

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

DECEMBER 21, 2020

The Northeastern York County Sewer Authority met on Monday, December 21, beginning at 7:00 PM by Zoom.

Authority members in attendance were:

**Mt. Wolf Borough**

Patti Fisher - Absent  
George Miller

**Manchester Borough**

Clair Good - Absent  
Dale Benedick

**East Manchester Township**

John Nace  
Joel Klinedinst

**Engineer**

Christopher Toms

**Solicitor**

Attorney Stacey MacNeal

**Plant Manager/Recording Secretary**

Pat Poet

**Visitors**

Employees Desiree Boorujy and Peter Nestlerode.

**Minutes**

A Miller/Fisher motion was made to approve the minutes from December 3rd meeting. Motion passed unanimously.

December 21, 2020

**Correspondence/Visitors**

None

**Operations/Plant Manager Report**

The Board reviewed the November Operations Report.

Operator Testing – Both Alphonso Generette and Chase Billet passed their State certified operators' exams.

DEP Letters – DEP has approved both plants' CAP and CMP. Chris will provide additional information under his report.

Collection System/Pump Stations – The pump at Rentzel pump station was rebuilt and installed. Heim completed this work.

IT Services – Desiree and Pat contacted three businesses that could provide IT services to the Authority beginning January 1, 2021. Currently BIG provides us with IT service, but that contract will end December 31, 2020. After discussion, a Nace/Miller motion was made to contract with MicroExpress for IT services beginning January 1, 2021. Motion passed unanimously.

Additional Sampler – Peter suggested the Authority purchase an additional sampler since industrial/commercial sampling as well as pump station sampling will be increasing. A Klinedinst/Benedick motion was made to authorize the purchase of a sampler. Motion passed unanimously. Chris will provide information he can locate on a sampler.

**Solicitor's Report**

Additional Financing – Attorney MacNeal discussed the extra funds that will be needed for replacing some pump stations that have lived out their normal life, other projects including digester upgrades or new digesters as well as Area 2. Attorney MacNeal has been in discussion with Jamie Schleisinger from PFM regarding financing options, including a draw down loan. Normally a bank will give eighteen to twenty-four months to complete the draw down. A Miller/Klinedinst motion was made to authorize Jamie Schleisinger to request bank proposals to present at the January Authority meeting. Motion passed unanimously. Attorney MacNeal noted the three municipalities would need to approve any additional financing the Authority would need.

Mitigation Project at Farm – Attorney MacNeal was contacted by RES to request a one-year extension on their project through February of 2022. They would pay the Authority \$2,000.00 for that extension. Discussion was held regarding the loss of tillable acreage because of this project and concerns that RES is working outside the boundaries of the easement. Protections need to be added to this extension including tillable acreage and RES working within their easement area. Peter said he feels RES had extra trees to plant and they planted them outside the easement. Star Rock has already tilled over those trees. Attorney MacNeal recommends that the options moving forward would be for her to contact RES and discuss the tillable acres loss, working outside the easement and providing improved communications with the farm operator.

Resolution 2020-5 – Attorney MacNeal presented Resolution 2020-5 which sets the quarterly rates at \$130.00 per quarter as well as increases the commercial/industrial usage charges per 1,000 gallons over 15,000 gallons per quarter to \$9.00 per 1,000 gallons beginning with the March 1, 2021 billing for the 2<sup>nd</sup> quarter of 2021. A Miller/Benedict motion was made to approve Resolution 2020-5 – increasing the quarterly rates to \$130.00 along with increasing the commercial/industrial surcharge rate to \$9.00 per 1,000 gallons used over 15,000 gallons per quarter. Motion passed unanimously.

Sampling Costs – After discussion, a Klinedinst/Miller motion was made to set a flat fee of \$100.00 for routine trips made by staff to any commercial/industrial customers to obtain samples, along with any lab costs associated with the testing of the samples taken. Motion passed unanimously. These fees will begin on January 1, 2021.

### **Engineer's Report**

Manchester Street Project – Chris Toms presented an application for payment from Iron Eagle. This payment includes mobilization and traffic control at the site. A Nace/Benedick motion was made to approve Application #1 from Iron Eagle totaling \$10,462.50 for the Manchester Street project. Motion passed unanimously. Joel Klinedinst discussed the bank along that area in Manchester Borough and questioned whether the Borough will take responsibility if that bank collapses during construction. Joel would like Chris to verify that photos be taken of the bank. Iron Eagle has been taking photos of the project, but Chris will confirm that the area of the bank was photographed.

Effluent Line Abandonment – There will be a pre-construction meeting on the 29<sup>th</sup> of December to review the project.

Saginaw Dechlorination System – Chris has been in discussion with Gingerich excavating regarding the work that needs done at Saginaw. If they are not interested, Chris will need to advertise for bids.

Capital Improvement Plan – This plan will need to be reviewed and updated to include all projects and equipment that will need included in the plan. Area 2 is a high priority as well as the Chestnut Valley pump station to find out what the solution is to this underperforming station.

Plant CAP and CMP Plans – Chris noted a requirement of these plans include the submission of a quarterly report to DEP. Saginaw plant was granted three EDUs and the Mt. Wolf plant forty EDU's. This plan will be shared with the three municipalities.

Garrod Property – The field surveying has been completed. Chris is in contact with the developer and an amendment may have to be presented.

### **Treasurer's Report**

Invoices – A Miller/Benedick motion was made to approve the invoices as presented. Motion passed unanimously.

2021 Budget – After discussion, a Nace/Benedick motion was made to approve the 2021 budget as submitted. Motion passed unanimously.

December 21, 2020

**Miscellaneous**

Resolution 2020-6 – A Resolution of Respect was read for George Miller honoring him for his service to the Authority which began on June 18, 2007. A Nace/Klinedinst motion was made to adopt a Resolution of Respect, 2020-6, honoring George Miller. Motion passed unanimously.

Resolution 2020-7- A Resolution of Respect was read for Joel Klinedinst thanking him for his service to the Authority which began on January 1, 2013. A Benedick/Miller motion was made to adopt a Resolution of Respect, 2020-7, honoring Joel Klinedinst. Motion passed unanimously.

Everyone thanked Joel and George for the service and leadership they provided to the Authority. They will be missed.

**Adjourn**

At 8:21 PM a Benedick/Klinedinst motion was made to adjourn. Motion passed unanimously.

**NEXT REGULAR MEETING - January 25, 2021 - 7:00 PM**