

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

DECEMBER 20, 2021

The Northeastern York County Sewer Authority met on Monday, December 20, beginning at 7:00 PM at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

**Mt. Wolf Borough**

Patti Fisher  
Mike Barlett

**Manchester Borough**

Dale Benedick - Absent  
Judy Hilliard

**East Manchester Township**

John Nace  
Tyler Kramlick - Absent

**Engineer**

Christopher Toms

**Solicitor**

Attorney Jayne Katherman

**Operations Manager/Recording Secretary**

Pat Poet

**An Executive Session will be held at the end of this meeting to discuss Personnel matters.**

**Visitors**

Employees Desiree Boorujy and Peter Nestlerode, Nutec representatives Chris Beauregard and Mike Scarborough and resident Dean Kohr.

**Agenda**

A Fisher/Hilliard motion was made to approve the amended agenda with the following changes: Under Solicitor's Report –Item B – no action, Item C – no action, remove Item F, and under Treasurer's Report remove requisitions. Motion passed unanimously.

**Minutes**

A Nace/Barlett motion was made to approve the minutes from November 22, 2021. Motion passed unanimously.

**Correspondence/Visitors**

Chris Beauregard – Mr. Beauregard presented the plans for the Ollie’s warehouse expansion located in East Manchester Township. John Nace signed the plans.

**Operations Report**

2022 Meeting Dates – A Fisher/Barlett motion was made to approve the meeting dates as presented for 2022. Motion passed unanimously. There are no changes from 2021. The meetings will be held the fourth Monday with the exception of December, which will be held the third Monday. Desiree will advertise these dates as required.

2022 Budget – A Fisher/Barlett motion was made to adopt the 2022 budget as presented. Motion passed unanimously.

Inspector – A Hilliard/Barlett motion was made to accept the workman’s compensation insurance Bobby Kling obtained at a total cost of \$325.00 and agree to reimburse him approximately \$29.00 per month. Motion passed unanimously.

Tapping Fee Cost Increase – Desiree asked if developers should receive a letter from the Authority informing them of the new tap fee cost. It was decided that wasn’t necessary; a call would be sufficient.

Area 2 Agreements – Payment of at least \$30.00 is due December 31<sup>st</sup> along with signed agreements from Area 2 residents. Chris noted the address list should be coordinated between him, Attorney Katherman and staff.

**Solicitor’s Report**

Talen – Chris and Jayne held a telecom meeting with two representatives from Talen. No agreement was reached regarding the costs of capping the two ends of the line. Discussion will continue. Talen did agree to sign the vacation easement agreement and keep it in escrow.

Commercial/Industrial Billings – After discussion it was decided that the commercial/industrial billings should be calculated as stated in the Rules & Regulations.

Ollie’s Agreement – This agreement was already approved. It only needed signed.

**Engineer’s Report**

**Capital Improvement Plan for Pump Stations:**

Second Street – Because of difficulty receiving a quote to include installation, plus considering the one-year lead time for the generator, CSD recommended to purchase a Cummins generator through a CoStars purchase order and bid the installation separately. A Nace/Fisher motion was made to purchase a Cummins generator through a CoStars purchase order. Motion passed unanimously. The Cummins generator has a 35 weeks lead time.

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N. Sherman Street – Modeling is now completed. DEP review of the modeling will be necessary. The model appears to show favorable results when the flow is boosted.

Chestnut Valley – The installation of the air release valve has been completed. At this time the results look favorable.

North George Street – Drawings have been submitted to Penn Waste. Discussions need to be held regarding the easements and access issues staff have been having.

Digester Design – CS Davidson is currently looking for a temporary fix to use old pumps for mixing until a permanent solution is found.

### **Corrective Action Plans**

2022 Sewer Maintenance Bids - These projects include all repairs not located within PennDOT rights of way. East Manchester will need to approve these repairs. Those repairs are on Malvern Drive, Poplar Lane and Riverview Drive. A Nace/Barlett motion was made to authorize bidding for the projects included in the 2022 Sewer Maintenance plan. Motion passed unanimously. Chris hopes the Board will be able to award the bids at the February, 2022, meeting, with construction completion sometime in the summer of this year.

Poplar Lane Inspections – Basements of these homes should be inspected for illegal sump pump connections. Bob Kling may be able to assist with this task. A letter should be sent and a schedule will need to be coordinated with the residents on Poplar Lane.

2023 Sewer Maintenance – This project includes all the digs and fixes within the PennDOT rights-of-way. The four projects in this plan are on N. Sherman Street, Codorus Furnace Road, North Sherman at Poplar Lane and a manhole adjustment on North Main Street in Manchester Borough.

Area 2 Expansion – A meeting will be set up with those property owners who the Authority will need easement agreements from. An Executive Session should be planned for the next meeting to discuss compensation for those agreements.

Garrod Property – Force main construction should begin next month. A meeting will need to be set up with Garrod to discuss this project and schedule inspections.

### **Treasurer's Report**

Payment of Invoices – A Fisher/Barlett motion was made to approve the invoices as presented. Motion passed unanimously.

Requisitions – None.

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**EXECUTIVE SESSION – 9 PM**

**EXECUTIVE SESSION ENDED – 9:15 PM**

New Hire – A Fisher/Barlett motion was made to hire a new employee as recommended by Peter Nestlerode and Pat Poet. Motion passed unanimously.

**Adjourn**

At 9:16 PM a Barlett/Fisher motion was made to adjourn. Motion passed unanimously.

**NEXT REGULAR MEETING - January 24, 2022**