

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

MAY 23, 2022

The Northeastern York County Sewer Authority met on Monday, May 23, 2022, beginning at 7:00 PM at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

**Mt. Wolf Borough**

Patti Fisher  
Anya Barlett

**Manchester Borough**

Dale Benedick – By Phone  
Judy Hilliard

**East Manchester Township**

John Nace  
Tyler Kramlick

**Engineer**

Christopher Toms

**Solicitor**

Attorney Jayne Katherman

**Operations Manager/Recording Secretary**

Pat Poet

**Visitors/Employees**

Colin Cash – CS Davidson, and employee Desiree Boorujy.

**An Executive Session was held at the end of this meeting to discuss legal matters.**

**Agenda**

A Fisher/Hilliard motion was made to approve the agenda adding an action item for gate/garage door openers. Motion passed unanimously.

**Minutes**

A Kramlick/Hilliard motion was made to approve the minutes from April 25, 2022. Motion passed unanimously.

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### **Correspondence/Visitors**

None.

### **Operations Report**

The Operations Report was reviewed.

**Truist Account** – Pat contacted several banks in the area and spoke with Jamie Schleshinger from PFM. After discussions, Pat contacted PLGIT to find out what their interest rates are. PLGIT interest rates are much higher than Truist can offer. A Fisher/Barlett motion was made to close the Authority's savings account at Truist Bank and deposit those funds into a one-year CD with PLGIT. Motion passed unanimously.

**Grant Money & Tapping Fees** – Discussion was held regarding the probable grant money and future tapping fees the Authority may receive. When these funds are received, the Board will need to make a determination as to what accounts they will be deposited into and what they will be used for.

**Garage Door Openers** – The garage and gate openers need replaced. A quote was received from Security Fence Company for new openers; one for each truck and a spare. These new openers would operate both gates. Currently the openers only operate the gate at the garages, not the one at the Mt. Wolf plant. A Hilliard/Barlett motion was made to approve the proposal from Security Fence Company for \$1,228.00. Motion passed unanimously.

**Electricity Purchase** – Because of the upcoming electricity rate increases effective June 1<sup>st</sup>, the Board reviewed a proposal from Mantis Innovation showing multiple providers and the rates they are offering. Currently the Authority is purchasing electricity through APPI. The contract with them ends in March of 2023. After review of the proposal, a Fisher/Barlett motion was made to approve the 47 months proposal from Direct Energy Business at a rate of \$0.07527 per KWH, contingent upon Pat inquiring if there is an early termination fee. Motion passed unanimously. The rate approved was the lowest of the rates provided by Mantis. This rate would go into effect at the end of the contract with APPI in March of 2023.

**Maintenance Report** – Peter's Maintenance Report was distributed and reviewed by Board members.

**Illegal Connection Inspections** – Desiree reported on the progress of the inspections. Bob Kling inspected 69 homes this month. Only one property on Poplar Lane needs inspected to finish up that street. Bob found five sump pumps connected to the sewer thus far. Chris Toms said those properties should be re-inspected to verify the sump pumps were not reconnected to the sewer. One property owner in Sherman Oaks refuses to disconnect their sump pump. Options were discussed about how to force this property owner to comply. Initially a surcharge will be added to their quarterly billings. The possibility of having the sump pump disconnected from the sewer line by the Authority was discussed. Desiree reported several property owners will have a surcharge added to their quarterly billing because they did not respond to the Authority's letter requesting them to set up a sump pump inspection.

Chris requested Desiree to provide him with the flow readings for Starview Mobile Home Park. There may be issues with the sewer lines in the park that need to be addressed.

Back-up Into Home – A sewer backup occurred in a home on South 6<sup>th</sup> Street in Mt. Wolf Borough. The lateral was eventually cleared by a local sewer drain service. It was discovered the lateral was blocked by debris that was not in Authority lines.

### **Solicitor's Report**

Chestnut Valley Pump Station – The Hastys have removed the boat from the driveway and replaced it with a utility trailer. Attorney Katherman confirmed they are now in compliance with the agreement.

Farm Trespassing – Attorney Katherman asked if the goats and/or dirt bike riders are spotted on the farm again to let her know. She will then send an additional letter out to the property owner.

### **Engineer's Report**

#### **Contracted Projects**

2022 Sewer Maintenance Projects – Colin Cash reported Rogelle is having difficulties getting the pre-cast needed for the Malvern Drive project. Because of that, they will be working on the projects in Saginaw first. Rogelle is planning to begin work by the end of this month.

USG Televising – A proposal from USG has been approved and signed to televise suspect sewer lines in the areas of East Manchester Township and Manchester Borough. USG is scheduled to televise the lines this week.

#### **Capital Improvements Plan – Pump Stations**

Second Steet Pump Station – The bid specs are being prepared and reviewed with expectation that an award could be made during the July meeting.

North George Street Station – Two proposals were received for a generator. A Nace/Fisher motion was made to enter into a COSTARS agreement for the purchase of a Kohler generator for the North George Street station. Motion passed unanimously. This generator will cost \$42,155.00.

#### **Digesters**

Peter met with a representative from PSI to discuss running a temporary mixing system in the fixed cover digester using the existing sludge pumps. PSI is working on the design.

#### **Corrective Action Plans**

Industrial Sampling – CS Davidson developed a surcharge calculator for determining the additional charge to add to quarterly bills for industrial/commercial customers who are discharging over the BOD/mg allowable limit. The list of companies to be sampled is being expanded.

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### **2023 Sewer Maintenance Projects**

**Manhole Adjustment** – The adjustment of the manhole near 101 North Main Street in Manchester is going to be a project of its own because of being able to apply for an abbreviated PennDOT permit. A new manhole frame and cover can be purchased directly by the Authority and then installed by a contractor after obtaining a quote. Chris Toms explained there is a manhole frame available that is referred to as a self-leveling frame. It provides a more uniform fit and adjusts to the road. These frames are available through COSTARS for \$950.00 each. A Barlett/Hilliard motion was made to purchase a self-leveling frame for the North Main Street project. Motion passed unanimously.

### **Area 2 Project**

The CSD design focus for the past month is a re-route of the Park Street pump station force main. This line is proposed to be kept as a force main with the intent to minimize O & M and construction costs.

### **Garrod Property**

The Township road occupancy permit has been issued and construction is underway.

### **Mt. Wolf NPDES Permit**

DEP acknowledged receipt of the NPDES application on 5/17/22 that was submitted in 2020. They have also requested additional information for a few minor items.

8:21 PM – Tyler Kramlick entered meeting.

### **Treasurer's Report**

**Requisition** – A Barlett/Fisher motion was made to approve a payment to CS Davidson for \$82,806.80 for engineering fees related to various projects associated with Area 2, pump stations, digesters and sewer maintenance. Motion passed unanimously.

**Payment of Invoices** – A Barlett/Fisher motion was made to approve the invoices as presented. Motion passed unanimously.

### **EXECUTIVE SESSION – 8:24 PM**

### **EXECUTIVE SESSION ENDED – 9:14 PM**

**Regular meeting back in session.**

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**Miscellaneous**

Sale of Property – After discussion, a Kramlick/Fisher motion was made to enter into a Letter of Intent with NorthPoint Development for the potential sale of Sinking Springs Farm. Motion passed unanimously.

**Adjourn**

At 9:17 PM a Kramlick/Hilliard motion was made to adjourn. Motion passed unanimously.

**NEXT REGULAR MEETING** – June 27, 2022