

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

August 23, 2021

The Northeastern York County Sewer Authority met on Monday, August 23rd beginning at 7:00 PM at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

**Mt. Wolf Borough**

Patti Fisher - Absent  
Mike Barlett

**Manchester Borough**

Dale Benedick  
Judy Hilliard

**East Manchester Township**

John Nace  
Tyler Kramlick

**Engineer**

Christopher Toms

**Solicitor**

Attorney Jayne Katherman

**Plant Manager/Recording Secretary**

Pat Poet

**Visitors**

Edward Hewitt, Dean Kohr, Colin Cash from CSD, and employees Desiree Boorujy and Peter Nestlerode.

**Minutes**

A Kramlick/Benedick motion was made to approve the minutes from July 26<sup>th</sup> and August 2nd, 2021. Motion passed unanimously.

### **Agenda**

A Kramlick/Benedick motion was made to approve the agenda as amended. Motion passed unanimously. The amendments to the agenda are as follows: Under Pledge of Allegiance: remove John Nace's name, Under Operations Report: remove item E regarding the personnel meeting, remove item F discussion of operations report, add item H – Trugreen invoices. Under Solicitors Report: change item A to Inspector Insurance Waiver, add item B - RES Closing and add item C - Tapping Fee Agreement. Under Engineer's Report: Remove item A and replace with Effluent Line Abandonment and add the following items: B – Manchester Street Repairs, C – Saginaw Plant Dechlorination System, D – CAP Pump Station Plan, E – Chestnut Valley Pump Station Easement, F – Long Road Pump Station – PSI Quote, and G – Area 2 Project.

### **Correspondence/Visitors**

Edward Hewitt – Mr. Hewitt who resides on Manchester Street asked questions regarding connecting to the sewer. He is concerned that York Water may be running a line in their area. If he would connect to water, the sewer lateral would run out one side of his house and the waterline would run out the other side, which would necessitate excavation on both sides of his yard. Chris Toms did not have any additional information regarding the water lines except he knew property owners were contacted by The York Water Company. Chris hopes to have an answer for him by the September meeting. There was discussion regarding properties outside the boundaries of Area 2 but within 150' of the sewer main. East Manchester Township has the final decision on whether or not those properties should be required to connect. Chris will discuss this with Township personnel prior to the next Township's Board meeting. John Nace will be able to attend that meeting. Mr. Hewitt also asked about grinder pumps and wanted to verify that the Authority will be purchasing them for the property owners who need them. Chris verified that; however, it would be the property owner's responsibility to have them installed as well as repaired or replaced should that become necessary in the future.

Dean Kohr – Mr. Kohr, who resides on Canal Road, would not have to connect because his property is located over 150' from where the sewer main will be installed. Mr. Kohr questioned if stubs will be provided to vacant lots, as well as to homes that are more than 150' from the sewer main. Chris agrees with providing stubs to those properties. The pre-installed stubs would decrease the costs for property owners when they decide to connect as well as eliminate the need to dig up the road.

New Board Member – A Kramlick/Benedick motion was made to appoint Michael Barlett to the vacant Assistant Treasurer's position on the Board. Motion passed unanimously. Mr. Barlett was appointed by Mt. Wolf Borough Council to represent Mt. Wolf Borough on the Authority Board.

### **Operations/Plant Manager Report**

Proposed Home in Saginaw – Chris has not received a plan for this home.

South 7<sup>th</sup> Street Property – A decision cannot be made on the reimbursement of this property owner's invoices until it can be determined what caused the backup and where the problem is located. Peter is going to attempt to use the hand-held camera to televise the lateral to determine if there are any problems in the lateral. Manchester Township's TV truck has broken down again and they are not able to televise the main until their truck is repaired.

2020 Audit – A Hilliard/Benedick motion was made to accept the 2020 audit as provided to the Authority. Motion passed unanimously.

Sewer Lateral – The body shop located at 288 North Main Street in Manchester Borough will be paying a tapping fee and will connect their building to the sewer.

Fence Installation in Sherman Oaks – A property owner on Laurel Drive would like to install a fence in the rear of her property. The Authority has a 30' right-of-way behind her home that extends to Apple Tree Lane. The fence would be located approximately 7' inside that right-of-way. A Benedick/Kramlick motion was made to authorize Attorney Katherman to draw up a document for the property owner to sign agreeing that if the Authority needs to make repairs inside that right-of-way in the area of the fence, the fence must be removed at the property owner's expense and include in the document that trees will not be permitted to be planted within the right-of-way. Motion passed unanimously.

Trugreen Lawn Care – Pat suggested that because of the cost of the grass treatments at the administration building, perhaps they could be stopped. It was suggested she contact Trugreen to negotiate a lower price, if possible, before deciding to end the treatments.

