

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

NOVEMBER 22, 2021

The Northeastern York County Sewer Authority met on Monday, November 22, beginning at 7:00 PM at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher
Mike Barlett

Manchester Borough

Dale Benedick
Judy Hilliard

East Manchester Township

John Nace
Tyler Kramlick

Engineer

Christopher Toms

Solicitor

Attorney Jayne Katherman – (by phone)

Operations Manager/Recording Secretary

Pat Poet

Visitors

Employee Desiree Boorujy and Doug Matthews from David Miller & Associates, Inc.

Agenda

A Fisher/Barlett motion was made to approve the amended agenda with the following changes: Add “Emerson Flats (action)” under Correspondence and Visitors. Motion passed unanimously.

Minutes

A Barlett/Fisher motion was made to approve the minutes from October 25, 2021. Motion passed unanimously.

Correspondence/Visitors

Doug Matthews – Mr. Matthews, representing Inch&Co., reviewed the plans for the proposed 165 apartment project on 11 acres in Mt. Wolf Borough known as Emerson Flats. He relayed information that Inch&Co. would like the sewer lines for this project to be privately owned. Chris Toms noted that even though the lines would be private, they would still need to meet the Sewer Authority regulations when installed and will need to be inspected by an Authority representative. An existing stub along Maple Street will be used for the sewer connection to this project. After discussion a decision was made to not require security for this project because the lines will be privately owned and connected into a stub already owned by the Authority. A Fisher/Hilliard motion was made to not require Inch&Co. to provide security for this project because the sewer lines will be private. Motion passed unanimously. A Barlett/Nace motion was made to approve the plan for Emerson Flats. Motion passed unanimously.

Operations Report

Inspector – After discussion a Benedick/Kramlick motion was made to appoint Robert Kling as inspector effective immediately. Motion passed unanimously.

Resignation – Jeremy Haugh will be leaving his employment the week before Christmas. A replacement for him is being sought.

Safety Meeting – As a result of a safety meeting held on October 26th, Pat will be ordering various safety equipment that is needed.

Ford Ranger – The heater core needs replaced in this vehicle. Beshore & Kohler has placed the order and will install it when received.

Workman's Comp Insurance Review – As a result of our annual review by Selective Insurance, they suggested that all employees' driving records be reviewed annually. We will request those records from the State every January.

2022 Budget – An updated copy of the draft budget was presented. Tomorrow evening the budget will be reviewed at an advertised meeting beginning at 6 PM.

Shopping Centers and Water Meter Updates – Desiree reported on the current procedure that is used to calculate quarterly invoices for shopping centers. After discussion, Attorney Katherman was asked to compose updated wording to be used in the Rules and Regulations regarding the way shopping centers are billed. The York Water Company was contacted and the only way individual meters would be installed for tenants would be if the owner of the shopping center requests them.

Solicitor's Report

Area 2 Letters – Attorney Katherman reported there will be three different letters sent out to Area 2 residents depending upon their circumstances. The first will be a reminder to property owners who are required to connect but did not return their signed agreement or pay the \$30.00 to freeze their tapping fee cost. A second to property owners outside of Area 2, but within 5' of the 150' asking them if they are interested in connecting to

contact Chris Toms to discuss that possibility and the third for homes that are greater than 150' away and outside the project area to contact Chris Toms if they would be interested in connecting.

PEMA Resolution – A Fisher/Hilliard motion was made to retroactively approve Resolution 2021-4 which authorizes Pat Poet to sign documents and represent the Authority with regard to hurricane IDA funding. Motion passed unanimously.

Talen Letter – Board members received a copy of the draft letter to Talen regarding the line abandonment. This will be mailed in the near future and Attorney Katherman will report back to the Board if a response is received.

Engineer's Report

Capital Improvement Plan for Pump Stations:

Second Street – The COSTARS proposal from Winters is being reviewed. The generator will take approximately one year to receive after the order is placed. This may be an “action” item on the December meeting agenda.

Sherman Oaks – Plans continue for addressing pump operation and maintenance problems at this station.

N. Sherman Street – When the hydraulic modeling for this station is complete, CSD's design focus will be on the digesters. It looks as though no upgrades are needed in the lines for this station.

Chestnut Valley – A pre-construction meeting was held today with Clear View Excavating.

North George Street – Required permits are being prepared to submit to DEP.

Digester Design – Because of current concerns with the digesters, the priority of these designs has moved up on the project list. In the meantime, they are working towards doing a minimum upgrade to improve mixing in the fixed cover digester as well as addressing a few safety issues.

Corrective Action Plans

Sherman Street Manholes – Three COSTARS quotes have been received for the repairs to damaged manholes along North Sherman Street. The quotes are higher than expected with substantial differences between them. The repairs will not be able to be made until further review is made of the quotes received along with reviews of suspected manhole settlement. There is a possibility that some of the manholes to be relined may actually have to be replaced.

Repairs – Bid plans are being developed for all repairs that require excavation. These repairs are going to be added to the Fenwick/Malvern Drive project. The projects that will not require PennDOT HOP are being prioritized and will be bid in the first round of repairs. Judy Hilliard requested the manhole located near 101 North Main Street in Manchester be inspected and possibly repaired to adjust the manhole cover to align with the street. Chris Toms will add this item to the repair projects.

Area 2 Expansion – The cost estimate for vacant lot laterals is \$1,700 each. CSD is proceeding with the pump station design, permit preparation and easement acquisitions.

Treasurer's Report

Payment of Invoices – A Kramlick/Nace motion was made to approve the invoices as presented. Motion passed unanimously.

Requisitions – A Fisher/Benedick motion was made to approve the following two requisitions: 2021-30 – Payment to CS Davidson for engineering fees for the Saginaw Dechlorination System totaling \$177.20 and 2021-31 to CS Davidson totaling \$13,935.87 for engineering fees for cleaning and televising, pump station capital improvement plan and the North George Street pump station. Motion passed unanimously.

Adjourn

At 8:55 PM a Kramlick/Barlett motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING - December 20, 2021 - 7:00 PM - 3rd Monday