

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

February 25, 2019

The Northeastern York County Sewer Authority met on Monday, February 25, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

**Mt. Wolf Borough**

Patti Fisher  
George Miller

**Manchester Borough**

Clair Good - Absent  
Dale Benedick

**East Manchester Township**

John Nace  
Joel Klinedinst

**Engineer**

Christopher Toms

**Solicitor**

Attorney Stacey MacNeal

**Plant Manager/Recording Secretary**

Pat Poet

**Visitors**

AJ Dereume – RES, and employees Rachel Kling and Lenny Seitz.

**Moment of Silence** – Vice Chairman, Joel Klinedinst, asked for a moment of silence to recognize Eugene Snell's passing on January 31, 2019.

**Reorganization** – Because of the passing of the Chairman, Eugene Snell, Jr., Joel Klinedinst asked the Board members for a motion to appoint a new Chairman. A Miller/Fisher motion was made to appoint Joel Klinedinst as Board Chairman for 2019. Motion passed unanimously.

A Miller/Nace motion was made to appoint Patti Fisher as Vice-Chairman for 2019. Motion passed unanimously.

A Fisher/Miller motion was made to appoint John Nace as Assistant Treasurer for 2019. Motion passed unanimously.

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A Miller/Nace motion was made to appoint Dale Benedick as Assistant Secretary for 2019. Motion passed unanimously.

The positions of Treasurer George Miller and Secretary Clair Good, will remain the same.

Mr. Dale Benedick was welcomed and introduced as the new Authority Board member representing Manchester Borough.

### **Minutes**

A Miller/Fisher motion was made to approve the minutes from the January 28, 2019, meeting with the following corrections: Under Otterbein Church, the house being torn down's address is 41 North Main Street and under K & S Tooling, the engineering firm is Warehaus. Motion passed unanimously.

### **Correspondence/Visitors**

AJ Dereume – Mr. Dereume from RES was present to ask for an extension for the due diligence period of the mitigation agreement for a stream project at Sinking Springs Farm. He is asking for a twelve months extension. He reported surveying is completed. After discussion, a Fisher/Miller motion was made to grant a twelve months extension of the mitigation project agreement. Motion passed unanimously.

Otterbein Church Property – The water has been turned off at 41 North Main Street. A Nace/Fisher motion was made to stop quarterly sewer billing effective with the bills to be mailed out on March 1<sup>st</sup>. Motion passed unanimously.

### **Operations/Administration Report**

The Board reviewed the operations report.

TV Truck Bids – The high bid on Municibid for the TV truck came in at \$43,100 from North End Electric located in Scranton, PA. A Nace/Fisher motion was made to accept the high bid of \$43,100 from North End Electric for the purchase of the Authority's 2003 TV truck. Motion passed unanimously. Pat will contact North End Electric and obtain the necessary paperwork and set the truck pick up date. The Board asked that the check from the truck be deposited in the regular checking account.

Hauling – Employees continue to haul to Springettsbury WWTF because it is still too wet to inject at Sinking Springs Farm.

PLC at Mt. Wolf Plant – The PLC ordered from Aeromod should be ready to be installed around the end of March.

Intermunicipal Meeting – Pat reported the Intermunicipal Meeting is tentatively set for Monday, March 25<sup>th</sup> beginning at 10 AM.

**Solicitor's Report**

Resolution 2019-1 – This Resolution of Respect for Eugene Snell, Jr. was read. A Miller/Nace motion was made to approve Resolution 2019-1. Motion passed unanimously.

**Engineer's Report**

Construction Meeting – A construction meeting was held on site on February 21<sup>st</sup>. The third digester must be drawn down so valves can be inserted. The planned demolition for the plant project was a bit delayed because of a dispute between PSI Pumping Solutions and a demo contractor PSI hired. The demo contractor pulled off the job and PSI Pumping Solutions is doing the demolition themselves.

Sludge Transfer Pump – Chris Toms is working to get a price for a new sludge transfer pump.

UV System – This system should be delivered to the plant in the near future.

Effluent Line Abandonment – Chris is talking with grouting contractors and will have the spec revisions completed soon. He hopes to advertise this project the week of March 4<sup>th</sup>.

Saginaw UV System – Quotes should be received shortly for this project, which will be purchased through Co-Stars.

Collection Line Maintenance – CSD employees are reviewing the videos of lines in the system. Chris hopes to present a map to show what repairs are necessary by the next meeting. He suggested the Authority could schedule the lines to be televised over a five-year period.

Zions View Warehouse – A meeting had been scheduled on site; however, Chris thought it was cancelled.

Starbucks – It appears that the flows from Starbucks have increased substantially. Chris recommended that Rachel Kling review the flows over the past four quarters and send out letters to those facilities whose flows are above the amount of EDU's they purchased or have assigned to them.

CFA Small Sewer and Water Grant – Chris reported that a twelve-month extension of this grant has been approved. Chris noted he requested a six-month extension. The grant now expires June 30, 2020.

**Treasurer's Report**

Invoices – A Miller/Nace motion was made to approve all invoices as presented. Motion passed unanimously.

Requisitions – A Klinedinst/Nace motion was made to approve the following requisitions for payment: 2019-2B – Enquip Company for the screening unit and grit package - \$130,926.13; 2019-5 to E & W Equipment for valves and control panel totaling \$29,700.00; 2019-6 to CS Davidson, Inc. for payment of engineering fees for the plant project totaling \$11,634.05; 2019-7 to East Manchester Township for engineering fees totaling

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\$678.75; 2019-8 totaling \$5,782.87 to Envirep TLC for parts and pump rebuild of the influent pump station at the Mt. Wolf plant and 2019-9 totaling \$119,725.20 to PSI Pumping Solutions for Application #2 for the general construction contract for work completed on the plant project. Motion passed unanimously.

Requisition 2019-2A was approved at last month's meeting, but there were not enough funds to cover the entire invoice in the Construction Fund so the remainder of the invoice will be paid out of BRIF.

**Executive Session** - Chairman Klinedinst called for an Executive Session to discuss personnel issues at 8:21 PM.

**Adjourn Executive Session** - At 9:04 PM Chairman Klinedinst ended the Executive Session and called the regular meeting back to order.

**Adjourn**

At 9:05 PM a Miller/Klinedinst motion was made to adjourn. Motion passed unanimously.

**NEXT REGULAR MEETING - Monday, March 25 - 7:00 PM - 200 North Main Street**