### **Solicitor's Report**

Liability Insurance for Inspector – A Hilliard/Kramlick motion was made to authorize Attorney Katherman to prepare a liability waiver for the inspector to sign. Motion passed unanimously. Pat was instructed to obtain the amount of the quote the inspector received for liability insurance. A decision should be made at the next meeting on whether to make the waiver permanent or discuss other options that may be available.

RES – RES will soon begin the Sinking Springs Farm Phase 2 mitigation project. The area has been temporarily staked with wooden stakes until after the corn is harvested. When the harvest is complete, the wooden stakes will be replaced by permanent stakes. The acreage that the farmer will lose because of this project will be .419 acres, which will need to be deducted from future quarterly billings to Sinking Springs Farm starting with the next growing season. A Kramlick/Barlett motion was made to approve the closing documents effective with the closing of the 2<sup>nd</sup> phase of the RES project. Motion passed unanimously. RES will send the Authority a check totaling \$2,253.18 for the land.

Area 2 Tapping Fee Agreements – A Kramlick/Benedick motion was made to give Desiree and Pat the authorization to sign the tapping fee agreements submitted by property owners to hold their tapping fees at the current rate. Motion passed unanimously. At this time, five agreements have been returned to the office.

Talen Energy Easement – The old outfall pipe that was located across Talen's property needs to be vacated. Talen originally asked that the Authority use flowable fill to fill the pipe. The pipe is estimated to be 1,400'. The cost estimate to use flowable fill is \$47,400. The final cost will depend upon if the line needs to be cut, which will cost an additional \$12,500, or if it needs to be kept under pressure, an additional \$19,800. A decision needs to be made by both Talen and the Authority to be able to vacate the Authority's easement with Talen. No action is needed now. Chris hopes to hold an on-site meeting in the near future.

Chestnut Valley Pump Station Temporary Construction Easement – The Authority needs a temporary construction easement from the property owner at 270 Lynne Drive for the work to install an air release valve in the line near this station. Colin Cash estimates the work should be completed in one or two days. A Kramlick/Barlett motion was made to offer the property owner .50 per square foot for the easement, which

August 23, 2021

Page 4

would total \$600.00. Motion passed unanimously. The Authority will restore their property back to its original condition, which would include driveway restoration.

Job Descriptions – Attorney Katherman hopes to complete the changes on the job descriptions and provide them to Authority members by the September meeting.

### **Engineer's Report**

Manchester Street Repairs – The final repairs for this project have been completed.

North George Street Station – Colin reported holding a meeting at this station regarding the installation of a man-gate. Unfortunately, Penn Waste did not attend. There are a few issues regarding the accessibility of this pump station by Authority personnel. These issues need to be addressed with Penn Waste so the Authority can be assured to have access to the station 24/7 and that a sufficient number of magnetic gate cards will be provided to Authority personnel by Penn Waste.

Long Road Pump Station – Colin shared that the wooden electrical backerboard needs replaced with a steel backerboard at this station. Ron from Paradise Electric could not do this project because he works by himself. A quote was received from PSI to complete this work. A Hilliard/Barlett motion was made to approve the quote from PSI for replacing the wooden backerboard at the Long Road pump station at a cost of \$3,700.00. Motion passed unanimously.

Influent Meter Location – Chris reported a steel panel will not be installed at this time. It will be kept on the Capital Improvements Plan in the event DEP requires the influent meter to be used to record flows.

Saginaw 2<sup>nd</sup> Street Station High Flows – Although the televising did not indicate any significant contributors to the high flow, Chris believes sump pumps may be a major problem in this area. He recommends inspections of all areas.

Area 2 Addresses – A review of the Area 2 names and addresses should be completed so the Authority can be assured that all property owners have been contacted regarding the project.

PennDOT Rt. 24 – The Authority should be receiving a 75% reimbursement from PennDOT for the expenses related to the paving on Rt. 24.

New Project Plans – Chris received new plans for two projects in the Authority's service area. One is for Gingerich Excavation's proposed shop building located on Beshore School Road behind Giant. Chris issued a letter with two minor comments noted. The second plan is for the 170 apartments proposed in Mt. Wolf Borough along Maple Street. If any plans are received at the office, Chris is to be contacted by staff.

### **Treasurer's Report**

Invoices – Judy Hilliard presented the invoices for approval. A Barlett/Benedick motion was made to approve all invoices as presented. Motion passed unanimously.

August 23, 2021

Page 5

Requisitions – A Barlett/Benedick motion was made to approve the following requisitions: 2021-17 – To Loshaw Thermal Technology LLC totaling \$2,951.00 for work completed on the Saginaw dichlorination project and 2021-18 to CS Davidson, Inc. totaling \$7,871.24 for engineering fees in association with the Mt. Wolf Organic CAP, the pump station Capital Improvements Plan and televising and cleaning. Motion passed unanimously.

**Adjourn**

At 8:52 PM a Kramlick/Barlett motion was made to adjourn. Motion passed unanimously.

**NEXT REGULAR MEETING - September 27, 2021 - 7:00 PM**