically capped and blocked, at which time the Township will be notified that the property is no longer habitable.

84 Zions View – The Solicitor reported that the performance bond for this property is scheduled to expire on August 10, 2019. The developer is aware of this issue and is working on a six-month extension to performance bond, but the Solicitor is requesting authorization to proceed against the bond if the bond is not extended by that date. It is not expected that the sewer work will be complete by August 10, 2019. A Good/Miller motion was made to authorize the Solicitor to file any and all necessary proceedings related to the 84 Zions View Performance Bond if it is not extended prior to its expiration on August 10, 2019. Motion passed unanimously.

Plant Upgrades – The Solicitor reported that the Authority has been contacted by United Rentals, which is another equipment supplier to the demolition subcontractor who was removed from the job, stating that they have not been paid in full. She has been communicating with a collection agency on the Authority's behalf.

Collections – The Solicitor continues to work with staff on various collections issues.

Engineer's Report

Wastewater Treatment Plant Improvements – The grit tanks are presently being installed. A job conference is scheduled for tomorrow. The substantial completion date under the existing contract is prior to the Authority's next meeting, and the contractor will not meet that date. The Engineer believes that a no cost extension of time

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is reasonable. A Good/Miller motion was made to approve a change order to extend the contract's substantial completion date to August 26, 2019. Motion passed unanimously.

Biosolids Permit Renewal – The final paperwork is signed for the Saginaw Permit. It will be mailed to York County Conservation District and DEP tomorrow, and 30 days after receipt by York County Conservation District and DEP, biosolids can be hauled from Saginaw to the farm directly.

Saginaw NPDES Permit – The Engineer met with DEP on June 21, 2019 to review the application, and it was submitted on July 1, 2019.

Area 2 Sewer Extension – The Engineer is meeting on July 24, 2019 with the Township's current and former SEO, the Township Manager, and the Township Engineer to determine if additional areas may be needed. A meeting with DEP will likely follow to determine if any further planning is required considering the age of the Township's Act 537 Plan.

Zions View Road Warehouse – This project is approximately 50% complete. The developer has applied to the Township for a temporary certificate of occupancy to allow it to open with a holding tank. The Authority discussed the timing of the sewer connection permit and acceptance of dedication. It was agreed that before issuance of a sewer connection permit and discharge of sewer into the line, our standard testing must be completed, which typically occurs after the trench has been allowed to settle for 30-60 days and initial paving has been completed. After the line has passed the Authority's testing, a sewer connection permit can be issued. Then the Authority will proceed with the acceptance of dedication process. Once the line has been accepted by the Authority, the Authority will issue notice to the other property owners regarding connection to the system. The Solicitor was directed to contact the property owners regarding the ongoing delay in the project and the current estimated time for completion. It was noted that the Township has occasionally been issuing certificates of occupancy without sewer connection permits. The Solicitor will speak with Authority and Township staff to again confirm this process, as well as the understanding that the Township should on a monthly basis be providing to the Authority copies of all building permits, zoning permits, and certificates of occupancy that have been issued.

Treasurer's Report

Invoices – A Miller/Good motion was made to approve all invoices as presented. Motion passed unanimously.

Requisitions – None.

7:32 PM Executive Session – Chairman Joel Klinedinst called an Executive Session for personnel matters.

8:08 PM Regular Meeting – Chairman Joel Klinedinst called the regular meeting back into session.

A Miller/Benedick motion was made to authorize Desiree Boorujy to participate in the Diversified Technology's webinar related to the billing software at a cost not to exceed \$750.00. Motion passed unanimously.

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A Good/Miller motion was made to authorize the Plant Manager to discipline employees up to, and including, termination upon recommendation of the personnel committee. Motion passed unanimously.

A Miller/Benedick motion was made to authorize the Plant Manager to offer Chase Billet a conditional offer of employment at \$18.75 per hour conditioned on a criminal background/driver record check, drug testing, and a physical. Motion passed unanimously.

Adjourn

At 8:11 PM a Benedick/Miller motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING - Monday, August 26 - 7:00 PM - 200 North Main Street